TOWN OF DOUGLAS



FISCAL YEAR 2009
ANNUAL REPORT
OF THE
TOWN OFFICIALS

Compiled and Formatted by: ***Suzanne L. Kane***

✦

Cover Photo by *Russell Aney* for Moses Wallis Devise
The new clock at the Post Office/Senior Center (Old Town Hall)

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TOWN OF DOUGLAS



ANNUAL REPORT

2009



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GENERAL INFORMATION



In Memoriam



Our Appreciation and Sympathy is extended to the families
of those who served our community.

Frank W. Bovee
1924 ~ 2009
WWII Veteran

Charlotte E. Coppola
1914 ~ 2009
Library Trustee

Robert S. Dixson
1928 ~ 2009
WWII Veteran

Joseph L. Druzbicki
1928 ~ 2009
WWII Veteran

Junius Eddy
1919 ~ 2009
WWII Veteran

Otis Taylor Johnson
1951 ~ 2009
Vietnam Veteran

Nicholas Mateychuk
1919 ~ 2009
WWII Veteran

John P. Mikolaycik
1924 ~ 2009
WWII Veteran

(Continued next page.)
(continued from previous page)

Albert E. Moulton
1924 ~ 2009
WWII Veteran

Henry Thayer Peters
1912 ~ 2009
WWII Veteran

Joseph J. Saster
1917 ~ 2009
Water/Sewer Commissioner, Plumbing Inspector
WWII Veteran

William T. Seaver Sr.
1930 ~ 2009
Douglas Dispatcher
Korean War Veteran

Wallace R. Steele
1928 ~ 2009
WWII Veteran

Francis Chester Tebo
1918 ~ 2009
WWII Veteran

Edward A. "Buff" Therrien
1917 ~ 2009
Highway Superintendent, Fire Chief, W/S Commissioner, Board of Selectmen

Rosanna E. Windham
1923 ~ 2009
Senior Center Clerk, , Council on Aging, Board of Registrars

In Appreciation

Our appreciation goes out to our Retirees' and Volunteers'
who served the Community well.

Robert Brazeau
Board of Health
1999 ~ 2009

Andre Dufault
Elementary School Custodian
1997 ~ 2009

Francis Jolda
Senior Center Clerk
1993 ~ 2009

Jerome Jussaume
Moderator
1994 ~ 2009

Karen Keith
Elementary School Technology Teacher
1984 ~ 2009

Oliva "Phil" Leneau
Transfer Station
1993 - 2009

Pam Schwartz
High School Biology Teacher
1985 ~ 2009

Municipal Center
Hours of Operation

Monday – Thursday
8:30 am – 1:00 pm
1:30 pm – 4:00 pm

Tuesday Evening
6:00 pm – 8:00 pm

Friday: Closed
State and Federal Holidays: Closed

Additional hours for Community Development and the Administrative Office Only:
Friday
8:30 AM to NOON.

Monthly Committee Meeting Schedule

Building & Facility Construction Committee	3rd Wednesday	7:00 pm
Cable Advisory Commission	2nd & 4th Monday	7:00 pm
Conservation Commission	1st & 3rd Mondays	7:00 pm
Economic Development Comm.	2nd Monday	7:00 pm
Finance Committee	1st & 3rd Mondays	7:00 pm
Historical Commission	1st Friday	8:30 am
Library Trustee's	4th Tuesday	7:00 pm
Open Space Committee	3rd Thursday	7:00 pm
Planning Board	2nd & 4th Tuesdays	7:00 pm
Selectmen	1st & 3rd Tuesdays	7:00 pm
Water / Sewer Commission	1st Tuesday (W/S)	7:00 pm
Zoning Board of Appeals	1st Wednesday	7:00 pm

Meetings and changes to meetings must be posted with the Town Clerk 48 hours in advance.
All meetings are open to the public except as defined under M.G.L. c30a, §11a.5.

Municipal Employees

July 1, 2008 through June 30, 2009

Accountant Office	**29 Depot Street**	**508-476-4000**	**508-476-4012**
Landry, Marcia	Accountant Assistant	121	
Lovett, Jeanne	Town Accountant	110	2012

Administration Office	**29 Depot Street**	**508-476-4000**	**508-476-4012**
Alger, Jane	Admin Sec. to Bldg Dpt. 5/2009	350	
Guzinski, Michael	Executive Administrator	101	
Kane, Suzanne	Administrative Assistant	100	

Assessor's Office	**29 Depot Street**	**505-476-4000**	**508-476-4012**
Kessler, Julie	Principal Clerk	113	
MacKay, Beth	Administrative Assistant	353	
Ouillette, Ida	Assistant Assessor	112	

Building Department	**29 Depot Street**	**508-476-4000**	**508-476-4012**
Alger, Jane		351	
Briggs, Lois	Admin Asst to Treas. office 3/2009		
Reynolds, Adelle	Building Commissioner	106	2010

Cable Coordinator	**29 Depot Street**	**508-476-4000**	**508-476-4012**
Aldrich, Patrick		122	

Clerk's Office	**29 Depot Street**	**508-476-4000**	**508-476-4012**
Damore, Eileen	Assistant Clerk	116	

Collector of Taxes Office	**29 Depot Street**	**508-476-4000**	**508-476-4012**
Damore, Eileen	Assistant Collector		

Community Development	**29 Depot Street**	**508-476-4000**	**508-476-4012**
Chesley, Maria	Administrative Assistant	357	
Cundiff, William	Town Engineer	108	
Zisk, Stephen	Planning/Conservation Agent	105	

Facility Maintenance	**29 Depot Street**	**508-612-6738**	**508-476-4012**
Colonero, Rick	Facilities Maintenance Manager		

Fire Department	**64 Main Street**	**508-476-2267**	**508-476-3912**
Anderson, Alysha	EMT Part-time		
Campo, Peter	Capt. Part-time		
Carey, Tim	F.F. On-call		

Fire Department - continued			
Cieply, Steve	F.F. - Aux		
Cohen, Jonathan	F.F. On-call		
Cory, Matthew	EMT Part-time		
Curtis, Mathew	EMT Part-time, F.F. On-call		
Fitzpatrick, John	Provisional F.F.		
Freeman, Lisa	Clerk		
Furno, Adam	EMT Part-time, F.F. On-call		
Furno, David	F.F. On-call		
Furno, John	Deputy Chief Part-time		
Furno, Patricia	EMT Part-time		
Gazzano, Kelly	EMT Part-time, F.F. On-call		
Gonynor, Donald	Chief		
Gonynor, Michael	EMT Part-time, F.F. On-call		
Griffin, Thomas	F.F. On-call		
Hall, Brian	F.F. - On-call		
Johnson, Nadine	EMT Part-time		
Kollett, Robert	F.F. Aux.		
Labrecque, Pauline	Lt. / F.F. Full-time		
Mabey, Meredith	EMT Part-time		
Manning, Patrick	F.F. On-call		
Marks, Ernest Jr.	F.F. On-call		
McCallum, Justin	F.F. / EMT - On-Call		
Moseley, David	F.F. On-call		
Perry, Chris	F.F. - Aux.		
Pollard, Peter	F.F. - Aux.		
Rodas, Abe	F.F. / EMT - Full-time		
Rosenkrantz, Joel	EMT Part-time, F.F. On-call		
Rousseau, Patrice	EMT Part-time		
Sheridan, John	EMT Part-time		
Socia, Ted	Capt. Part-time		
Vinson, Kent	Lt. / F.F. Full-time		
White, Ethan	Provisional F.F.		
Forest Fire Warden & Chief	**64 Main Street**	**508-476-2267**	**508-476-3912**
Gonynor, Donald	Chief		
Health, Board of - Office	**29 Depot Street**	**508-476-4000**	**508-476-0023**
Bacon, Marleen	Administrative Supervisor	352	
Krauss, Grazina RN	Nurse	111	
Highway Department	**56 Main Street**	**508-476-3378**	**508-476-2721**
Begin, Raymond			
Brule, Philip			
Furno, Adam			
Furno, David			

Highway Department – continued			
Furno, John	Superintendent		
Griffin, Thomas			
King, Jeffery			
Marks, Ernest Jr.			
Mello, Marybeth	Clerk		

Lib., Simon Fairfield Public	290 Main Street	508-476-2695	508-476-2695
Barry, Kelly	Library Page		
Bowen, Gail	Library Assistant		
Carlsson, Ann	Director		
Soderman, Debbie	Children's Librarian		
Tetreau, Josh	Library Page		

MIS - Town			
Ducharme, John			

Police - Fire Dispatchers	29 Depot Street	508-476-3333	508-476-3210
Brimmer, Jacquelyn	Part Time		
Brule, Patricia	Full Time		
Chicoine, Erin	Part Time		
Dunleavy, Daniel Jr.	Full Time		
Gould, Travis	Full Time		
Kaminski, Karen	Part Time		
Martinsen, Michael	Part Time		
Nadeau, Matthew	Part Time		
Schultzberg, Jacob	Part Time		
Startton, Keith	Full Time		
White, Susan	Full Time		

Police Department	29 Depot Street	508-476-3333	508-476-3210
Bloniaz, Jacob	Patrolman		
Brown, David	Detective Sergeant		
Brule, Patricia	Administrative Secretary		
DeGenova, George	Patrolman		
Dunleavy, Mark	Patrolman		
Foley, Patrick	Chief		
Fortier, Ronald Jr.	Patrolman		
Fulone, Brett	Patrol Sergeant		
Gilbert, Gregory	Patrol Sergeant		
Kaminski, Mark	Patrolman		
Majeau, Raymond Jr.	Patrolman		
McLaughlin, Aaron	Patrolman		
Miglionico, Nick	Lieutenant		
Yanis, Jarad	Patrolman		
Yannino, Anthony	Patrolman		

Police, P.T. / Reserve	29 Depot Street	508-476-3333	508-476-3210
Brimmer, Jacquelyn	Part-time Patrolman		
Forget, Norman	Part-time Patrolman		
Gould, Travis	Part-time Patrolman		
Nadeau, Matthew	Part-time Patrolman		
Stratton, Keith	Part-time Patrolman		

School - Business Office	21 Davis Street	508-476-4037	508-476-4423
Cardone, Regina	Assistant Business Manager		
Iacobucci, Dean	Business Manager		
Stand, Ellen	Secretary		

School - Erly Learning & PS	29 Depot Street	508-476-4035	508-476-4032
Cyr, Lori	Secretary		
O'Connell, Denise	Dir of Spcl Edu & EC Center - res 6/2009		
Villemaire, Lori	Secretary - res 10/2009		
Wilson, Shellie	Dir of Student Services		

School - Elementary	17 Gleason Court	508-476-2154	508-476-4014
Cyr, Lori	Prin. Sec- to ELC 10/2009		
Gilrein, Katie	Nurse		
Helenberg, Gladys	Secretary		
Kennan, Brendan Jr.	Guidance - res 5/2009		
Purvis, Tracy	Guidance - started 6/30/09		
Taylor, Kim	Principal - res 6/2009		

School - High School	33 Davis Street	508-476-4100	508-476-7310
Bachelder, Beverly	Interim Assist. Prin. and Acting Vice Prin.		
Brosnahan, Kathy	Guidance Secretary		
Chupka, David	Co - Athletic Director		
Doyon, Robert	Co - Athletic Director		
Hurley, Jessica	Adjustment Counselor		
Kustigian, Brett	Principal - res 1/2009		
MacDonald, Marian	Principal Secretary		
Maines, Kevin	Principal - started 5/2009		
Myers, Greg	Vice Principal - res 2/2009		
Naughton, Dennis	Interim Principal - 1/5/09 - 6/5/09		
Richie, Kathy	Secretarial Clerk		
Sousa, Donna	Technology Director		
Stark, Genie	Guidance Director		
Valliere, Patricia	Nurse		
Wilson, Jill	Guidance Counselor		

School - Intermediate Elem	21 Davis Street	508-476-3332	508-476-1604
Campbell, Kathleen	Health Services Director		
Tibbets, Lauren	Secretarial Clerk		
Godbout, Robert	Dean of Students		
Nichols, Susan	Librarian		
Osterman, Cheryl	Principal Secretary		
Sousa, Donna	Technology Director		
Sugrue, Damian	Principal		

Sch – Super's Office	21 Davis Street	508-476-7901	508-476-3719
Bachelder, Beverly	Dir of Curriculum & Instruction		
Jackman, Jane	Administrative Assistant		
Lane, Nancy	Superintendent		

Senior Center	331 Main Street	508-476-2283	508-476-1681
Cutting, Andrea	Clerk		
Frances, Jolda	Clerk		
Graveson, Alyssa	Director		
Rousseau, Patrice	Outreach Coordinator		

Transfer Station	9 Riedell Street	508-476-3742	
Chioda, Joseph			
Downs, Richard			
Luneau, Oliva "Phil"			

Treasurer's Office	29 Depot Street	508-476-4000	508-476-0097
Briggs, Lois	Assistant to the Treasurer	356	
Yargeau, Kim	Assistant Treasurer - res 3/2009		

Veterans Agent	7 Main St., Whitinsville	508-234-9808	508-234-7640
Trajanowski, Ken	Director		

Water/ Sewer Department	29 Charles Street	508-476-2400	
Croteau, Dennis	Systems Manager - res 3/2009		
Decoteau, Raymond			
Dejong, David			
Dudley, Ralph III			
Harris, Debby	Administrative Assistant		
Sullivan, Robert	Systems Mgr - started 5/2009		
Wilson, Robert	Part-time		

Town Officials

Boards / Committees

July 1, 2008 through June 30, 2009

Animal Control Officer - Appointed (1 yr.)		
Gareri, Joyce	Dog Officer	
Animal Inspector - Appointed by State (1 yr.)		
Downs, Richard	Animal Inspector	2009
Assessors, Board of - Elected (3 yrs.)		
Blatchford, John Jr.	Chairman	2012
Meizen, Scott		2010
Sughrue, James		2011
Blackstone Valley Voc. School Dist. Com. - Elected (4 yrs.)		
Lavin, John III		2010
Bridge Viewer - Appointed (1 yr.)		
Furno, John	Highway Superintendent	2009
Building & Facility Construction Committee - Appointed (3 yrs.)		
Heney, Daniel	Chair - Moderator Appointment	2009
Holland, Sean	BOS Appointment	2009
Howe, Virginia	BOS Appointment	2010
McConnell, William	Moderator Appointment	2009
McHale, Jeanne	BOS Appointment	2011
Mosczynski, Shirley	School Appointment	2009
Rosenkrantz, Joel	Vice Chair - Moderator Appointment	2010
Building Department - Inspectors - Appointed (1 yr.)		
Harper, Peter	Plumbing/Gas Assistant	2009
Hickey, Wayne	Electrical Assistant	2009
Josey, Robert	Plumbing/Gas Inspector	2009
Wallis, Richard	Electrical Inspector	2009
Cable Advisory Committee - Appointed (3 yrs.)		
Chesebrough, Ebenezer		2010
Cohen, Mitchell	Vice Chair/Secretary	2009
Devlin, Thomas	Chair	2009
Field, Carol		2010
Fontaine, Wilfred		2011
Preston, Richard		2011
Werme, Robert Jr.		2011

Capital Improvement Committee - Appointed (At large 3 yrs./ Dept. Reps 1 yr.)		
Belleville, Michael	Dpt. Rep.	2009
Brouillette, Paula	Chair	2009
Chesebrough, Ellie	Dept. Rep.	2009
Dunleavy, Mark	Dpt. Rep.	2009
Gonynor, Donald	Dept. Rep./ Vice Chair	2009
Mosczynski, Shirley		2010
Therrien, Betty Ann		2010
1 - Dpt. Head		
1 - At Large		

Cemetery Commission - Elected (3 yrs.)		
Boothby, Michael		2011
Cooney, Shirley		2010
Swenson, Gail		2012

Central MA Regional Planning Rep. - Appointed (1 yr.)		
Brouillette, Paula	BOS Rep.	2009
Brown, Linda	Planning Board Rep.	2009

Civil Defense - Appointed (3 yrs.)		
Marks, Ernest Jr.	Director	2009

Conservation Commission - Appointed (3 yrs.)		
Brown, Linda		2009
Dube, Marylynne	Chair	2010
Dudley, Ralph III		2011
Mosczynski, Leon		2011
Saunders, Angela	Alternate - resigned 5/2009	2010
Van Roo, Brandi		2009
Windoloski, David		2010
Yacino, Michael	Vice Chair	2009
Chesley, Maria	Recording Secretary	

Constables - Elected (3 yrs.)		
Croteau, Dennis		2010
Field, Carol		2010

Council on Aging - Appointed (1 yr.)		
Allen, Martha		2009
Blake, Patrick	Secretary	2009
Boucher, Karen		2009
Edwards, Rita		2009
Hoffer, Jennifer		2009
Morini, Lori	Chair	2009

Council on Aging - continued		
Rousseau, Levita		2009
Wall, Loretta		2009
Wall, Thomas		2009
Windham, Rosanna	Treasurer	2009

Cultural Council - Appointed (1 yr. w/6 yr max)		
Beane, Danielle		2009 (2012 max)
Bleau, Kylie		2009 (2012 max)
Breault, Leslie		2011 (2014 max)
Cohen, Alysa	Secretary	2009 (2009 max)
Hackett, Anne		2011 (2014 max)
Leuci, Ashley	Treasurer	2009 (2012 max)
Leuci, Susan	Chair	2009 (2012 max)
Rokes, Michele		2011 (2014 max)

Disability, National Organization on - Appointed (1 yr.)	
Reynolds, Adelle	2009

Economic Development Commission - Appointed (3 yrs.)		
Branagan, David		2009
Davis, Harold	Chair	2011
Gogolinski, Carol	Secretary	2010
Peterson, Paul Jr.	Vice Chair	2010
Van Reed, Cliff		2009

Elderbus Board of Directors - Appointed (1 yr.)		
Graveson, Alyssa	Alternate	2009
Rousseau, Patrice	Representative	2009

Employees' Insurance Advisory Committee	
Bloniasz, Jacob	Police Officers Collective Bargaining Unit
Butler, Robin	Cafeteria Collective Bargaining Unit
Dufault, Andrew	Custodial Collective Bargaining Unit
Gaskell, Lynn	Teachers Association
Lanpher, Jane	Retiree
MacKay, Beth	Non-Union Municipal Employees
Villemaire, Lori	Non-Union School Employees
Vinson, Kent	Firefighters Collective Bargaining Unit

Fence Viewer - Appointed (3 yrs.)	
Coppola, Peter	2009
Smith, Joel	2009
Yacino, Michael	2009

Finance Committee - Appointed by the Moderator (3 yrs.)		
Bari, Todd	Vice Chair	2009
Bombara, John		2009
Gogolinski, Carol		2010
Heney, Daniel	res 2/2009	2010
Holmes, Pamela	Chair	2009
Kocur, Jerome		2008
Krauss, William		2008
Roche, James		2010
Rochon, Thomas	Secretary	2010
Lannon, Lisa	Recording Secretary	
Opening		2008

Health, Board of - Appointed (3 yrs.)		
Brazeau, Robert		2011
Donatelli, Steven		2010
Labrecque, Pauline	res 4/2008	2010
Lapham, Justin	Chair	2009
Malley, James Jr.	Engineer	2007
McCallum, David	Vice Chair	2009
Yacino, Joseph	Agent	2010

Historical Commission - Appointed (3 yrs.)		
Aldrich, Sean		2011
Fontaine, Dawn		2009
Kmetz, David	Chair	2010

Housing Authority - Elected (5 yrs.)		
Chrisy, Nicholas		2011
Dunleavy, Debra	Chair	2013
Fitzpatrick, Joseph		2012
Kelly, John		2010

Housing Partnership - Appointed (1 yr.)		
Dube, Marylynne		2009

Library Trustees - Elected (3 yrs.) ** denotes a Life member appointed Trustees*		
Biagioni, Joseph II *	Chairman	
Chesebrough, Ellie *	Secretary	
Gjeltema, Barbara *		
Grimshaw, Cynthia		2011
Holden, Betty *		
Lachapelle, Ramona *	Treasurer	
Tetreault, Merritt	Vice Chairman	2012
Van Reed, Barbara	Apt. until next election and then elected	2010

Measurer of Lumber - Appointed (3 yrs.)		
Smith, Joel		2010
Moderator - Elected (3yrs.)		
Jussaume, Jerome	did not seek re-election	2009
Menard, Keith		2012
Moses Wallis Devise - Elected (1 yr.)		
Therrien, BettyAnn		2010
Octoberfest Committee - Appointed (3 yrs.)		
Branagan, David	Volunteer / Logistics	2011
Dube, Marylynne	Donations / Prizes	2010
Menard, Keith	Entertainment Producer	2010
Mosczynski, Lisa	Media / Advertizing	2010
St. George, David *	***Honorary Life Member***	
St. Pierre, Mary	Secretary / Vendors	2009
St. Pierre, Tony	Chair / Rides / Games	2009
Open Space Committee - Appointed (3 yrs.)		
Dube, Marylynne		2010
Fontaine, Wilfred		2009
Mosczynski, Lisa	Vice Chair / Secretary	2011
Perkins, Sue	Chair	2011
Sheldon, Stephen		2009
Personnel Board - Appointed (3 yrs.)		
Alger, Stephen	Vice Chair - BOS Apt - Res 10/2008	2010
Brotherton, Sharon	Clerks Apt	2010
Chesebrough, Ellie	Chair March 3, 2008 FinCom Apt	2010
Garrison, Lois	BOS Apt	2010
McCallum, BettyAnn	Secretary - BOS Apt	2009
Planning Board - Elected (5 yrs.)		
Brown, Derek		2014
Brown, Linda		2010
Chesebrough, Ebenezer		2012
Marks, Ernest Jr.	Vice Chair	2011
Mungeam, Mark		2013
Swenson, Roy		2010
Vanden Berg, Richard	Chair - did not seek re-election	2009
Werme, Robert Jr.		2012
Lannon, Lisa	Recording Secretary	

Police, Special - Appointed (1 yr.)		
Therrien, Edward		2009

Recreation Commission - Elected (3 yrs.)		
Cicero, Joseph		2011
Furno, Christine	Treasurer	2011
Recreation Commission - continued		
Furno, John	Secretary	2010
Hasemann, David		2012
Kane, Paul	did not seek re-election	2009
Saster, Robert	Chair	2010

Registrars, Board of - Appointed (3 yrs.)	
Field, Carol	2009
Furno, Christine	2009
Resan, Anne	2010
Sughrue, Mary Lou	2010

School Building Committee - Appointed (term of project)	
Belleville, Michael	School Committee Member - res 5-12-09
Breault, Leslie	Secretary / School Committee Member
Brouillette, Paula	Vice Chair / BOS Member
Cohen, Mitchell	Chair / BOS Member
Cundiff, William	Town Engineer
Guzinski, Michael	Executive Administrator
Iacobucci, Dean	School Business Manager
Lane, Nancy	Superintendent of Schools
Mosczynski, Shirley	
Sugrue, Damian	Principal – Intermediate Elementary School

School Committee - Elected (3 yrs.)		
Belleville, Michael	Vice Chairman	2010
Breault, Leslie	Secretary	2012
Downs, Shirley	Chairman	2012
McConnell, Sarah	apt. 8/2008 till next election, then elected	2010
Reed, Margaret	resigned 7-1-08	2010
Yacino, Scott		2011

Selectmen, Board of - Elected (3 yrs.)		
Bombara, John	Vice Chair	2010
Brouillette, Paula		2011
Cohen, Mitchell		2012
Hughes, Michael	Chair	2012
Medeiros, Scott		2010
Lannon, Lisa	Recording Secretary	

Skate Park Building Committee - Appointed (term of project)		
Cheney, Christine		EOP
Cheney, David		EOP
Cutting, Andrea	Secretary	EOP
Furno, Jennifer		EOP
Gagnon, Suzanne	Co-Chair	EOP
Maddocks, Jessika	Alternate	EOP
Mort, Pamela	Co-Chair	EOP

Town Clerk - Elected (3 yrs.)		
Furno, Christine	Town Clerk	2012

Town Collector - Elected (3 yrs.)		
Carter, Pamela	Town Collector	2010

Town Treasurer - Elected (3 yrs.)		
Brotherton, Sharon	Treasurer	2012

Tree / Moth Superintendent - Appointed (3 yrs.)		
Mosczynski, Leon		2010

Veterans Agent - Appointed (1 yr.)		
Trajanowski, Ken	Director	2009

Water / Sewer Commission - Elected (3 yrs.)		
Haire, Colin		2011
Josey, Robert		2010
Saster, Joseph	Chair	2012

WRTA Advisory Board - Appointed (1 yr.)		
Graveson, Alyssa	Town Representative	2009
Rousseau, Patrice	Alternate	2009

Zoning Board of Appeals - Appointed (3 yrs.)		
Burns, George	Alternate	2010
Davis, Harold	Vice Chair	2009
Fitzpatrick, Joseph	Alternate	2010
Haire, Colin	Chair	2010
Heney, Daniel		2011
Mitchell, Christine	Secretary	

Municipal Calendar

	August 2010	
2nd	First Quarter Taxes due	Collector
25th	Last day to register to vote and change party for State Primary	Town Clerk
	September 2010	
1st	Transfer Station Permit Renewal for six months	BOH
14th	State Primaries. Polls open 7:00 am - 8:00 pm.	Town Clerk
	October 2010	
1st	Last date to file Application to have land valued and taxed as Forest Land, Agricultural / Horticultural Land or Recreational Land, MGL 61 A, B	Assessor
4th	Octoberfest 9:00 to 4:00 pm	
13th	Last day to register to vote and change party for State Election	Town Clerk
	November 2010	
1st	Second Quarter Taxes Due	Collector
2nd	State Election. Polls open 7:00 am to 8:00 pm	Town Clerk
22nd	Liquor License Renewals due	Selectmen
22nd	Class II License Renewals due	Selectmen
	December 2010	
1st	Application for the Senior Tax Work-off Abatement Program filing deadline	Assessor
	January 2011	
1st	Food Service License, Disposal Works Installers Licenses, Septage Hauler Licenses, Trash Haulers Licenses Due	BOH
1st	Assessment of all Real & Personal Property for the ensuring Fiscal Year beginning July 1st	Assessor
2nd	Forms for List of Personal Property are available in the Assessor's Office (due March 1st)	Assessor
	February 2011	
1st	Real Estate & Personal Property Tax Abatement filing deadline	Assessor
1st	Third Quarter Taxes due	Collector
1st	Town Census Forms due	Town Clerk
28th	Dog Licenses due	Town Clerk
	March 2011	
1st	Form of List for Personal Property filing deadline	Assessor
1st	Filing deadline for 3-ABC forms by Non-Profit Organizations	Assessor
1st	Transfer Station Sticker Renewal for six month period	BOH
22nd	Last day to submit Nomination papers for Annual Town Election	Town Clerk
25th	Articles Due for Annual Town Meeting	Selectmen
	April 2011	
1st	Exemption Application filing deadline	Assessor
12th	Last day to Register to Vote for Annual Town Meeting	Town Clerk
20th	Last day to Register to Vote for Annual Town Election	Town Clerk
30th	Certificate of Registration for Storage of Flammables due	Town Clerk
30th	Funeral Director's License Due	BOH
	May 2011	
2nd	Fourth Quarter Taxes due	Collector
2nd	Annual Town Meeting	Town Clerk
10th	Annual Town Election	Town Clerk
15th	Commercial Swimming Pool License, Campground License, Children's Recreational Campground License Due	BOH

GENERAL GOVERNMENT

BOARD OF SELECTMEN

The Douglas Board of Selectmen presents its report from January 1, 2009 to December 31, 2009, and a fiscal year report from July 1, 2008 to June 30, 2009.

The Board reorganized after the Annual Town Election in May 2009, with Michael D. Hughes as Chairman and John P. Bombara as Vice Chairman.

Board of Selectmen – FY09 Expenditures	
Wages	$164,474.30
Total Wages:	**$164,474.30**

Expenses	
Additional Compensation	$3,600.00
Repair & Maintenance	$4,357.61
Prof and Technical Consultants	$150.00
Advertising	$78.65
Postage	$185.00
Printing	$00.00
Office Supplies	$1,533.95
Other Supplies	$2,678.15
In-State Travel	$3,273.07
Training/Education	$2,017.00
Dues and Membership	$4,456.63
Capital	$00.00
Total Expenses:	**$22,330.06**

Board of Selectmen - Other	
Awards & Recognitions	$88.10
Town Counsel	$81,230.90
Property Insurance	$199,279.49
Town Reports	$3,232.06
Town Hall Office Supplies	$18,422.81
Weights and Measures	$750.00
Street Lighting	$41,375.60
Total Other:	**$344,378.96**

FY07 Receipts to Treasurer	
Licenses – Alcohol	$4,785.00
Licenses – All Others	$1,180.00
Selectmen Fees	$1,202.82
Total Receipt	**$7,167.82**

Company Name/ Business Address	D/B/A	Owner/Manager/ License Type
Blackstone Vly Beagle Club, Inc. 135 Walnut Street	**Blackstone Valley Beagle Club**	Ms. Christine Nelson Liquor – All Alcoholic Club
Slovak Catholic Sokol Gymnastic Club, Inc. 405 Northeast Main Street	**Slovak Catholic Sokol Gymnastic Club**	Mr. Randy Manyak Liquor – All Alcoholic Club
Whitinsville Fish & Game Club, Inc. 12 White Court	**Whitinsville Fish and Game Club**	Mr. William Harney Liquor – All Alcohol Club
Falzboro, Inc. 306 Main Street	**Falzone Italian Restaurant**	Mr. Raymond Falzone Liq – All Alcoholic Com Vic.
LavMar Inc. 295 Main Street	**Digger's Liquors**	Mr. William Lavallee Liquor – All Alcohol Pkg Store
Douglas Package Store, Inc. 392 Northeast Main Street	**Douglas Village Package Store**	Mr. David Wnukowski Liquor – All Alcohol Pkg Store
Douglas Convenience Ctr, Inc. 63 Main Street	**Family Convenience Center**	Mr. Ray Whitehead Liq – Wine & Malt Pkg Store
GVN Pizza Restaurants, Inc. 303 Main Street	**Gregory's Pizza & Restaurant**	Ms. Vaia Pritsoulis Liq – Wine and Malt Rest
Marlene Bosma 436 Northeast Main Street	**Douglas Flea Market Place**	Ms. Marlene Bosma Liquor – Wine and Malt Tavern
Children's Haven, Inc. 52 South Street	**Children's Haven, Inc.**	Ms. Ann Roon Common Victualler
Douglas School Cafeteria	**High School, IE School, Elementary School**	Ms Dianne Braga Common Victualler
Soldiers Field Concession Stand 2 Manchaug Street	**Douglas Youth Baseball**	Mr. John Furno Common Victualler
Ronald Forget 538 Northwest Main Street	**Breezy Picnic Grounds**	Mr. Keith Forget Common Victualler
Marlene Bosma 436 Northeast Main Street	**Douglas Flea Market Place**	Ms. Marlene Bosma Common Victualler
Joussef Bassim 296 Main Street	**Douglas House of Pizza**	Mr. Joussef Bassim Common Victualler
The Donut Shop, Inc. 323 Main Street	**Douglas Jumbo Donuts**	Mr. Christos Mitkonis Common Victualler
Douglas Donuts, LLC 63 Main Street	**Dunkin' Donuts**	Ms. Carollee Youssef Common Victualler
Drake Petroleum Co., Inc. 311 Main Street	**East Douglas Xtra Mart**	Ms. Paula Burns Common Victualler's
Falzboro, Inc. 306 Main Street	**Falzone Italian Restaurant**	Mr. Raymound Falzone Common Victualler
Douglas Convenience Ctr, Inc. 63 Main Street	**Family Convenience Center**	Mr. Ray Whitehead Common Victualler
Donut Shop, Inc. 319 Main Street	**Gourmet Subs and Deli**	Mr. Christos Mitkonis Common Victualler
GVN Pizza Restaurants, Inc. 303 Main Street	**Gregory's Pizza & Restaurant**	Ms. Vaia Pritsoulis Common Victualler
Theo's Corporation 324 Main Street	**Harry's Famous Pizza**	Mr. Theofanis Marcou Common Victualler
The Goodness Store, Inc. 328 Main Street	**The Goodness Store**	Mr. Joseph Quintal, Jr. Common Victualler
Eileen Gresian 299 Main Street	**The Little Coffee Bean**	Ms. Eileen Gresian Common Victualler
Jean Chamberlain 169 Davis Street	**Douglas Auto & Truck Sales**	Ms. Jean Chamberlain Class II

Licenses Issues for 2008 – cont.

Company Name/ Business Address	D/B/A	Owner/Manager/ License Type
Douglas Auto Brokers 169 Davis Street	**Douglas Auto Brokers**	Mr. Glen MacNeil Class II
Douglas Equipment Corp. 18 Glen Street	**Douglas Equipment Corp.**	Mr. Michael Stanick, Jr. Class II
Kevin Stolte 3 Glen Street	**K2 Automotive**	Mr. Kevin Stolte Class II
Aaron Roy 230 Southwest Main Street	**Roy Automotive**	Mr. Aaron Roy Class II
Timothy Lapan 89 Yew Street	**T.J. Lapan Co.**	Mr. Timothy Lapan Class II
Ronald Forget 538 Northwest Main Street	**Breezy Picnic Grounds**	Mr. Keith Forget Automatic Amusement
The Goodness Store, Inc. 328 Main Street	**The Goodness Store, Inc.**	Mr. Joseph Quintal, Jr. Automatic Amusement

Some of the major accomplishments of the past year include the following:

- Appointed Michael Hughes to the Whitin Watershed District Management Committee.
- Accepted the fee interest in Newport Drive and Fairway View Drive.
- Approved the easements associated with Whispering Pine Subdivision.
- Accepted the drainage easements for Fairway View Estates and Hill Top Estates Subdivision.
- Accepted Hill Top Drive, Summit Circle, and Pinnacle Way as Public Ways.
- Finalized the Special Act to Establish a Town Administrator and Municipal Finance Department which was approved by Annual Town Meeting and the State Legislature and signed by the Governor.
- Accepted a FY10 single tax rate of $11.77/$1,000 for all classes of property as recommended by the Assessors.
- Approved the Central MA Law Enforcement Mutual Aid Agreement.
- Accepted a 28.56 acre Gift of Land on Chestnut Street for Conservation.
- Approved a "Subscription Agreement" for an 11 Town Blackstone Valley Regional Council.
- Submitted major infrastructure projects for possible funding from the "Mobilization for Significant Infrastructure Investment" program.
- Established an Employee Insurance Advisory Committee to secure a written recommendation on Health Insurance.
- Presented a balanced budget to Town Meeting.
- Approved a "Receipt Policy" as recommended by the Auditor.
- Approved roadwork at Yew and Perry Street.
- Accepted an amended MOU for North Village.
- Awarded Scope of Work contract for Wetland Delineation to Orwig Associates for the Wind Farm project.
- Appointed Blatman, Bobrowski & Mead, LLC as Special Counsel to the Wind Farm project.
- Successfully negotiated a TIF agreement with American Pro Wind to allow for the construction of a commercial windfarm and bring in much needed revenue for the town.

EXECUTIVE ADMINISTRATOR

It is with great pleasure that I present to you, the citizens of Douglas, my Annual Report for 2009. As I enter my seventh year of service with the Town, I would like to thank the people of Douglas for the honor and privilege of serving as your Executive Administrator. This past year has been filled with some of the greatest challenges of my career, as well as many important events for the community.

The Board of Selectmen, in their report, has described to you the major events that have occurred, and the projects that the Town has been working on, over the past year. I've worked closely with the Board of Selectmen, Finance Committee, Town Accountant, and all the department heads to develop a balanced municipal budget for FY10. Fiscal Year 2010 was the most difficult budget year that I have ever experienced. In spite of these financial difficulties, I am happy to report that through the hard work and sacrifices of many individuals we were able to balance the FY10 Budget without any substantial reductions in municipal services. I'm pleased to report that all Town departments are continuing to do a great job in maximizing municipal services with the limited funds available to them. The municipal and school officials continue to maintain a very positive and cooperative relationship. It's been through this cooperative working relationship that we've been able to provide high quality services to all the people of Douglas.

Through open communication and extraordinary cooperation among all the town's departments over the past several years we have been able to properly plan and budget for the services that are so vitally important to all the citizens of Douglas. I fully anticipate that we will be able to successfully ride out the financial storm ahead of us, with that same spirit of cooperation that has been shown by all of the town's officials and employees.

I would like to acknowledge and thank all of the dedicated residents, officials, department heads, employees, and volunteers who are continually working to make the Town of Douglas a better place in which to live.

I would like to express my sincere gratitude to the Board of Selectmen for granting me the opportunity to serve your community. I would also like to thank Suzanne Kane for all of her assistance, and for the valuable work she does in making the Selectmen's Office work so efficiently and effectively. As your Executive Administrator, I look forward to working with each of you, in serving your community.

Respectfully submitted,
Michael J. Guzinski
Executive Administrator

BOSTON POST CANE

In August 1909, Mr. Edwin A. Grozier, Publisher of the Boston Post newspaper, gave the Selectmen of 431 towns in New England, a gold-headed ebony cane with the request that it be presented with the compliments of the Boston Post to the oldest male citizen of the town, to be used by him as long as he lives (or moves from the town), and then handed down to the next oldest citizen of the town. In 1930 eligibility for the cane was opened up to women as well.

Over the years the canes were lost, never returned to the town, or retired by the town. The Douglas cane is one such cane. In keeping with the Boston Post's time honored tradition, the Douglas Board of Selectmen now present a "Boston Post Cane" certificate to the resident holding the position of eldest citizen in Douglas. At 98 years, **Mary Wallace** received the Boston Post Cane certificate in February 2009.

The Selectmen's Office is in search of past recipients and the original cane.



TOWN CLERK

To the Honorable Board of Selectmen and the Citizens of the Town of Douglas:

The Town Clerk's office is pleased to submit the following reports for the calendar year January 1, 2009 thru December 31, 2009.

TOWN STATISTICS

The Town of Douglas is located in Southern, Massachusetts, bordered by Oxford and Sutton on the north; Uxbridge on the east; Burriville, Rhode Island on the south; and Webster on the west. Douglas is 18 miles south of Worcester, 40 mile southwest of Boston and 175 miles from New York City.

Incorporated as a Town:1746

Total Area:	37.71 square miles
Land Area:	36.37 square miles

Form of Government: 5 member Board of Selectmen / Open Town Meeting

CENSUS STATISTICS

2009	**8460**	2002	7496
2008	8507	**2001**	**7391**
2007	**8444**	2000	7282
2006	8315	**1990**	**4871**
2005	**8030**	1980	3721
2004	7992	**1970**	**2947**
2003	**7864**		



TOTAL REGISTERED VOTERS AS OF DECEMBER 31, 2009

Other	27
Republicans	984
Democrats	1128
Unenrolled (Independent)	3280
Inactive Voters	736
TOTAL	**6155**

MASSACHUSETTS CONGRESSIONAL DELEGATION

U.S. SENATORS

Paul G. Kirk
senator@kirk.senate.gov
2400 JFK Building
Boston, MA 02203
617-565-3170
877-472-9014

JOHN F. KERRY
johnkerry@senate.gov
One Bowdoin Square, 10th floor
Boston, MA 02114
617-565-8519

CONSTITUTIONAL OFFICES

GOVERNOR **Deval Patrick**
LT. GOVERNOR **Tim Murray**
State House, Room 360
Boston, MA 02133
617-725-4005
888-870-7770 (instate use only)
TTY: 617-727-3666

ATTORNEY GENERAL **Martha Coakley**
McCormack Building
One Ashburton Place
Boston, MA 02108
617-727-2200
TTY: 617-727-4765

SECRETARY OF THE COMMONWEALTH

WILLIAM FRANCIS GALVIN
Citizen Information Service
One Ashburton Place, Room 1611
Boston, MA 02108-1512
617-727-7030
800-393-6090
TTY: 617-878-3889

U. S. REPRESENTATIVE

RICHARD E. NEAL
4 Congress St.
Post Office Building
Milford, MA 01757
508-634-8198

STATE SENATOR

RICHARD T. MOORE
State House, Room 312-D
Boston, MA 02133
617-722-1420
Richard.Moore@state.ma.us

STATE REPRESENTATIVE

PAUL KUJAWSKI
State House, Room 466
Boston, MA 02133
617-722-2017
Rep.PaulKujawski@hou.state.ma.us

VITAL STATISTICS

In accordance with a request from the Massachusetts Department of Public Health and by Law, we are unable to publish the names of people under the age of 18. With increased incidence of identity fraud, we will, therefore, only give you the total Vital records recorded in the Town of Douglas for the 2009 calendar year.

Births - 89
Marriages - 30
Deaths – 46

2009 RECEIPTS

Dog Licenses	972
Fishing Licenses	48
Hunting/Sporting Licenses	59
Archery Stamps	15
Waterfowl Stamps	9
Primitive Stamps	33
Town Clerks Fines	$891.00
Town Clerk Fees	$2,106.60
Town Clerk Licenses	$1,405.00
Hunting/Sporting Licenses	$2,463.20
Dog Licenses	$15,978.00
TOTAL RECEIPTS	**$22,843.80**

Respectfully Submitted,

Christine E.G. Furno CMC/CMMC, Town Clerk
Eileen F. Damore, Asst. Town Clerk

SPECIAL TOWN MEETING
Monday, May 4, 2009

Pursuant to the foregoing warrant the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met at the Douglas High School Auditorium on 33 Davis Street on Monday, May 4, 2009 at 7:05 p.m. There being a quorum present (105 registered voters), the meeting was called to order by the Moderator, Jerome D. Jussaume. After saluting the flag, the service of the warrant and the Constable's return was read by Mr. Jerome D. Jussaume and the Town voted as follows:

Article 1: Prior Year Bill

The Town voted to transfer from the Treasurer Expense Account the sum of **$646** to pay for the following prior year bill:

Louison, Costello, Condon, PFAFF, LLP **$646**
PASSED BY UNANIMOUS VOICE VOTE. (9/10ths REQUIRED)

Article 2: Rescind Debt – MWPAT (MA Water pollution Abatement Trust)

The Town voted to rescind the authorization to issue Bonds in the amount of **$557,364**; as approved at the May 20, 2002 Annual Town Meeting, and at the November 24, 2003 Special Town Meeting, for the purpose of the design and construction of Wastewater Treatment Facility Improvements.

PASSED BY MAJORITY VOICE VOTE.

Article 3: Reduce FY09 Operating Budget – Mid Year Local Aid Cuts

The Town voted to amend the action taken on Article 2 of the Annual Town Meeting of May 5, 2008, by decreasing the following budget line items:

Schools - Personnel & Expenses decrease by	**$62,538**
Town Counsel Expenses decrease by	**$10,000**
Unemployment Expenses decrease by	**$10,000**
Police Wages decrease by	**$5,968**
For a total budget reduction of	**$88,506**

PASSED BY MAJORITY VOICE VOTE.

Article 4: Revise Personnel Compensation Schedule

MOTION: I move that the Town vote to approve the updated Personnel Classification and Compensation Plans for Fiscal Year 2009 as printed in the warrant.

WARRANT: Article 4. Revise Personnel Compensation Schedule:
To see if the Town will vote to approve the updated Personnel Classification and Compensation Plans for Fiscal Year 2009, or take any other action relative thereto.

MANAGEMENT Compensation Plan - FY09 Budget

Grade	Position	Grade	Position
M-1		M-4	Fire Chief
			System Manager Water & Sewer
M-2	Assistant Assessor		Town Accountant
	Municipal Facilities Maint Mgr.		
		M-5	Hwy Superintendent
M-3	Building Commissioner		Town Engineer
	Director Senior Center		
	Library Director		
	Planning & Conservation Agent		

							COLA Increase %	3.00%		
	1	2	3	4	5	6	7	8	9	10
1	36,026.41	36,837.01	37,665.84	38,513.32	39,379.87	40,265.92	41,171.90	42,098.27	43,045.48	44,014.00
2	45,031.96	46,045.18	47,081.20	48,140.52	49,223.68	50,331.22	51,463.67	52,621.60	53,805.59	55,016.21
3	56,292.59	57,559.17	58,854.25	60,178.48	61,532.49	62,916.97	64,332.60	65,780.09	67,260.14	68,773.49
4	64,734.37	66,190.89	67,680.19	69,202.99	70,760.06	72,352.16	73,980.08	75,644.63	77,346.64	79,086.94
5	69,591.88	71,157.70	72,758.74	74,395.82	76,069.72	77,781.29	79,531.37	81,320.82	83,150.54	85,021.43

OFFICE ADMINISTRATIVE Compensation Plan - FY09 Budget

Grade	*Position*	*Grade*	*Position*
OA-1	Jr. Clerk Assessors	OA-3	Adm. Sec/Comm Development
	Library Assistant		Assessors' Admin Asst.
	Meeting Minute Recorder		Asst. Tax Collector
			Asst. to the Town Accountant
OA-2	Adm. Sec Bd Selectmen		Asst. Treasurer
	Highway Clerk		
	Principal Clerk -Fire, Building, Assessors	OA-4	Adm. Secretary
	Senior Clerk		Adm. Supervisor/Bd Health
			Asst. Town Clerk
		OA-5	Adm. Asst. to Exec Adm./BOS

COLA Increase % 3.00%

	Grade	1	2	3	4	5	6	7	8	9	10
1	Hourly	12.30	12.57	12.86	13.15	13.44	13.75	14.05	14.37	14.69	15.02
2	Hourly	14.77	15.10	15.44	15.79	16.15	16.51	16.88	17.26	17.65	18.04
3	Hourly	16.24	16.61	16.98	17.36	17.76	18.15	18.56	18.98	19.41	19.84
4	Hourly	18.67	19.09	19.52	19.96	20.41	20.87	21.34	21.82	22.31	22.81
5	Hourly	20.74	21.21	21.69	22.18	22.68	23.19	23.71	24.24	24.79	25.34

PUBLIC WORKS Compensation Plan - FY09 Budget

Grade	Position	Grade	Position
PM-1	Truck Driver/Laborer	PM-3	
PM-2	Asst. Water/Sewer Operator	PM-4	Group Leader
	Hwy Laborer Operator		
		PM-5	Water Operator
			Chief Operator

COLA % Increase 3.00%

		1	2	3	4	5	6	7	8	9	10
1	Hourly	$15.74	$16.09	$16.45	$16.82	$17.20	$17.59	$17.99	$18.39	$18.80	$19.23
2	Hourly	$17.18	$17.57	$17.96	$18.37	$18.78	$19.20	$19.63	$20.08	$20.53	$20.99
3	Hourly	$18.03	$18.43	$18.85	$19.27	$19.70	$20.15	$20.60	$21.06	$21.54	$22.02
4	Hourly	$18.92	$19.35	$19.78	$20.23	$20.68	$21.15	$21.62	$22.11	$22.61	$23.12
5	Hourly	$20.89	$21.36	$21.84	$22.33	$22.83	$23.35	$23.87	$24.41	$24.96	$25.52

MISCELLANEOUS Compensation Plan - FY09 Budget

Grade	Position	Grade	Position
MS-1	Senior Center Clerk	MS-3	
	Transfer Station Employees		
MS-2	Assessor Lister	MS-4	Senior Outreach Coordinator

COLA % Increase 3.00%

		1	2	3	4	5	6	7	8	9	10
1	Hourly	$12.30	$12.57	$12.86	$13.15	$13.44	$13.75	$14.05	$14.37	$14.69	$15.02
2	Hourly	$14.77	$15.10	$15.44	$15.79	$16.15	$16.51	$16.88	$17.26	$17.65	$18.04
3	Hourly	$16.24	$16.61	$16.98	$17.36	$17.76	$18.15	$18.56	$18.98	$19.41	$19.84
4	Hourly	$18.67	$19.09	$19.52	$19.96	$20.41	$20.87	$21.34	$21.82	$22.31	$22.81

All employees currently in the MS Compensation classification who are currently receiving an hourly wage higher than that presented above for their relevant grade and step, shall remain at their current hourly wage until such time that the compensation plan exceeds their current hourly wage.

Public Safety Compensation Plan - FY09 Budget

Grade	Position	Grade	Position
PS-1	vacant	PS-5	Assistant Fire Chief
			Deputy Fire Chief
PS-2	Basic Call Fire Fighter		
	Lt. Fire Fighter	PS-6	Part-time EMT (on call)
	Part-time Dispatcher*		
		PS-7	Part-time Nurse
PS-3	Captain Fire Fighter		Full-time 911 Trainer
	Part-time Reserve Officer*		
	Part-time Reserve Clerk*	PS-8	Full-time Fire/EMT
PS-4	Full-time Dispatcher	PS-9	Administrative/Secretary/Dispatcher

* Police part-time position have a one year probationary period.

COLA % Increase 3.00%

		1	2	3	4	5	6	7	8	9	10
1	Hourly										
2	Hourly	$12.30	$12.57	$12.86	$13.15	$13.44	$13.75	$14.05	$14.37	$14.69	$15.02
3	Hourly	$14.77	$15.10	$15.44	$15.79	$16.15	$16.51	$16.88	$17.26	$17.65	$18.04
4	Hourly	$16.24	$16.61	$16.98	$17.36	$17.76	$18.15	$18.56	$18.98	$19.41	$19.84
5	Hourly	$17.05	$17.43	$17.82	$18.22	$18.63	$19.05	$19.48	$19.92	$20.37	$20.83
6	Hourly	$17.90	$18.30	$18.72	$19.14	$19.57	$20.01	$20.46	$20.92	$21.39	$21.87
7	Hourly	$18.81	$19.23	$19.66	$20.11	$20.56	$21.02	$21.49	$21.98	$22.47	$22.98
8	Hourly	$19.75	$20.19	$20.64	$21.11	$21.58	$22.07	$22.57	$23.07	$23.59	$24.12
9	Hourly	$20.74	$21.21	$21.69	$22.18	$22.68	$23.19	$23.71	$24.24	$24.79	$25.34

* All employees currently in the Public Safety Compensation classification who are currently receiving an hourly wage higher than that presented above for their relevant grade and step, shall remain at their current hourly wage until such time that the compensation plan exceeds their current hourly wage.

PASSED BY MAJORITY VOICE VOTE.

Article 5: Transfers to Fund Updated Personnel Compensation Schedule

The Town voted to transfer from the Selectmen - Reserve to Collective Bargaining Account the sum of **$20,945** to the following accounts:

Assessors Wages	**$3,384**
Board of Health Wages	**$1,295**
Animal Inspector Wages	**$79**
Building Department Wages	**$2,004**
Council on Aging Wages	**$1,800**
Community Development Wages	**$6,343**
Library Wages	**$3,349**
Tax Collector Wages	**$209**
Town Clerk Wages	**$1,290**
Treasurer Wages	**$1,192**
Total	$20,945

PASSED BY MAJORITY VOICE VOTE.

Article 6: Water/Sewer - Debt Account

The Town voted to transfer the sum of **$1,998** from the Water/Sewer Reserve for Debt Account to the Water/Sewer Debt Expense Account.
PASSED BY MAJORITY VOICE VOTE.

Article 7: Dive Rescue Team

The Town voted to transfer the sum of **$5,000** from the Waterways Improvement Fund to the Waterway Dive Rescue Team Account for the purpose of paying the costs associated with the purchase of supplies, equipment, and training.
PASSED BY MAJORITY VOICE VOTE.

Article 8: Snow & Ice

The Town voted to transfer the sum of **$250,000** from Certified Free Cash to the Snow & Ice Account.
PASSED BY MAJORITY VOICE VOTE.

Article 9: Cemetery

To see if the Town will vote to transfer from Cemetery Expenses the sum of **$9,810** to the Sale of Lots Receipts Reserved for Appropriation account, or take any other action relative thereto.

MOTION: I move to postpone article indefinitely.
MOTION TO POSTPONE ARTICLE INDEFINITELY PASSED BY MAJORITY VOICE VOTE.

Article 10: Historical Commission

The Town voted to transfer from the Reserved for Collective Bargaining Account the sum of **$4,900** for the purpose of hiring a consultant to photograph, catalog and write grants for the historic district.
PASSED BY MAJORITY VOICE VOTE.

Article 11: Ambulance

The town voted to transfer the sum of **$12,046** from the Ambulance Expense Account to the Ambulance Receipts Reserved for Appropriation Account.

PASSED BY MAJORITY VOICE VOTE.

The meeting was dissolved at 7:28 PM

True Copy Attested; Christine E. G. Furno, CMC/CMMC Douglas Town Clerk

SUMMARY
May 4, 2009

MONEY TO BE TRANSFERRED (from Treasurer Expense Acct.)		
Article 1 (prior year bill)	to Louison, Costello, Condon, PFAFF, LLP	$646
MONEY TO RESCIND THE AUTHORIZATION TO ISSUE BONDS (Water/Sewer)		
Article 2	"MWPAT" MA Water Pollution Abatement Trust) ATM 5/20/02 & STM 11/24/03	$557,364
MONEY TO BE REDUCED (ATM 5/5/08)		
Article 3	FY09 Operating Budget	$88,506
MONEY TO BE TRANSFERRED (from Selectmen Reserve)		
Article 5	to Collective Bargaining Account	$20,945
MONEY TO BE TRANSFERRED (from Water/Sewer Reserve for Debt Acct.)		
Article 6	to Water/Sewer Debt Expense Acct.	$1,998
MONEY TO BE TRANSFERRED (from Waterways Improvement Fund		
Article 7	to Waterway Dive Rescue Team Acct.	$5,000
MONEY TO BE TRANSFERRED (from Certified Free Cash)		
Article 8	to Snow & Ice Account	$250,000
MONEY TO BE TRANSFERRED (from Collective Bargaining Acct.)		
Article 10	to Historical Commission, consultant	$4,900
MONEY TO BE TRANSFERRED (from Ambulance Expense Acct.)		
Article 11	to Ambulance Receipts Reserved for Appropriation Account	$12,046

ANNUAL TOWN MEETING
Monday, May 4, 2009

Pursuant to the foregoing warrant the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met at the Douglas High School Auditorium on 33 Davis Street on Monday, May 4, 2009 at 7:00 PM. There being a quorum present (105 registered voters), the meeting was called to order by the Moderator, Jerome D. Jussaume. After saluting the flag, the service of the warrant and the Constable's return was read by Mr. Jerome D. Jussaume and explained the rules of the meeting. The Town voted as follows:

A motion was made and seconded to recess the Annual Town Meeting and return immediately following dissolving of the Special Town Meeting, hearing no objections, motion passed by Unanimous Consent.

Annual Town Meeting back in session at 7:28 PM.

*A motion was made and seconded to combine **articles 1, 2, 3**, hearing no objections, motion passed by Unanimous Consent.*

MOTION: I move that the Town vote to hear and act upon the report and recommendations of the Finance Committee and further to fix the salary and compensation of elected officials as presented in the Warrant, and further to approve a total budget of **$21,989,658** consisting of **$284,536** transferred from Ambulance Receipts Reserved for Appropriation, **$10,995** transferred from the Reserve for Debt Account (BVT), **$5,000** transferred from the Wetlands Protection Account, and the remaining **$21,689,127** to be raised and appropriated, all as set forth in the Column entitled "FY10 Fin Com Recommended" in the handout entitled, "Voter Information Bulletin", for the purpose of funding the annual operating budget of the Town for Fiscal Year 2010.

WARRANT:

Article 1: Finance Committee Report

To see if the Town will vote to hear and act upon the report and recommendations of the Finance Committee as presented and printed in the Finance Committee's Annual Town Meeting recommendations, or to take any other action relative thereto.

Explanation: This will be part of a combination of Articles 1, 2, and 3. It presents the Finance Committee's recommended FY 2010 budget along with funding sources and the embedded salaries and stipends of elected officials.

Article 2: FY10 Budget

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow such sums of money as are necessary to fund the annual operating budget of the Town for Fiscal Year 2010, or take any other action relative thereto.

Explanation: See Article 1 above.

General Fund	FY08 Actual Revised Budget	FY09 Actual Revised Budget	FY10 BOS Recommended Budget	FY10 Fin Comm. Recommended Budget
General Government				
Selectmen				
Wages	166,819	174,766	151,817	151,817
Expenses	23,995	23,995	16,980	16,980
Exp - Res for Collective	trf Police Sal.	50,000		
Subtotal:	190,814	248,761	168,797	168,797
Awards & Recognition	100	100	40	40
Town Hall Office Supplies	20,000	19,216	18,255	18,255
Town Reports	3,500	3,500	3,000	3,000
Town Counsel	85,000	95,000	80,000	80,000
Total Selectmen:	**299,414**	**366,577**	**270,092**	**270,092**
Accountant				
Wages	82,932	86,383	87,336	87,336
Expenses	4,000	4,000	2,400	2,400
Subtotal:	**86,932**	**90,383**	**89,736**	**89,736**
Audit	21,000	19,500	20,500	20,500
Total Accountant:	**107,932**	**109,883**	**110,236**	**110,236**
Assessors				
Wages	101,494	101,494	106,426	106,426
Expenses	43,810	44,173	36,889	36,889
Subtotal:	**145,304**	**145,667**	**143,315**	**143,315**
Revaluation			50,000	50,000
Total Assessors:	**145,304**	**145,667**	**193,315**	**193,315**
Treasurer				
Wages	99,123	102,095	93,503	93,503
Expenses	25,380	25,380	16,964	16,964
Subtotal:	**124,503**	**127,475**	**110,467**	**110,467**

General Fund	FY08 Actual Revised Budget	FY09 Actual Revised Budget	FY10 BOS Recommended Budget	FY10 Fin Comm. Recommended Budget
Tax Title	5,000	5,000	5,000	5,000
Total Treasurer:	**129,503**	**132,475**	**115,467**	**115,467**
Collector				
Wages	59,137	60,670	61,778	61,778
Expenses	18,442	18,966	18,732	18,732
Subtotal:	**77,579**	**79,636**	**80,510**	**80,510**
Tax Taking	6,500	6,500	6,000	6,000
Total Collector:	**84,079**	**86,136**	**86,510**	**86,510**
Finance Committee				
Wages	2,500	2,500	1,500	1,500
Expenses	7,000	7,000	6,500	6,500
Reserve Fund	55,000	40,000	50,000	50,000
Total Finance Committee:	**64,500**	**49,500**	**58,000**	**58,000**
Technology				
Wages	10,300	10,300	10,300	10,300
Expenses	34,883	39,200	34,200	34,200
Total Technology:	**45,183**	**49,500**	**44,500**	**44,500**
Town Clerk				
Wages	86,127	88,905	87,873	87,873
Expenses	19,185	19,185	14,000	14,000
Total Town Clerk:	**105,312**	**108,090**	**101,873**	**101,873**
Municipal Buildings				
Wages	49,965	49,965	49,965	49,965
Expenses	118,660	129,445	111,504	111,504
Total Municipal Building:	**168,625**	**179,410**	**161,469**	**161,469**
Permanent Building Committee				
Wages	1,550	1,220	750	750
Expenses	1,000	1,000	500	500
Total Perm. Building Comm:	**2,550**	**2,220**	**1,250**	**1,250**
Community Development				
Wages	185,426	184,550	192,210	192,210
Expenses	7,805	7,805	3,500	3,500
Subtotal:	**193,231**	**192,355**	**195,710**	**195,710**
Planning Board	17,326	8,410	2,910	2,910
Economic Development	7,500	7,500	2,000	2,000
Zoning Board - Wages	9,000	9,000	9,000	9,000
Zoning Board - Expenses	4,115	4,115	3,460	3,460
Subtotal:	**13,115**	**13,115**	**12,460**	**12,460**
Open Space	1,000	1,000	500	500
Conservation Commission	3,260	3,260	2,789	2,789
Total Comm Development:	**235,432**	**225,640**	**216,369**	**216,369**

General Fund	FY08 Actual Revised Budget	FY09 Actual Revised Budget	FY10 BOS Recommended Budget	FY10 Fin Comm. Recommended Budget
Other General Government				
Moderator	250	250	250	250
Octoberfest	1,500	1,500	1,000	1,000
Housing Authority	3,000	3,000	500	500
Total Other General Govt.:	**4,750**	**4,750**	**1,750**	**1,750**
Total General Government:	**1,392,584**	**1,459,848**	**1,360,831**	**1,360,831**
Public Safety				
Police				
Wages	1,281,951	1,348,092	1,279,650	1,279,650
Expenses	163,445	185,420	156,473	156,473
Cruiser	42,500	49,000	51,000	51,000
Total Police:	**1,487,896**	**1,582,512**	**1,487,123**	**1,487,123**
Fire				
Wages	174,709	186,912	178,057	178,057
Expenses	60,100	73,900	67,339	67,339
Total Fire:	**234,809**	**260,812**	**245,396**	**245,396**
Ambulance				
Wages	181,835	189,765	205,131	205,131
Expenses	51,200	61,800	55,300	49,300
Total Ambulance:	**233,035**	**251,565**	**260,431**	**254,431**
Building Dept				
Wages	120,434	120,434	113,336	113,336
Expenses	8,000	8,000	6,926	6,926
Total Building Dept:	**128,434**	**128,434**	**120,262**	**120,262**
Trees				
Wages	600	600	600	600
Expenses	6,600	6,600	5,880	5,880
Total Tree Dept:	**7,200**	**7,200**	**6,480**	**6,480**
Civil Defense				
Wages	315	325	325	325
Expenses	1,200	1,200	1,200	1,200
Total Civil Defense:	**1,515**	**1,525**	**1,525**	**1,525**
Sealer Weights & Measures				
Expenses	1,500	750	750	750
Total Sealer Wght & Measures:	**1,500**	**750**	**750**	**750**
Animal Control				
Expenses	24,900	24,900	24,900	24,900
Total Animal Control	**24,900**	**24,900**	**24,900**	**24,900**
Total Public Safety:	**2,119,289**	**2,257,698**	**2,146,867**	**2,140,867**

General Fund	FY08 Actual Revised Budget	FY09 Actual Revised Budget	FY10 BOS Recommended Budget	FY10 Fin Comm. Recommended Budget
Public Works				
Cemetery				
Expenses	10,000	23,910	11,000	11,000
Total Cemetery:	**10,000**	**23,910**	**11,000**	**11,000**
Highway				
Wages	427,430	446,276	419,416	419,416
Expenses	34,150	39,325	17,625	17,625
Subtotal:	**461,580**	**485,601**	**437,041**	**437,041**
Maintenance	169,937	177,330	159,597	159,597
Special Sign Acct	6,000	6,000	5,400	5,400
Snow & Ice	84,535	84,535	84,535	84,535
Total Highway:	**722,052**	**753,466**	**686,573**	**686,573**
Other Public Works				
Monitor Landfill	1,200	1,300	1,235	1,235
Monitor Wells	11,000	11,000	10,450	10,450
Street lighting	41,000	41,000	41,000	41,000
Total Other Public Works:	**53,200**	**53,300**	**52,685**	**52,685**
Total Public Works:	**785,252**	**830,676**	**750,258**	**750,258**
Health & Human Services				
Board of Health				
Wages	44,007	44,007	45,932	45,932
Expenses	10,840	10,840	7,000	7,000
Subtotal Health:	**54,847**	**54,847**	**52,932**	**52,932**
Nurse				
Wages	17,027	17,027	13,722	13,722
Subtotal Nurse:	**17,027**	**17,027**	**13,722**	**13,722**
Health & Human Services Cont.				
Animal Inspection				
Wages	2,625	2,625	2,745	2,745
Expenses	350	350	350	350
Subtotal Animal Insp:	**2,975**	**2,975**	**3,095**	**3,095**
Total Board of Health:	**74,849**	**74,849**	**69,749**	**69,749**
Council on Aging				
Wages	72,966	72,966	75,340	75,340
Expenses	11,542	15,915	8,200	8,200
Total Council on Aging:	**84,508**	**88,881**	**83,540**	**83,540**

General Fund	FY08 Actual Revised Budget	FY09 Actual Revised Budget	FY10 BOS Recommended Budget	FY10 Fin Comm. Recommended Budget
Veterans				
Expenses	11,166	10,015	10,015	10,015
Benefits	9,000	16,500	24,000	24,000
Total Veterans:	**20,166**	**26,515**	**34,015**	**34,015**
Tot Health & Human Services:	**179,523**	**190,245**	**187,304**	**187,304**
Culture & Recreation				
Recreation				
Wages	6,400	6,400	6,400	6,400
Expenses	27,031	27,031	20,000	20,000
Total Recreation:	**33,431**	**33,431**	**26,400**	**26,400**
Library				
Wages	135,069	136,962	136,261	136,261
Expenses	57,531	58,176	49,120	49,120
Total Library:	**192,600**	**195,138**	**185,381**	**185,381**
Memorial Day	1,750	1,750	1,750	1,750
	1,750	1,750	1,750	1,750
Total Culture & Recreation	**227,781**	**230,319**	**213,531**	**213,531**
Education				
Douglas Schools				
Personnel & Expenses	10,192,599	10,643,421	10,508,567	10,508,567
Transportation/Fixed Assets	719,993	731,256	758,444	758,444
Total Douglas Schools:	**10,912,592**	**11,374,677**	**11,267,011**	**11,267,011**
Blackstone Valley Regional *				
Assessment	509,246	457,510	452,077	452,077
Debt Assessment	63,350	62,231	61,112	61,112
Representative Expense	500	500	500	500
Total Blackstone Valley:	**573,096**	**520,241**	**513,689**	**513,689**
Medicaid Reimbursement	5,000	5,000	5,000	5,000
Norfolk County Agricultural	0	27,598	50,000	50,000
Total Education:	**11,490,688**	**11,927,516**	**11,835,700**	**11,835,700**
Insurance/Employee Benefits *				
Ins - Prop, Liab & Work Comp	180,000	190,000	190,000	190,000
Unemployment	50,000	30,000	30,000	30,000
Ins - Health & Life	2,215,336	2,390,349	2,485,964	2,485,964
Retirement/Medicare	710,940	783,534	843,755	843,755
Total Employee Benefits	**3,156,276**	**3,393,883**	**3,549,719**	**3,549,719**

General Fund	FY08 Actual Revised Budget	FY09 Actual Revised Budget	FY10 BOS Recommended Budget	FY10 Fin Comm. Recommended Budget
Debt Service *				
Debt Exclusions	1,760,328	1,679,679	1,717,312	1,717,312
Non-Debt Exclusion	272,349	239,881	234,136	234,136
Total Debt Service	**2,032,677**	**1,919,560**	**1,951,448**	**1,951,448**
Total Capital Outlay	225,500	265,647		
Total Special Articles	445	60,000		
Transfer to Stabilization				
Summary - Expenditures				
Total General Government:	**1,392,584**	**1,459,848**	**1,360,831**	**1,360,831**
Total Public Safety:	**2,119,289**	**2,257,698**	**2,146,867**	**2,140,867**
Total Public Works:	**785,252**	**830,676**	**750,258**	**750,258**
Total Health & Human Services:	**179,523**	**190,245**	**187,304**	**187,304**
Total Culture & Recreation	**227,781**	**230,319**	**213,531**	**213,531**
Total Education:	**11,490,688**	**11,927,516**	**11,835,700**	**11,835,700**
Total Employee Benefits	**3,156,276**	**3,393,883**	**3,549,719**	**3,549,719**
Total Debt Service	**2,032,677**	**1,919,560**	**1,951,448**	**1,951,448**
Total Capital Outlay	**225,500**	**265,647**	**0**	**0**
Total Special Articles	**445**	**60,000**	**0**	**0**
Total Transfer to Stabilization	**0**	**0**	**0**	**0**
Total Budget Request	**21,610,015**	**22,535,392**	**21,995,658**	**21,989,658**

Article 3: Salaries of Elected Officials

To see if the Town will vote to fix the salary and compensation of all elected officials of the Town as provided by Chapter 41 Section 108 of the Massachusetts General Laws, as amended, as follows

Board of Assessors	$2,900.00
Blackstone Valley Vocational School District Rep.	$500.00
Collector	$54,410.93
Moderator	$250.00
Board of Selectmen	$1,600.00
Clerk	$57,191.46
Treasurer	$59,737.07
Water/Sewer Commission	$2,400

Or take any other action relative thereto.

Explanation: See Article 1 above.

MOTION FOR ARTICLES 1, 2, & 3 PASSED BY MAJORITY VOICE VOTE.

Article 4: FY10 Transfer Station Enterprise Fund

The Town voted to raise and appropriate the sum of **$270,000** from Transfer Station charges and fees and **$7,295** to be taken from Transfer Station retained earnings, for a total budget of **$277,295** to operate and maintain the Transfer Station.

Salaries/Wages	$40,745
Expenses	$236,550
Total	**$277,295**

PASSED BY MAJORITY VOICE VOTE.

Article 5: FY10 Water/Sewer Enterprise Fund

The Town voted to raise and appropriate the sum of **$695,060** from Water & Sewer charges and fees, and transfer the sum of **$264,191** from the reserved for debt for a total budget of **$959,251** to operate and maintain the Water/Sewer Department.

Salaries/Wages	$264,940
Expenses	$430,120
Debt	$264,191
Total	**$959,251**

PASSED BY MAJORITY VOICE VOTE.

Article 6: Personnel Bylaw Classification & Update

MOTION: I move that the Town vote to approve the personnel classification and compensation plans as printed in the warrant.

WARRANT:
Article 6: Personnel Bylaw Classification & Update

To see if the Town will vote to approve the following personnel classification and compensation plans; or to take any other action relative thereto.
Explanation: This represents the proposed schedule for Fiscal Year 2010 as approved by the Personnel Board. It includes a 1.5% Cost of Living Adjustment for non-union employees covered by the Bylaw.

MANAGEMENT Compensation Plan - FY10 Budget

Grade	Position	Grade	Position
M-1		M-4	Fire Chief
			System Manager Water & Sewer
M-2	Assistant Assessor		Town Accountant
	Municipal Facilities Maint Mgr.		
		M-5	Hwy Superintendent
M-3	Building Commissioner		Town Engineer
	Director Senior Center		
	Library Director		
	Planning & Conservation Agent		

COLA Increase % 1.50%

	1	2	3	4	5	6	7	8	9	10
1	36,566.81	37,389.56	38,230.83	39,091.02	39,970.57	40,869.91	41,789.48	42,729.74	43,691.16	44,674.21
2	45,707.44	46,735.86	47,787.41	48,862.63	49,962.04	51,086.19	52,235.63	53,410.93	54,612.67	55,841.46
3	57,136.98	58,422.56	59,737.07	61,081.15	62,455.48	63,860.73	65,297.59	66,766.79	68,269.04	69,805.10
4	65,705.38	67,183.75	68,695.39	70,241.03	71,821.46	73,437.44	75,089.78	76,779.30	78,506.84	80,273.24
5	70,635.76	72,225.06	73,850.12	75,511.75	77,210.77	78,948.01	80,724.34	82,540.64	84,397.80	86,296.75

OFFICE ADMINISTRATIVE Compensation Plan - FY10 Budget

Grade	*Position*	*Grade*	*Position*
OA-1	Jr. Clerk Assessors	OA-3	Adm. Sec/Comm Development
	Library Assistant		Assessors' Admin Asst.
	Meeting Minute Recorder		Asst. Tax Collector
			Asst. to the Town Accountant
			Asst. Treasurer
OA-2	Adm. Sec Bd Selectmen	OA-4	Adm. Secretary
	Highway Clerk		Adm. Supervisor/Bd Health
	Principal Clerk -Fire, Building, Assessors		Asst. Town Clerk
	Senior Clerk		
		OA-5	Adm. Asst. to Exec Adm./BOS

COLA Increase % 1.50%

	Grade	1	2	3	4	5	6	7	8	9	10
1	Hourly	12.48	12.76	13.05	13.34	13.64	13.95	14.27	14.59	14.91	15.25
2	Hourly	14.99	15.33	15.67	16.03	16.39	16.76	17.13	17.52	17.91	18.32
3	Hourly	16.49	16.86	17.24	17.62	18.02	18.43	18.84	19.27	19.70	20.14
4	Hourly	18.95	19.38	19.82	20.26	20.72	21.18	21.66	22.15	22.65	23.16
5	Hourly	21.05	21.52	22.01	22.50	23.01	23.53	24.06	24.60	25.15	25.72

PUBLIC WORKS Compensation Plan - FY10 Budget

Grade	Position	Grade	Position
PM-1	Truck Driver/Laborer	PM-3	
PM-2	Asst Water/Sewer Operator	PM-4	Group Leader
	Hwy Laborer Operator		
		PM-5	Water Operator
			Chief Operator

COLA % Increase 1.50%

		1	2	3	4	5	6	7	8	9	10
1	Hourly	$15.97	$16.33	$16.70	$17.08	$17.46	$17.85	$18.26	$18.67	$19.09	$19.52
2	Hourly	$17.44	$17.83	$18.23	$18.64	$19.06	$19.49	$19.93	$20.38	$20.84	$21.30
3	Hourly	$18.30	$18.71	$19.13	$19.56	$20.00	$20.45	$20.91	$21.38	$21.86	$22.35
4	Hourly	$19.20	$19.64	$20.08	$20.53	$20.99	$21.46	$21.95	$22.44	$22.95	$23.46
5	Hourly	$21.20	$21.68	$22.17	$22.67	$23.18	$23.70	$24.23	$24.78	$25.33	$25.90

MISCELLANEOUS Compensation Plan - FY10 Budget

Grade	Position	Grade	Position
MS-1	Senior Center Clerk	MS-3	
	Transfer Station Employees		
MS-2	Assessor Lister	MS-4	Senior Outreach Coordinator

COLA % Increase 1.50%

		1	2	3	4	5	6	7	8	9	10
1	Hourly	$12.48	$12.76	$13.05	$13.34	$13.64	$13.95	$14.27	$14.59	$14.91	$15.25
2	Hourly	$14.99	$15.33	$15.67	$16.03	$16.39	$16.76	$17.13	$17.52	$17.91	$18.32
3	Hourly	$16.49	$16.86	$17.24	$17.62	$18.02	$18.43	$18.84	$19.27	$19.70	$20.14
4	Hourly	$18.95	$19.38	$19.82	$20.26	$20.72	$21.18	$21.66	$22.15	$22.65	$23.16

* All employees currently in the MS Compensation classification who are currently receiving an hourly wage higher than that presented above for their relevant grade and step, shall remain at their current hourly wage until such time that the compensation plan exceeds their current hourly wage.

Public Safety Compensation Plan - FY10 Budget

Grade	Position	Grade	Position
PS-1	vacant	PS-5	Assistant Fire Chief
			Deputy Fire Chief
PS-2	Basic Call Fire Fighter		
	Lt. Fire Fighter	PS-6	Part-time EMT (on call)
	Part-time Dispatcher*		
		PS-7	Part-time Nurse
PS-3	Captain Fire Fighter		Full-time 911 Trainer
	Part-time Reserve Officer*		
	Part-time Reserve Clerk*	PS-8	Full-time Fire/EMT
PS-4	Full-time Dispatcher	PS-9	Administrative/Secretary/Dispatcher

* Police part-time position have a one year probationary period.

COLA % Increase 1.50%

		1	2	3	4	5	6	7	8	9	10
1	Hourly										
2	Hourly	$12.48	$12.76	$13.05	$13.34	$13.64	$13.95	$14.27	$14.59	$14.91	$15.25
3	Hourly	$14.99	$15.33	$15.67	$16.03	$16.39	$16.76	$17.13	$17.52	$17.91	$18.32
4	Hourly	$16.49	$16.86	$17.24	$17.62	$18.02	$18.43	$18.84	$19.27	$19.70	$20.14
5	Hourly	$17.30	$17.69	$18.09	$18.50	$18.91	$19.34	$19.77	$20.22	$20.67	$21.14
6	Hourly	$18.17	$18.58	$19.00	$19.42	$19.86	$20.31	$20.77	$21.23	$21.71	$22.20
7	Hourly	$19.09	$19.52	$19.96	$20.41	$20.87	$21.34	$21.82	$22.31	$22.81	$23.32
8	Hourly	$20.04	$20.49	$20.95	$21.42	$21.91	$22.40	$22.90	$23.42	$23.95	$24.48
9	Hourly	$21.06	$21.53	$22.01	$22.51	$23.02	$23.53	$24.06	$24.60	$25.16	$25.72

* All employees currently in the Public Safety Compensation classification who are currently receiving an hourly wage higher than that presented above for their relevant grade and step, shall remain at their current hourly wage until such time that the compensation plan exceeds their current hourly wage.

PASSED BY MAJORITY VOICE VOTE.

Article 7: Recurring Business

MOTION: I move that the Town vote to approve the recurring business items as printed in the warrant.

WARRANT:
Article 7: Recurring Business

A. Assessor's To Work Additional Hours: To see if the Town will vote to authorize the Board of Assessors to appoint one or more of their members to work for compensation, in accordance with the provisions of the Town's Personnel Bylaw, and to establish such compensation to be paid said member for Fiscal Year 2010, or take any other action related thereto.

B. Ambulance Receipts Reserved for Appropriation: To see if the Town will vote to reserve all receipts received by the Town from ambulance user charges, user billings, and ambulance donations and gifts to the Ambulance Receipts Reserved Account, or take any other action related thereto.

C. Simon Fairfield Public Library: To see if the Town will vote to require that all funds received in Fiscal Year 2010 from State Aid Grants for the Public Library be transferred to a Special Account for the Simon Fairfield Public Library, or take any other action related thereto.

D. State and Federal Grants: To see if the Town will vote to authorize the Board of Selectmen to apply for and accept State or Federal grants they deem beneficial to the Town, provided that the Board of Selectmen shall hold a public hearing prior to the Board's acceptance of any such grant, if said grant requires the Town to meet future conditions or requirements, or take any other action related thereto.

E. Separate Account Funds: To see if the Town will vote to continue the following account funds and to authorize the expenditure of funds from said fund for the below indicated purposes and not to exceed amount, or to take other actions related thereto:

#	Department	Receipts	Expenditures
1	Simon Fairfield Library pursuant to MGL Chapter 44, § 53E ½	All fines received during Fiscal Year 2010 by the Simon Fairfield Library	The Simon Fairfield Library Board of Trustees may expend a sum not to exceed Five Hundred dollars **($500)** for the purpose of purchasing books, films and other library supplies and materials.
2	Home Composting Program pursuant to MGL Chapter 44, § 53E ½	All receipts received in connection with the Home Composting Program	The Board of Health may expend a sum not to exceed two thousand five hundred dollars **($2,500)** for the purpose of operating the Home Composting Program.

F. Acceptance of Chapter 90: To see if the Town will vote to authorize to accept and enter into contracts for the expenditure of funds to be allotted by the State under authorization of Chapter 90 of the Massachusetts General Laws (as pertaining to Highway Funds), for the construction, reconstruction and improvement of Town roads, said funds may be borrowed in anticipation of State Revenue, and expended without further appropriation under the direction of the Highway Superintendent with the approval of the Board of Selectmen, or take any other action related thereto.

G. Compensating Balance Agreements: To see if the Town will vote to authorize the Treasurer to enter into a compensating balance agreement or agreements for Fiscal Year 2010 pursuant to MGL Chapter 44 § 53F, or take any other action related thereto.

PASSED BY MAJORITY VOICE VOTE.

Article 8: Acceptance of Easements

The Town voted to authorize the Board of Selectmen to acquire by gift, an easement or easements for the purpose of construction, installation, maintenance and repair of municipal drainage, sewer and water systems, and roadway.

PASSED BY MAJORITY VOICE VOTE.

Article 9: Adoption of Revised FY10 – 15 Capital Improvement Plan

MOTION: I move that the Town vote to approve the Town of Douglas FY 10 – 15 Capital Improvement Plan as submitted by the Capital Improvement Committee and printed in the Voter Information Bulletin.

VOTER INFORMATION BULLETIN:

FY 2010 Capital Improvement Committee Report

The Capital Improvement Committee reviews, prioritizes and offers recommendations concerning all requests for funds for capital projects submitted by School and Town Departments. This year the Capital Committee reviewed five requests from five Departments.

As a result of the difficult financial situation that the Town is currently facing the Capital Improvement Committee has recommended that all Capital purchases funded through the General Fund Budget be deferred during Fiscal Year 2010.

**Update on the FY 2009 Capital Projects which were approved last year at annual town meeting.

- *School Department,* **Intermediate/Elementary School Feasibility Study / Owners Project Manager/ Request for Services (RFS) in progress.**
- *Highway Department,* **Front End Loader/ Purchased.**
- *Highway Department,* **1 Ton Dump Truck W/ Plow / Purchased.**
- *Fire Department,* **Dispatching Records Software / Purchased.**
- *Water & Sewer Department,* **Aquifer Study / Completed.**
- *Community Development,* **New Sidewalk Construction / Surveying complete, going out to bid in the Spring.**

Department Fy-2010 Funded	Fy-2010 to Fy-2015 Capital Plan Item Requested	FY-Year	Estimated Cost
Fire Department	Replacement of Car 1	2010	$22,220.00
Fy-2010 Not Funded			
School Department	Elementary School Roof	2010	$150,000.00
Police Department	Firearms/Tasers	2010	$13,365.00
Highway Department	Dump Truck W/ Plow & Sander	2010	$142,529.00
Cemetery Department	Iron Gates for 3 Cemeteries	2010	$15,500.00
Fy-2011			
Highway Department	John Deere Backhoe	2011	$107,000.00
Council on Aging	Improvements on Handicap Walkway	2011	TBD
Fire Department	Life Pack 12 Lead EKG Machine	2011	$35,000.00
Community Development	New Sidewalk Construction	2011	TBD
Highway Department	Vactor Catch Basin Truck	2012	$250,000.00
Fire Department	Rescue 1 Re-fit Body Only	2012	$150,000.00
Fire Department	Rescue 1 Total Replacement	2012	$400,000.00

Department - Fy-2011 – cont.	Fy-2010 to Fy-2015 Capital Plan Item Requested	FY-Year	Estimated Cost
Administration	Replace Phone System	2012	$20,000.00
Building Maintenance	P. O. Senior Ctr. Window Replacement	2012	$110,000.00
Building Maintenance	4x4 Maintenance Truck	2012	$20,000.00
Community Development	New Sidewalk Construction	2012	TBD
Fy 2013			
Fire Department	Engine/Tanker # 4	2013	$375,000.00
Fire Department	Ambulance # 2	2013	$150,000.00
Building Maintenance	Paint Old Fire Station	2013	$20,000.00
Highway Department	Brush Chipper	2013	$25,000.00
Highway Department	Portable Air Compressor	2013	$20,000.00
Community Development	New Sidewalk Construction	2013	TBD
Fy 2014			
Highway Department	Dump Truck W/ Plow & Sander	2014	$142,539.00
Community Development	New Sidewalk Construction	2014	TBD
Fy 2015			
Community Development	New Sidewalk Construction	2015	TBD
Debt Exclusion Projects	**FY2011-FY2015**		
School Department	Middle School Addition		$9,429,158.00
School Department	Middle School Renovation		$8,475,016.00
School Department	School Administration Building		$5,252,405.00
Debt Exclusion Projects Cont	**FY2011-FY2015**		
Building Maintenance	Municipal Center Renovation		$900,000.00
Police Department	New Police Station		$6,500,000.00
Highway Department	New Highway Garage		$2,608,172.00
Water & Sewer Department	Rte. 16 Sewer Line		$2,090,000.00
Fire Department	Fire Station Addition		$603,466.00
Library	ADA & Building Upgrade		$1,100,000.00
Recreation	Martin Road Recreation Area		$863,000.00

The Building Needs Report identified a 20 year projection of Douglas' municipal building needs. The immediate next 5 year's building needs have been extracted from that report and are presented with additional financial information. The following financial information was prepared for the Capital Improvement Committee by Unibank Fiscal Advisory Services. The first chart provides a draft timeline for bonding the debt excluded capital projects listed within the capital plan. The second chart details the design and construction costs for each debt excluded project. The third and final chart illustrates the estimated impact upon the tax rate and the average tax bill for each debt excluded project.

Town of Douglas, Massachusetts
Prepared by UniBank Fiscal Advisory Services

I.

$1,542,152	design - Middle School addition
$1,386,101	design - Middle School renovation
$440,615	design - new police station
$170,628	design - new highway garage
$39,479	design - fire station addition
$3,578,975	subtotal for design
$1,100,000	library
$2,090,000	sewer line

$6,768,975	**one-year note issued June 2010 (at 3.50 percent)**
$22,030,742	Middle School addition - project costs
$8,812,297	local share of project costs
$616,861	local share of design - Middle School addition
$354,440	local share of design - Middle School renovation
$440,615	design - new police station
$170,628	design - new highway garage
$39,479	design - fire station addition
$1,100,000	library
$2,090,000	sewer line
$6,294,498	police station project costs
$2,437,544	highway garage project costs
$563,987	fire station addition project costs
$4,651	rounding
$23,125,000	**bonds issued June 2011 (at 4.50 percent)**
$19,801,440	Middle School renovation - project costs
$7,920,576	local share of project costs
$4,424	rounding
$7,925,000	**bonds issued June 2012 (at 4.50 percent)**
$343,615	design - school administration building
$900,000	municipal center renovation
$1,243,615	**one-year note issued June 2013 (at 3.50 percent)**
$343,615	design - school administration building
$900,000	municipal center renovation
$4,908,790	school administration building
$2,595	rounding
$6,155,000	**bonds issued June 2014 (at 4.50 percent)**

II.

Middle School addition	
local share - design	$616,861
local share - construction	$8,812,297
total	**$9,429,158**
Middle School renovation	
local share - design	$354,440
local share - construction	$7,920,576
total	**$8,475,016**
School Administration building	
design	$343,615
construction	$4,908,790
total	**$5,252,405**

Police Station	
design	$440,615
construction	$6,294,498
total	**$6,735,113**
Fire Station addition	
design	$39,479
construction	$563,987
total	**$603,466**
Sewer line	
total	**$2,090,000**
Library	
total	**$1,100,000**
Highway Garage	
design	$170,628
construction	$2,437,544
total	**$2,608,172**
Municipal Center renovation	
total	$900,000

III.

	estimated total project costs (1)	annual debt service (2)	addition to the tax rate (3)	addition to the tax bill of the average home (4)
Middle School addition -	$9,429,158	$724,877	$0.69	$207
Middle School renovation -	$8,475,016	$651,527	$0.62	$186
School Administration building -	$5,252,405	$403,785	$0.38	$115
Police Station -	$6,735,113	$517,770	$0.49	$148
Fire Station addition -	$603,466	$46,392	$0.04	$13
Sewer line -	$2,090,000	$160,671	$0.15	$46
Library -	$1,100,000	$84,564	$0.08	$24
Highway Garage -	$2,608,172	$200,506	$0.19	$57
Municipal Center renovation -	$900,000	$69,189	$0.07	$20

(1) Total project cost for the Middle School addition and renovation is only the local share of the cost to be paid by the Town.

(2) Annual debt service is based on equal annual payments of principal and interest, at an interest rate of 4.50 percent, amortized over twenty years.

(3) The valuation of the Town in Fiscal Year 2010 is assumed to be $1,050,000,000.

(4) The valuation of the average home is assumed to be $300,000. The figures do not include the reductions in the debt service excluded from Prop 2 1/2 as debt is reduced in years 2010 through 2014. The tax rate will decrease approximately $0.025 in 2010 (or $7.42 for the average $300,000 home), another $0.72 in 2011 (or another $21.58), another $0.072 in2011 (or another $21.58) $0.128 in 2012 (or another $38.27), $0.005 in 2013 (or another $1.49), and $0.084 in 2014 (or another $25.33). In

total, the tax bill on the average $300,000 will decrease $94.09 over the five-year period of 2010 through 2014.

PASSED BY MAJORITY VOICE VOTE.

Article 10: Planning Board & Engineering – MGL Chapter 44, § 53E ½

The Town voted to authorize a Planning Board and Engineering Revolving Fund in accordance with MGL Chapter 44, Section 53E ½ . The purpose of this Fund is to cover the cost of consulting fees and project reviews; funding will come from consulting and project review fees and the funds may be expended without further appropriation by the Planning Board or Town Engineer for such consulting and project review costs. Expenditures from the fund may not exceed **$50,000.**

PASSED BY MAJORITY VOICE VOTE.

Article 11: Conservation – MGL Chapter 44, § 53E ½

The Town voted to authorize a Conservation Revolving Fund in accordance with MGL Chapter 44, Section 53E ½. The purpose of this Fund is to cover the cost of consulting charges and project review costs; funding will come from application fees, consulting and project review fees and the funds may be expended without further appropriation by the Conservation Commission or their Conservation Agent for such consulting and project review costs. Expenditures from the Fund may not exceed **$50,000.**

PASSED BY MAJORITY VOICE VOTE.

Article 12: ZBA – MGL Chapter 44, § 53E ½

The Town voted to authorize a Zoning Board of Appeals Revolving Fund in accordance with MGL Chapter 44, Section 53E ½. The purpose of this Fund is to cover the cost of consulting fees and project reviews; funding will come from consulting and project review fees and the funds may be expended without further appropriation by the Zoning Board of Appeals for such consulting and project review costs. Expenditures from the fund may not exceed **$50,000.**

PASSED BY MAJORITY VOICE VOTE.

Article 13: Special Act – Establishment of a Town Administrator and a Municipal Finance Dpt.

MOTION: I move that the Town vote to authorize the Board of Selectmen to seek special legislation for the purpose of creating a Town Administrator position and a consolidated Department of Municipal Finance, as printed in the warrant; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and to authorize the Board of Selectmen to approve amendments which shall be within the scope of the general public objectives of this petition.

WARRANT:
To see if the Town will vote to authorize the Board of Selectmen to seek special legislation for the purpose of creating a Town Administrator position and a consolidated Department of Municipal Finance, as set forth below; provided, however, that the General Court to make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and to authorize the Board of Selectmen to approve amendments which shall be within the scope of the general public objectives of this petition, or take any other action relative thereto.

Explanation: This article would authorize the Board of Selectmen to seek special legislation for the purpose of creating a Town Administrator position and a consolidated Department of Municipal Finance. These changes are not expected to result in additional headcount for the Town but are intended to provide for enhanced oversight and operational effectiveness in the town government.

AN ACT ESTABLISHING A TOWN ADMINISTRATOR
AND A MUNICIPAL FINANCE DEPARTMENT
IN THE TOWN OF DOUGLAS

SECTION 1 - TOWN ADMINISTRATOR

SECTION 1-1: APPOINTMENT; QUALIFICATION; TERM

The executive powers of the Town of Douglas shall be vested in the board of selectmen who shall serve as the chief executive officer and policymaking board of the town. Said board of selectmen shall continue to have and to exercise all the powers and duties vested in boards of selectmen under the General Laws or by vote of the town, except as otherwise provided herein.

The board of selectmen shall appoint a town administrator to serve for a term to be determined by contract, and shall fix the compensation for such person, annually, within the amount appropriated by the town. The board of selectmen may establish an employment contract with the town administrator for salary, fringe benefits and other conditions of employment, including but not limited to, severance pay, relocation expenses, reimbursement for expenses incurred in the performance of his duties or office, liability insurance, conditions of discipline, termination, dismissal, and reappointment, performance standards and leave. The town administrator shall be appointed on the basis of educational, executive, and administrative qualifications and experience. The educational qualifications shall consist of a master's degree, preferably in public or business administration, granted by an accredited degree-granting college or university. The professional experience shall include at least three (3) years of prior full-time compensated executive service in public or business administration. Alternatively, five (5) years or more of such professional experience and a bachelor's degree in an appropriate discipline shall qualify any applicant. Seven (7) years or more of prior full-time compensated service in public or business administration shall also qualify any applicant. The board of selectmen may, by a four-fifths (4/5ths) vote, waive the education or experience requirements listed above. A town administrator need not be a resident of town or of the Commonwealth at the time of appointment, nor at any time during the period of such service. The town administrator shall not have served in an elective office in the town government for at least twelve months prior to appointment. The town may from time to time establish, by by-law, such additional qualifications as seem necessary and appropriate.

The town administrator shall devote full time to the office and shall not hold any other public office, elected or appointed, nor engage in any business or occupation during such service, unless such action is approved in advance by the board of selectmen. The board of selectmen shall provide for an annual review of the job performance of the town administrator.

SECTION 1-2: POWERS AND DUTIES

The town administrator shall be the chief administrative officer of the town, directly responsible to the board of selectmen for the administration of all town affairs for which the office of town administrator is given responsibility by this special act. The powers and duties of the town administrator shall include, but are not intended to be limited to the following:

(a) To supervise, direct and be responsible for the efficient administration of all functions and activities for which the office of town administrator is given authority, responsibility or control by this special act, by by-law, by town meeting vote, by vote of the board of selectmen, or otherwise.

(b) To appoint, and in appropriate circumstances, to remove, subject to the provisions of any collective bargaining agreements as may be applicable, all department heads, officers, and employees for whom no other method of selection is provided by this act, including, but not limited to, the chief of police, fire chief, highway superintendent, director of municipal finance, town accountant, town treasurer, town collector, building commissioner, town engineer, senior director, and facilities maintenance director, except employees of the water and sewer department, the library department, and the school department. The town administrator shall, after consultation with the board of

assessors, appoint the principal assessor. Appointments of department heads and officers shall become effective on the twenty-first (21st) day following the day on which notice of the appointment is filed with the board of selectmen, unless the board of selectmen shall, within that period by a majority of all of its members, vote to reject such action, or has sooner voted to affirm it. Copies of the notices of all such proposed appointments shall be posted on the town bulletin board when submitted to the board of selectmen. Except as otherwise provided herein, all offices under the supervision of the town administrator as set forth in this section shall have the powers and duties set forth in the General Laws, the town bylaws and this act.

Notwithstanding the provisions of this section, the board of selectmen shall be the appointing authority for town counsel, town auditor, appointed multiple member bodies created by statute, bylaw or town meeting, except as may otherwise be provided by applicable provisions of said statute, bylaw or town meeting vote, and for other individuals who are to serve as representatives of the town to the governing or advisory bodies of area, regional or district authorities.

(c) To be entrusted with the administration of the town personnel system; to administer the personnel policies and procedures and rules and regulations; and to administer the personnel by-law and collective bargaining agreements entered into by the town.

(d) To attend all regular and special meetings of the board of selectmen, including executive sessions, unless excused in advance by the chairman of said board, and shall have a voice, but no vote, in all of its proceedings. However, the board of selectmen shall in no way be prohibited from conducting a meeting because of the lack of attendance of the town administrator.

(e) To assure that full and complete records of the financial and administrative activities of the town are kept and to render as often as may be required by the board of selectmen, but not less than quarterly, a full report of all town administrative operations during the period reported on, which report shall be made available to the public.

(f) To keep the board of selectmen fully advised as to the needs of the town and recommend to the board of selectmen and to other elected town officers and agencies for adoption such measures requiring action by them or by the town meeting as the town administrator may deem necessary or expedient. The town administrator shall keep the board of selectmen informed in regards to issues affecting the administration and governance of the town, in a timely manner.

(g) The town administrator shall be responsible for the maintenance repair, and use, of all town land and buildings which fall under the jurisdiction of the board of selectmen. Other municipal boards may request that the town administrator be responsible for the maintenance and repair of the land and buildings under their respective jurisdictions.

(h) To prepare and present to the board of selectmen and finance committee an annual operating budget for the town; and to work in conjunction with the capital improvement committee, created by by-law, to prepare a proposed capital improvement plan for the five (5) fiscal years next ensuing.

(i) To negotiate, on behalf of the board of selectmen, all personnel contracts and collective bargaining agreements involving any subject within the jurisdiction of the office of the town administrator or board of selectmen, including contracts with town employees involving wages, hours and other terms and conditions of employment. All such contracts and agreements shall be subject to the approval of the board of selectmen.

(j) To be the chief procurement officer for the town, in accordance with the provisions of Chapter 30B of the Massachusetts General Laws, and to appoint such assistant procurement officers as provided in Chapter 30B of the Massachusetts General Laws.

(k) To see that the provisions of the general laws, this act, town by-laws, votes of the town meeting and of the board of selectmen which require enforcement by the town administrator are faithfully executed, performed or otherwise carried out.
(l) To prosecute, defend and compromise, subject to the approval of the board of selectmen, all litigation to which the town is a party.

(m) To inquire and make investigation, at any time, into the conduct and operation of office or performance of duties of any officer or employee, department, board, commission or other town agency.

(n) To attend all sessions of all town meetings, unless excused in advance by the chairman of the board of selectmen, and answer questions raised by voters which relate to warrant articles and to matters over which the town administrator exercises any supervision.

(o) To coordinate the activities of all town agencies serving under the office of the town administrator and the office of the board of selectmen with those under the control of other officers and multiple member bodies elected directly by the voters. For this purpose, the town administrator shall have authority to require the persons so elected, or their representatives, to meet with the town administrator, at reasonable times, for the purpose of effecting coordination and cooperation among all agencies of the town. The town administrator shall have the right to attend and speak at any public meeting of any multiple member body.

(p) To seek out and work to obtain resources from federal, state and other governmental jurisdictions that further town purposes.

(q) To approve all payroll and expense warrants for payment of town funds. Such approval shall be sufficient authority to authorize payment of the same by the town treasurer. In the event of the absence of the town administrator, the board of selectmen shall approve such warrants. If a vacancy exists in the office of town administrator, the board of selectmen shall approve all such warrants, or, may delegate such responsibility to a temporary town administrator appointed pursuant to section 1-4(b) of this act.

(r) To perform any other duties as are required to be performed by the town administrator by by-laws, administrative code, votes of the town meeting, or votes of the board of selectmen, or otherwise.

SECTION 1-3: DELEGATION OF AUTHORITY
The town administrator may authorize any subordinate officer or employee to exercise any power or perform any function or duty which is assigned to the office of the town administrator, provided, however, that all acts performed under any such delegation shall at all times be deemed to be the acts of the town administrator.

SECTION 1-4: ACTING TOWN ADMINISTRATOR
(a) Temporary Absence - With the approval of the board of selectmen, the town administrator may designate a qualified town administrative officer or employee to exercise the powers and perform the duties of the town administrator during an absence of the town administrator of not more than twenty (20) days, including Saturdays, Sundays and holidays. Such delegation shall be made by letter filed with the town clerk, the municipal finance director, and the board of selectmen.

(b) Vacancy - Any vacancy in the office of town administrator shall be filled as soon as possible by the board of selectmen. However, pending such regular appointment the board of selectmen shall appoint a qualified town administrative officer or employee to perform the duties of the office on an acting basis. Such temporary appointment may not exceed six (6) months but one renewal may be voted by the board of selectmen not to exceed a second six (6) months. Compensation for such person shall be set by the board of selectmen.

(c) Powers and Duties - The powers and duties of the temporary or acting town administrator, under subsection (a), above, shall be limited to matters not admitting of delay and shall include authority to make temporary, emergency appointments or designations to town office or employment but not to make permanent appointments or designations.

SECTION 1-5: REMOVAL AND SUSPENSION

The board of selectmen may, by a vote of four out of five members, terminate and remove the town administrator. The board must provide a preliminary statement of removal to the town administrator setting forth the reasons for removal, which notice may provide for suspension of the town administrator for a period of not more than 45 days. Within five days after receipt of said notice, the town administrator may request a public hearing by filing with the board of selectmen a written request for the same, and may be represented by counsel at said hearing. If no request for a hearing is received upon the expiration of the above-referenced five days, the preliminary resolution of removal shall immediately become a final resolution of removal without further action by the board of selectmen.

If a hearing is requested, no later than ten days following the close of the public hearing, the board of selectmen shall adopt, by a vote of four out of five members a final resolution of removal, which may be made effective immediately. Failure to adopt a final resolution prior to the expiration of the ten days following the close of the public hearing shall nullify the preliminary resolution of removal, and the town administrator shall forthwith resume the duties of the office.

The board of selectmen may, by a vote of two-thirds of those members present and voting, suspend the town administrator.

SECTION 1-6 IMPLEMENTATION

The executive administrator holding office as of the effective date of this act shall have the powers and duties of the town administrator as set forth herein, and shall continue to serve for the remainder of any applicable contract term. The obligations of the executive administrator and the town under such contract, including any option to renew, shall not be affected by passage of this act. Upon expiration of the term of the contract or sooner resignation, the town administrator shall be appointed by the board of selectmen in accordance with the provisions of this act; provided, however, that this act shall not be deemed to prohibit the appointment of the executive administrator holding office as of the effective date of this act as the town administrator.

SECTION 2 - MUNICIPAL FINANCE DEPARTMENT

SECTION 2-1: ESTABLISHMENT AND SCOPE

There shall be a department of municipal finance, under the direction of a director of municipal finance, which shall be responsible for the performance of all fiscal and financial activities of the town, including those duties and responsibilities related to municipal finance activities which prior to the effective date of this act were performed by or under the authority of the town accountant, the town treasurer, and the town collector. Although the board of assessors shall be part of the department of municipal finance, the board of assessors shall continue to exercise all of the duties and responsibilities of a board of assessors under the general laws, except as otherwise provided in Sections 1-2(b) and 2-3 of this act. The department shall have such additional powers, duties and responsibilities with respect to municipal finance-related functions and activities as the town may from time to time provide by by-law.

SECTION 2-2: DIRECTOR OF MUNICIPAL FINANCE

The department of municipal finance shall be under the direct control and supervision of a director of municipal finance who shall be appointed by and be responsible to the town administrator. The director of municipal finance shall be a person especially fitted by education, experience and training to perform the duties of the office. The educational qualifications shall consist of a master's degree, preferably in accounting or business administration, granted by an accredited degree-granting college or university. The professional experience shall include at least three (3) years of prior full-

time compensated service in accounting or business administration. Alternatively, five (5) years or more of such professional experience and a bachelor's degree in an appropriate discipline shall qualify an applicant. Seven (7) years or more of prior full-time compensated experience in accounting or business administration shall also qualify any applicant. The board of selectmen may, by a four-fifths (4/5ths) vote, waive the education or experience requirements listed above. The salary, fringe benefits and other conditions of employment of the director of municipal finance, including but not limited to, severance pay, relocation expenses, reimbursement for expenses incurred in the performance of his duties or office, liability insurance, conditions of discipline, termination, dismissal, and reappointment, performance standards and leave may be established by contract.

SECTION 2-3: DUTIES AND RESPONSIBILITIES

The director shall be responsible for the supervision and coordination of all activities of the department in accordance with the General Laws, town by-laws, administrative codes and rules and regulations. The director of municipal finance may serve as the town accountant and shall be responsible for coordinating the fiscal management procedures of the offices of the town treasurer, town collector, board of assessors, and town accountant, and shall be the administrator of budgeting, including financial reporting, accountability and control, as well as an advisor on financial and programmatic implications of current and future policies to all town departments, the town administrator, and the board of selectmen. The finance director shall be responsible for coordinating all financial tasks required by the General Laws, and, to the extent that the same exists and is issued timely, shall accomplish such tasks in accordance with the dates specified in the Massachusetts Department of Revenue Municipal Calendar, as it may be amended from time to time.

SECTION 3 - Transition

Section 3-1. Implementation

Upon the effective date of this act, the positions of elected town treasurer and town collector shall be abolished and the terms of the elected incumbents shall be terminated. The appointed town accountant holding office as of the effective date of this act shall thereupon become the director of municipal finance. The appointed assistant assessor holding office as of the effective date of this act shall thereupon become the principal assessor. The elected incumbents holding the offices of town treasurer and town collector as of the effective date of this act shall thereupon become the first appointed town treasurer and town collector, respectively, subject to removal in accordance with Section 1-2b of this act. They shall, subject to appropriation, maintain the same salary and benefits as they received in their elected capacities, and shall be eligible to receive salary increases in the same manner as all other non-union personnel. They shall be employees of the department of municipal finance under the direction and supervision of the director of municipal finance. Thereafter, appointments to the positions of town treasurer and town collector will be made by the town administrator pursuant to Section 1-2(b), in consultation with the director of finance.

Section 3-2. Contracts, Transfer of Records and Property

No contracts or liabilities in force on the effective date of this act shall be affected by abolition of the elected offices and consolidation of financial functions of the town as provided for herein, and the newly created appointed offices and municipal finance department shall in all respects be the lawful successor of offices and departments so abolished or consolidated.

All records, property and equipment whatsoever of any office, department, or part thereof, the powers and duties of which are assigned in whole or in part to another office or department are assigned to such office or department.

Section 4. This act shall be submitted to the voters of the town of Douglas for acceptance at an annual or special town election in the form of the following question:

"Shall an act passed by the General Court in the year 2009 entitled 'An Act Establishing a Town Administrator and a Municipal Finance Department in the Town of Douglas," be accepted?"

The Town shall include below the ballot question a fair and concise summary thereof prepared by Town Counsel and approved by the Board of Selectmen. If a majority of votes cast in answer to this question is in the affirmative, Sections 1 through 3 of this act shall take effect sixty (60) days following acceptance by the voters.

Section 5. Section 4 of this act shall take effect upon its passage.
PASSED BY MAJORITY VOICE VOTE.

Article 14: Manchaug Sewer Extension

The Town voted that the sum of **$250,000** be appropriated to pay costs of designing and constructing a sewer system extension up Manchaug Road, and for the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore, and that betterments shall be assessed to recover the costs of these improvements in accordance with Chapter 80 of the General Laws or pursuant to any other enabling authority.
PASSED BY UNANIMOUS STANDING VOTE. YES-85; NO-0 (2/3RD REQUIRED)

Article 15: Chapter 137 of the Acts of 2003

To see if the Town will vote to adopt Chapter 137 of the Acts of 2003, as amended. An employee eligible under this section shall be paid his regular base salary as a public employee for each pay period of military leave of absence after September 11, 2001, reduced by any amount received from the United States as base pay for military service performed during the same pay period. For purposes of this section, base pay shall not include any allowances, overtime pay, shift differential pay, hazardous duty pay or any other additional compensation received for military service, or take any other action relative thereto.

MOTION: I move to postpone article indefinitely.
MOTION TO POSTPONE ARTICLE INDEFINITELY PASSED BY MAJORITY VOICE VOTE.

Article 16: Consumption of Marijuana

MOTION: I move that the Town vote to amend Article 3 of the General Bylaws by inserting the language printed in the warrant.

WARRANT:

To see if the Town will vote to amend the Article 3 of the General Bylaws by adding the following:

Section 11.1 Public Consumption of Marijuana or Tetrahydrocannabinol

No person shall smoke, ingest, or otherwise use or consume marijuana or tetrahydrocannabinol (as defined in G.L. c. 94C, Section 1, as amended) while in or upon any street, sidewalk, public way, footway, passageway, stairs, bridge, park, playground, beach, recreation area, boat landing, public building, schoolhouse, school grounds, cemetery, parking lot, or any area owned by or under the control of the town; or in or upon any bus or other passenger conveyance operated by a common carrier; or in any place accessible to the public.

This Bylaw may be enforced through any lawful means in law or in equity including, but not limited to, enforcement by criminal indictment or complaint pursuant to G.L.c. 40, Section 21, or by noncriminal disposition pursuant to G.L.c. 40 Section 21D, by the Board of Selectmen, the Executive Administrator, or their duly authorized agents, or any police officer. The fine for violation of the bylaw shall be three hundred dollars ($300) for each offense. Any penalty imposed under this bylaw shall be in addition to any civil penalty imposed under G.L.c. 94C, Section 32L.

Or take any other action relative thereto.
PASSED BY MAJORITY VOICE VOTE.

Article 17: Amend Zoning Bylaw - Planning Board Associate Member

MOTION: I move that the Town vote to amend the Zoning Bylaw by adding a Section 9.3.9 Associate Planning Board Members, as printed in the warrant.

WARRANT:
To see if the Town will vote to amend the Zoning Bylaw by adding the following:

"Section 9.3.9 Associate Planning Board Members

In accordance with MGL Chapter 40A Section 9, up to two (2) associate planning board members may be appointed to the planning board to participate in matters where the planning board has been designated as the special permit granting authority. Said associate members of the planning board may be designated by the planning board chairman as necessary to sit on the board for the purpose of acting on any special permit application, in the case of absence, inability to act, or conflict of interest, on the part of any member or members of the Planning Board or in the event of a vacancy(s) on the Board.

The planning board shall appoint, by a majority vote, the associate members during a regularly scheduled planning board meeting which is held at least 21 days after advertising the position vacancies in a newspaper of local circulation and with the Town Clerk for posting on the Municipal Center bulletin board and on the local cable channel. Prospective candidates for planning board associate member shall, at least seven days before the regularly scheduled meeting to make such appointments, fill out and submit the required "Application for Boards and Committees" form available from the Selectmen's Office or on the Town's website. The planning board, by a majority vote of the Board, shall determine the terms of such appointments and reappointments and conditions, if any, provided however, the applicants shall be Douglas residents during the term of appointment."
or take any other action relative thereto.
MOTION MADE AND SECONDED TO AMEND ARTICLE 17 AS FOLLOWS:

Which begins "The Planning Board shall appoint, by majority vote" and ends with "during the term of appointment."

With the following paragraph:

"The Planning Board and Board of Selectmen shall jointly appoint any Associate Members by the method described in Massachusetts General Law, Chapter 41, Section 11, and all Town Bylaws and Policies, as if appointing an Associate Member were appointing to fill a vacancy on the Planning Board."
AMENDMENT PASSED BY MAJORITY VOICE VOTE.

PASSED AS AMENDED BY MAJORITY STANDING VOTE. YES-65; NO-5 (2/3RD REQUIRED)

Article 18: Amend Zoning Bylaw & Zoning Map - GIS Map

The Town voted to amend the Zoning By-Law and Zoning Map for the Town of Douglas, Massachusetts, to reference a new Geographic Information Systems (GIS) Zoning Map as follows:

Delete the following:
"2.3 MAP
The location and boundaries of the zoning districts are hereby established as shown on a map entitled, "Zoning Map, Town of Douglas," dated May 1979, as amended. Said map is on file in the office of the Town Clerk." ...

And Replace with the following
"2.3 MAP
The location and boundaries of the zoning districts are hereby established as shown on a map

entitled, "Zoning Map, Town of Douglas," dated May 2009, as amended. Said map is on file in the office of the Town Clerk."
MODERATOR DECLARED UNANIMOUS VOTE. NO-0 STANDING (2/3RD REQUIRED)

Article 19: Delinquent Tax Bylaw

The Town voted to make a clerical and ministerial amendment to the Town's general bylaws by inserting in the bylaws, as new Section 7 of Article 4, the bylaw as previously adopted by a vote taken under Article 2 of the Special Town Meeting of December 10, 1992, relative to denial, revocation, or suspension of local licenses and permits for failure to pay municipal taxes or charges.
PASSED BY MAJORITY VOICE VOTE.

Article 20: Street Acceptance – Royal Crest Drive (Kingwood Estates & Extension)

The Town voted to accept as a public way "Royal Crest Drive" as shown on the plan entitled "Street Acceptance Plan, Royal Crest Drive, in the Town of Douglas, Massachusetts", and laid out by order of the Board of Selectmen and filed with the Town Clerk, and will further vote to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain such interests in land as are necessary to use said way for all purposes for which public ways are used in the Town of Douglas, and further, to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out such acquisitions, on such terms and conditions as the Board of Selectmen deems appropriate.
PASSED BY MAJORITY VOICE VOTE.

The meeting was dissolved at 9:22 PM.
True Copy Attested; Christine E. G. Furno, CMC/CMMC Douglas Town Clerk

SUMMARY
May 4, 2009

MONEY TO BE RAISED & APPROPRIATED (from tax levy):		
Articles 1, 2, & 3	General Government	$21,689,127
MONEY TO BE TRANSFERRED:		
Articles 1,2, & 3	from Wetlands Protection Account	$5,000
	from Ambulance Receipts	$284,536
	from Reserve for Debt Acct. (BVT)	$10,995
	TOTAL	**$300,531**
ENTERPRISE FUND (Transfer Station):		
Article 4	Appropriate from Transfer Station charges and fees	$270,000
	Transfer from Transfer Station retained earnings	$7,295
	TOTAL TRANSFER STATION	**$277,295**
ENTERPRISE FUND (Water/Sewer):		
Article 5	Appropriate from Water/Sewer charges and fees	$695,060
	Transfer from Water/Sewer Reserved for Debt Account	$264,191
	TOTAL WATER/SEWER	**$959,251**
REVOLVING ACCOUNTS:		
Article 7	Simon Fairfield Library Board of Trustees	$500
	Board of Health – Home Composting Program	$2,500
Article 10	Planning Board 53E ½	$50,000
Article 11	Conservation 53E ½	$50,000
Article 12	Zoning Board of Appeals 53E ½	$50,000

The following were sworn to faithful performance of their duties as election officers for Precinct One: Ballot Box Attendant - Felix Yacino; Ballot Clerks - BettyAnn McCallum, Patricia Brule; Ballot Checkers - Elaine Kelly, Patricia Koslak; Ballot Counter/Tabulator - Christine E.G. Furno.

The following were sworn to faithful performance of their duties as election officers for Precinct Two: Constable - Carol Field; Ballot Clerks - Anne Burgess, Lois Garrison; Ballot Checkers - Monica Prunier; Donna Frabotta; Ballot Counter/Tabulator – Eileen F. Damore.

The warrant was read by the Town Clerk, Christine E.G. Furno and the polls were opened at 8:00 a.m. The Town of Douglas voted as follows:

MODERATOR ~ 3 years	PCT 1	PCT 2	TOTAL
Keith M. Menard	**171**	**162**	**333**
Richard E. Preston	113	108	221
Blanks	3	2	5
TOTAL	287	272	559

TOWN CLERK ~ 3 years			
Christine E.G. Furno	**214**	**214**	**428**
Blanks	73	58	131
TOTAL	287	272	559

TOWN TREASURER ~ 3 years			
Sharon A. Brotherton	**185**	**188**	**373**
Blanks	102	84	186
TOTAL	287	272	559

SELECTMEN ~ 3 years (vote for 2)			
Mitchell S. Cohen	**178**	**161**	**339**
Michael D. Hughes	**153**	**164**	**317**
Blanks	243	216	459
TOTAL	574	544	1118

ASSESSOR ~ 3 years			
John A. Blatchford Jr.	**192**	**177**	**369**
Blanks	95	95	190
TOTAL	287	272	559

SCHOOL COMMITTEE ~ 1 year			
Sarah McConnell	**172**	**181**	**353**
Blanks	115	91	206
TOTAL	287	272	559

SCHOOL COMMITTEE ~ 3 years (vote for 2)	PCT 1	PCT 2	TOTAL
Leslie K. Breault	**139**	**143**	**282**
Shirley A. Downs	**182**	**190**	**372**
Blanks	253	211	464
TOTAL	574	544	1118

AGENT MOSES WALLIS ~ 1 year			
Betty A. Therrien	**198**	**198**	**396**
Blanks	89	74	163
TOTAL	287	272	559

TRUSTEE PUBLIC LIBRARY ~ 1 years			
Barbara VanReed	**181**	**190**	**371**
Blanks	106	82	188
TOTAL	287	272	559

TRUSTEE PUBLIC LIBRARY ~ 3 years			
Merritt D. Tetreault	**185**	**183**	**368**
Blanks	102	89	191
TOTAL	287	272	559

CEMETERY COMMISSION ~ 3 years			
Gail B. Swenson	**179**	**194**	**373**
Blanks	108	78	186
TOTAL	287	272	559

WATER/SEWER COMMISSION ~ 3 years			
Joseph J. Saster	**186**	**202**	**388**
Write-In: Keith Bloniasz	2	3	5
Blanks	99	67	166
TOTAL	287	272	559

RECREATION COMMISSION ~ 3 years			
David C. Hasemann	**191**	**176**	**367**
Blanks	96	96	192
TOTAL	287	272	559

PLANNING BOARD ~ 3 years			
Robert Werme Jr.	**179**	**195**	**374**
Blanks	108	77	185
TOTAL	287	272	559

PLANNING BOARD ~ 5 years			
Derek Brown	**146**	**126**	**272**
Joseph E. Fitzpatrick	129	133	262
Blanks	12	13	25
TOTAL	287	272	559

The polls closed at 8:00 p.m.
True Copy Attested; Christine E. G. Furno, CMC/CMMC Douglas Town Clerk

SPECIAL STATE PRIMARY
DECEMBER 8, 2009

Voted ~ 695
Reg. Voters ~ 6130
11%

Pursuant to the foregoing warrant the inhabitants of the said Town of Douglas who are qualified to vote in elections and town affairs met in the Municipal Center Gymnasium, 29 Depot Street, Douglas on Tuesday, December 8, 2009.

The following were sworn to faithful performance of their duties as election officers for Precinct One: Ballot Box Attendant – Felix J. Yacino Jr.; Ballot Clerk – Patricia Brule, BettyAnn McCallum; Ballot Checker – Patricia Koslak, Elaine Kelly; Tabulator – Christine E. G. Furno.

The following were sworn to faithful performance of their duties as election officers for Precinct Two: Constable – Carol E. Field; Ballot Clerk – Anne Burgess, Lois Garrison; Ballot Checker – Donna Frabotta, Monica Pruiner; Tabulator – Eileen F. Damore.

The warrant was read by the Town Clerk, Christine E. G. Furno, and the polls were opened at 7:00 a.m. The Town of Douglas voted as follows:

DEMOCRATIC PARTY

SENATOR IN CONRESS	PCT 1	PCT 2	TOTAL
Blanks	1	1	2
Michael E. Capuano	58	32	90
Martha Coakley	107	102	209
Alan A. Khazei	27	21	48
Stephen G. Pagliuca	33	35	68
Other	0	0	0
TOTAL	**226**	**191**	**417**

REPUBLICAN PARTY

SENATOR IN CONGRESS	PCT 1	PCT 2	TOTAL
Blanks	2	0	2
Scott P. Brown	152	96	248
Jack E. Robinson	19	8	27
Other	0	0	0
TOTAL	**173**	**104**	**277**

LIBERTARIAN PARTY

SENATOR IN CONGRESS	PCT 1	PCT 2	TOTAL
Blanks	1	0	1
Write-Ins	0	0	0
Other	0	0	0
TOTAL	**1**	**0**	**1**

The polls closed at 8:00 p.m.
True Copy Attested; Christine E. G. Furno, CMC/CMMC Douglas Town Clerk

SPECIAL TOWN MEETING
Monday, November 16, 2009

Pursuant to the foregoing warrant the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met at the Douglas High School Auditorium on 33 Davis Street on Monday, November 16, 2009 at 7:00 p.m. There being a quorum present (74 registered voters); the meeting was called to order by the Moderator, Keith M. Menard. After saluting the flag, the service of the warrant and the Constable's return was read by Mr. Keith Menard. Mr. Menard requested a moment of silence for all those who have served our community that have passed away. At this time, Mr. Menard called Mr. Jerome Jussaume for a Gavel Presentation for his time served as Moderator. Mr. Menard did an introduction of Non-Resident Members of Town Meeting, an introduction of the Finance Committee, a brief introduction of himself and lastly, Mr. Menard explained how the Town Meeting will be run. At this time, the Town voted as follows:

Article 1. Fiscal Year 2010 Budget Transfers/Amendments

To see if the Town will vote to amend the action taken on Article 2 of the Annual Town Meeting of May 4, 2009 by making the following changes to the Fiscal Year 2010 Budget:

Decrease School Personnel & Expenses by	$243,325
Decrease School Bus Transportation by	$89,654
Decrease Norfolk Agricultural by	$22,595
Decrease Total Debt Service by	$61,112
Decrease Highway Maintenance by	$17,397
Increase Health Insurance by	$122,350
Increase Highway Wages by	$9,010
Increase Highway Expenses by	$8,387
Increase Selectmen Expenses by	$5,000
Increase Property & Liability Insurance by	$5,000

Or take any other action related thereto.

MOTION: I move that the Town vote to amend the action taken on Article 2 of the Annual Town Meeting of May 4, 2009 by making the changes to the Fiscal Year 2010 Budget as they appear in the warrant.

Finance Committee: Recommend

MOTION PASSED BY UNANIMOUS VOICE VOTE.

Article 2. Transfer from Free Cash (MTBE Settlements Funds)

To see if the Town will vote to transfer the sum of $293,460.54 from Certified Free Cash to the Stabilization Fund, or take any other action related thereto.

MOTION: I move that the Town vote to transfer the sum of $293,460.54 from Certified Free Cash to the Stabilization Fund.

Finance Committee: Recommend

MOTION PASSED BY UNANIMOUS CONSENT. (2/3 REQUIRED)

Article 3. Transfer Site Plan Review Authority from Zoning Brd of Appeals to Planning Brd

To see if the Town will vote to amend Sections 9.4 (Site Plan Review), 5.1 (Off-Street Parking Regulations), and 5.3 (General Landscaping Requirements) of the Zoning By-law to replace "Board of Appeals" wherever it appears with "Planning Board", provided that such changes shall not become effective until July 1, 2010, and shall not apply to site plan review applications for which a public hearing has been opened prior to July 1, 2010, or take any other action relative thereto.
MOTION: I move to refer Article 3 to the Planning Board for further study.

Finance Committee: No Recommendation on this article

MOTION PASSED BY MAJORITY VOICE VOTE TO REFER ARTICLE 3 TO THE PLANNING BOARD FOR FURTHER STUDY

Article 4. Prior Year's Bill

To see if the Town will vote to transfer the sum of $179.13 from Highway Expenses to pay the following prior year's bill:

Kaman Industrial $179.13

Or take any other action relative thereto.

MOTION: I move that the Town vote to transfer the sum of $179.13 from Highway Expenses to pay the following prior year's bill:

Kaman Industrial $179.13

Finance Committee: Recommend
MOTION PASSED BY UNANIMOUS CONSENT. (9/10TH REQUIRED)

Article 5. Water & Sewer Budget Transfer

To see if the Town will vote to transfer the sum of $30,000 from Water & Sewer Retained Earnings to Water & Sewer Salaries and Wages, or take any other action relative thereto.

MOTION: I move that the Town vote to transfer the sum of $30,000 from Water & Sewer Retained Earnings to Water & Sewer Salaries and Wages.

Finance Committee: Recommend
MOTION PASSED BY MAJORITY VOICE VOTE.

Article 6. Douglas Woods Tax Increment Financing Agreement

To see if the Town will vote to approve a Tax Increment Financing Agreement between the Town and American Pro Wind LLC, pursuant to GL c. 40, §59, and to confirm the Board of Selectmen's selection of the location of the project as an Economic Opportunity Area ("Douglas Woods Economic Opportunity Area"), and to authorize the Board of Selectmen to submit an Economic Opportunity Area Application, Tax Increment Financing Plan, and Certified Project Application to the Massachusetts Economic Assistance Coordinating Council all relating to the project as described in the TIF Agreement to be located in the Douglas Woods Economic Opportunity Area, and to take such other actions as may be necessary to obtain approval of the Certified Project Application, the Economic Opportunity Area, the Tax Increment Financing Plan and TIF Zone and to implement the TIF Agreement, or take any other action relative thereto.

MOTION: I move that the Town vote to approve a Tax Increment Financing Agreement between the Town and American Pro Wind LLC, pursuant to GL c. 40, §59, and to confirm the Board of Selectmen's selection of the location of the project as an Economic Opportunity Area ("Douglas Woods Economic Opportunity Area"), and to authorize the Board of Selectmen to submit an Economic Opportunity Area Application, Tax Increment Financing Plan, and Certified Project Application to the Massachusetts Economic Assistance Coordinating Council all relating to the project as described in the TIF Agreement to be located in the Douglas Woods Economic Opportunity Area, and to take such other actions as may be necessary to obtain approval of the Certified Project Application, the Economic Opportunity Area, the Tax Increment Financing Plan and TIF Zone and to implement the TIF Agreement.
MOTION PASSED BY MAJORITY STANDING VOTE. Yes-56; No-0

Motion made and seconded to adjourn meeting.

Meeting adjourned at 7:57 PM.
True Copy Attested; Christine E. G. Furno, CMC/CMMC Douglas Town Clerk

SPECIAL TOWN MEETING SUMMARY
November 17, 2008

MONEY TO BE TRANSFERRED: (amend ATM 5/4/09)		
Article 1:	Decrease School Personnel & Expenses by	$243,325
	Decrease School Bus Transportation by	$89,654
	Decrease Norfolk Agricultural by	$22,595
	Decrease Total Debt Service by	$61,112
	Decrease Highway Maintenance by	$17,397
	Increase Health Insurance by	$122,350
	Increase Highway Wages by	$9,010
	Increase Highway Expenses by	$8,387
	Increase Selectmen Expenses by	$5,000
	Increase Property & Liability Insurance by	$5,000
MONEY TO BE TRANSFERRED: (from Free Cash)		
Article 2:	to Stabilization Fund	$293,460.54
MONEY TO BE TRANSFERRED:		
Article 4:	from Highway Expenses for Prior Year Bill	$179.13
MONEY TO BE TRANSFERRED: (from Water & Sewer Retained Earnings)		
Article 5:	to Water & Sewer Salaries and Wages	$30,000

PERSONNEL BOARD

The Personnel Board welcomed Sharon Brotherton and Lois Garrison to the committee. At the Annual Town Meeting we presented an article to place back on the Personnel Classification and Compensation Plan those employees who voted to disband and decertify their unions.

Reviews were made of non-union job descriptions and ratings were begun to update grades in the classification and compensation grid.

A final draft of the Personnel Procedure Manual was forwarded to the Selectmen.

We look forward to our continued efforts to incorporate updated job descriptions into the classification and compensation grid.

We encourage personnel comments, concerns and suggestions from town employees.

Respectfully submitted,
Ellie Chesebrough
Chair

FINANCIAL



ACCOUNTANT

TOWN OF DOUGLAS
Combined Balance Sheet - All Fund Types & Account Group
June 30, 2009

	Governmental Fund Types				Fiduciary	L-T Debt	Totals
	General 0100	Special Revenue	Capital Projects	Enterprise Fund	Trust & Agency	Account Group	(Memo Only)
Assets							
Cash & investments	2,357,460.94	1,632,514.17	484,816.07	1,219,207.98	1,851,085.82	0.00	7,545,084.98
Receivables:							
Property taxes	606,568.26	0.00	0.00	0.00	0.00	0.00	606,568.26
Tax liens	257,024.16	0.00	0.00	0.00	0.00	0.00	257,024.16
Motor vehicle excise	156,074.32	0.00	0.00	0.00	0.00	0.00	156,074.32
Boat excise	3,654.75	0.00	0.00	0.00	0.00	0.00	3,654.75
Intergovernmental	7,241,738.77	52,886.37	223,590.01	0.00	0.00	0.00	7,518,215.15
Water/Sewer	0.00	0.00	0.00	115,158.10	0.00	0.00	115,158.10
Other	0.00	138,504.06	0.00	0.00	8,703.00	0.00	147,207.06
Special assessments	155.16	0.00	0.00	0.00	0.00	0.00	155.16
Due from other funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Inventory	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Prepaid expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Tax Foreclosures	273,343.64	0.00	0.00	0.00	0.00	0.00	273,343.64
Amount to be provided-debt	0.00	0.00	0.00	0.00	0.00	19,141,622.69	19,141,622.69
Amount to be provided-Landfill	0.00	0.00	0.00	0.00	0.00	146,400.00	146,400.00
Loans Authorized	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Assets	10,896,020.00	1,823,904.60	708,406.08	1,334,366.08	1,859,788.82	19,288,022.69	35,910,508.27

	Governmental Fund Types				Fiduciary	L-T Debt	Totals
	General 0100	Special Revenue	Capital Projects	Enterprise Fund	Trust & Agency	Account Group	(Memo Only)
Liabilities & Reserves							
Warrants & accounts payable	494,375.42	50,853.73	24,699.30	48,990.97	7,873.72	0.00	626,793.14
Payrolls payable & withholdings	93,717.82	0.00	0.00	0.00	0.00	0.00	93,717.82
Other liabilities	13,068.40	0.00	0.00	2.22	399,535.58	0.00	412,606.20
Due to other funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Notes payable	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Bonds payable	0.00	0.00	0.00	0.00	0.00	19,141,622.69	19,141,622.69
Landfill	0.00	0.00	0.00	0.00	0.00	146,400.00	146,400.00
Loans Authorized and Unissued	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Allowance for Abate & Exempt	207,503.84	0.00	0.00	0.00	0.00	0.00	207,503.84
Deferred revenue - Intergovernmental	7,241,738.77	52,886.37	209,909.75	0.00	0.00	0.00	7,504,534.89
Deferred revenue	1,089,316.45	138,504.06	0.00	115,158.10	8,703.00	0.00	1,351,681.61
Total Liabilities & Reserves	9,139,720.70	242,244.16	234,609.05	164,151.29	416,112.30	19,288,022.69	29,484,860.19
Fund Balances							
Reserved							
Contributed Capital	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Encumbrances	307,909.56	0.00	0.00	7.50	0.00	0.00	307,917.06
Petty cash	100.00	0.00	0.00	0.00	0.00	0.00	100.00
Continued appropriations	262,086.06	0.00	0.00	0.00	0.00	0.00	262,086.06
Expenditures	0.00	0.00	0.00	7,295.00	0.00	0.00	7,295.00
Bond Premium	10,995.08	0.00	0.00	0.00	0.00	0.00	10,995.08
South Street	14,152.30	0.00	0.00	0.00	0.00	0.00	14,152.30
Other	0.00	0.00	0.00	839,799.44	0.00	0.00	839,799.44
Undesignated - Snow & Ice	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Undesignated - Deficits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Undesignated	1,161,056.30	1,581,660.44	473,797.03	323,112.85	1,443,676.52	0.00	4,983,303.14
Total Fund Balances	1,756,299.30	1,581,660.44	473,797.03	1,170,214.79	1,443,676.52	0.00	6,425,648.08
Total Liabilities and Fund Balances	10,896,020.00	1,823,904.60	708,406.08	1,334,366.08	1,859,788.82	19,288,022.69	35,910,508.27

Town of Douglas
General Fund
FY2009 Budget Analysis

0100 GENERAL FUND	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
114 MODERATOR					
01114100 MODERATOR - COMPENSATION					
51905 STIPENDS	250.00	250.00	0.00		0.00
TOTAL MODERATOR - COMPENSATION	250.00	250.00	0.00		0.00
TOTAL MODERATOR	250.00	250.00	0.00	0.00	0.00
122 SELECTMEN					
01122100 SELECTMEN - SALARIES					
51100 SALARIES	98,065.00	98,065.00	0.00		0.00
51110 F/T WAGES	48,641.00	48,207.78	0.00		433.22
51200 F/T WAGES	26,460.00	20,601.52	0.00		5,858.48
51905 STIPENDS	1,600.00	1,600.00	0.00		0.00
TOTAL SELECTMEN - SALARIES	174,766.00	168,474.30	0.00	0.00	6,291.70
01122200 SELECTMEN - EXPENSES					
51505 ADDITIONAL COMPENSATION	3,600.00	3,600.00	0.00		0.00
52400 REPAIRS AND MAINT AGREEMENT	6,000.00	4,357.61	0.00		1,642.39
53000 PROF AND TECHNICAL CONSULTANT	1,000.00	150.00	0.00		850.00
53001 ADVERTISING	1,145.00	78.65	0.00		1,066.35
53401 POSTAGE	200.00	185.00	0.00		15.00
53402 PRINTING AND MAILING	100.00	0.00	0.00		100.00
54200 OFFICE SUPPLIES	1,300.00	1,533.95	0.00		(233.95)
55800 OTHER SUPPLIES	2,400.00	2,285.80	392.35		(278.15)
57100 IN-STATE TRAVEL	1,500.00	3,273.07	0.00		(1,773.07)
57150 TRAINING AND EDUCATION	2,150.00	2,017.00	0.00		133.00
57300 DUES AND MEMBERSHIPS	4,600.00	4,456.63	0.00		143.37
TOTAL SELECTMEN - EXPENSES	23,995.00	21,937.71	392.35	0.00	1,664.94

	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01122300 RESERVE FOR COLLECT BARGAINING					
57800 RESERVE FOR COLLECTIVE BARG	24,155.00	0.00	0.00		24,155.00
TOT RESV FOR COLL BARGAINING	24,155.00	0.00	0.00	0.00	24,155.00
01122500 FOUR TOWN COMMITTEE					
57601 FOUR TOWNS' EXPENDITURES	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL FOUR TOWN COMMITTEE	5,000.00	0.00	0.00	5,000.00	0.00
01122505 RT16 FULL WIDTH ART #9 5/06					
53000 PROF AND TECHNICAL CONSULTANT	0.40	0.00	0.00		0.40
TOTAL RT16 FULL WIDTH ART #9 5/06	0.40	0.00	0.00	0.00	0.40
01122506 GASB 34&45 ART#1 5/7/07					
53000 PROF AND TECHNICAL CONSULTANT	40,000.00	0.00	0.00	40,000.00	0.00
TOTAL GASB 34&45 ART#1 5/7/07	40,000.00	0.00	0.00	40,000.00	0.00
01122507 RT16 EASEMENT TAKINGS					
52901 RT 16 EASEMENT TAKING	0.00	0.00	0.00	0.00	0.00
RT16 EASEMENT TAKINGS	0.00	0.00	0.00	0.00	0.00
TOTAL SELECTMEN	**267,916.40**	**190,412.01**	**392.35**	**45,000.00**	**32,112.04**
129 AWARDS AND RECOGNITIONS					
01129200 AWARDS AND RECOGNITIONS	0.00				0.00
55800 OTHER SUPPLIES	100.00	88.10	0.00		11.90
TOT AWARDS AND RECOGNITIONS	100.00	88.10	0.00	0.00	11.90
131 FINANCE COMMITTEE					
01131100 FINANCE COMMITTEE SALARIES					
51200 P/T WAGES	2,500.00	615.93	0.00		1,884.07
TOTAL FINANCE COM SALARIES	2,500.00	615.93	0.00	0.00	1,884.07

01131200 FINANCE COMMITTEE - EXPENSES	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
53401 POSTAGE	1,500.00	967.84	0.00		532.16
53402 PRINTING AND MAILING	4,800.00	2,072.15	0.00		2,727.85
54200 OFFICE SUPPLIES	100.00	0.00	0.00		100.00
57150 TRAINING AND EDUCATION	440.00	0.00	0.00		440.00
57300 DUES AND MEMBERSHIPS	160.00	173.00	0.00		(13.00)
TOT FINANCE COM - EXPENSES	7,000.00	3,212.99	0.00	0.00	3,787.01
TOTAL FINANCE COMMITTEE	**9,500.00**	**3,828.92**	**0.00**	**0.00**	**5,671.08**
132 RESERVE FUND					0.00
01132200 RESERVE FUND					0.00
57800 RESERVE FUND	10,930.02	0.00	0.00		10,930.02
TOTAL RESERVE FUND	**10,930.02**	**0.00**	**0.00**	**0.00**	**10,930.02**
135 TOWN ACCOUNTANT					
01135100 TOWN ACCOUNTANT - SALARIES					
51100 SALARIES	69,203.00	69,202.99	0.00		0.01
51200 P/T WAGES	17,180.00	16,797.50	0.00		382.50
TOT TOWN ACCOUNTANT - SALARIES	**86,383.00**	**86,000.49**	**0.00**	**0.00**	**382.51**
01135200 TOWN ACCOUNTANT - EXPENSES					
53000 PROF AND TECH CONSULTANTS	1,500.00	500.00	0.00		1,000.00
54200 OFFICE SUPPLIES	900.00	1,289.71	0.00		(389.71)
57100 IN-STATE TRAVEL	100.00	23.75	0.00		76.25
57150 TRAINING AND EDUCATION	1,200.00	240.00	0.00		960.00
57300 DUES AND MEMBERSHIPS	300.00	40.00	0.00		260.00
TOT TOWN ACCOUNTANT - EXPENSES	**4,000.00**	**2,093.46**	**0.00**	**0.00**	**1,906.54**
01135500 ACCT SOFTWARE ART10 10/25/04					
58000 CAPITAL	5,907.70	0.00	0.00	5,907.70	0.00
TOT ACCT SOFTWARE ART10 10/25/04	5,907.70	0.00	0.00	5,907.70	0.00
TOTAL TOWN ACCOUNTANT	**96,290.70**	**88,093.95**	**0.00**	**5,907.70**	**2,289.05**

136 TOWN AUDIT	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01136200 TOWN AUDIT					0.00
53000 PROF AND TECHNICAL CONSULTANT	19,500.00	19,500.00	0.00		0.00
TOTAL TOWN AUDIT	**19,500.00**	**19,500.00**	**0.00**	**0.00**	**0.00**
141 ASSESSORS					
01141100 BOARD OF ASSESSORS - SALARIES					
51100 SALARIES	51,464.00	51,463.67	0.00		0.33
51110 F/T WAGES	31,129.00	31,128.98	0.00		0.02
51200 F/T WAGES	19,458.00	19,457.10	0.00		0.90
51905 COMPENSATION - ELECT	2,900.00	2,900.00	0.00		0.00
TOT BRD OF ASSESSORS - SALARIES	**104,951.00**	**104,949.75**	**0.00**	**0.00**	**1.25**
01141200 BOARD OF ASSESSORS - EXPENSES					
52400 REPAIRS AND MAINT AGREEMENT	34,513.00	30,546.25	0.00		3,966.75
53001 ADVERTISING	500.00	0.00	0.00		500.00
53800 OTHER SERVICES	1,400.00	1,072.53	0.00		327.47
54200 OFFICE SUPPLIES	1,325.00	799.20	0.00		525.80
57100 IN- STATE TRAVEL	1,400.00	25.86	0.00		1,374.14
57150 TRAINING AND EDUCATION	1,300.00	80.00	0.00		1,220.00
57300 DUES AND MEMBERSHIPS	235.00	235.00	0.00		0.00
58500 ADDITIONAL EQUIPMENT	0.00	732.32	0.00		(732.32)
58700 REPLACEMENT EQUIPMENT	3,500.00	0.00	0.00		3,500.00
TOT BRD OF ASSESSORS - EXPENSES	**44,173.00**	**33,491.16**	**0.00**	**0.00**	**10,681.84**
TOTAL ASSESSORS	**149,124.00**	**138,440.91**	**0.00**	**0.00**	**10,683.09**

145 TREASURER	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01145100 TREASURER - SALARIES					
51100 SALARIES	58,855.00	58,854.25	0.00		0.75
51110 F/T WAGES	36,645.00	35,799.09	0.00		845.91
51200 P/T WAGES	6,787.00	6,463.74	0.00		323.26
51410 EDUCATIONAL AND BONUS WAGE	1,000.00	1,000.00	0.00		0.00
TOTAL TREASURER - SALARIES	**103,287.00**	**102,117.08**	**0.00**	**0.00**	**1,169.92**
01145200 TREASURER - EXPENSES					
53000 PROF AND TECHNICAL CONSULTANT	19,654.00	15,394.03	0.00		4,259.97
54200 OFFICE SUPPLIES	1,050.00	1,727.42	0.00		(677.42)
55800 OTHER SUPPLIES	0.00	87.34	0.00		(87.34)
57100 IN-STATE TRAVEL	300.00	44.05	0.00		255.95
57150 TRAINING AND EDUCATION	3,000.00	1,536.63	0.00		1,463.37
57300 DUES AND MEMBERSHIPS	120.00	150.00	0.00		(30.00)
57400 INSURANCE PREMIUMS	610.00	706.00	0.00		(96.00)
TOTAL TREASURER - EXPENSES	24,734.00	19,645.47	0.00	0.00	5,088.53
TOTAL TREASURER	128,021.00	121,762.55	0.00	0.00	6,258.45
146 COLLECTOR					
01146100 COLLECTOR - SALARIES					0.00
51100 SALARIES	52,622.00	52,621.60	0.00		0.40
51110 F/T WAGES	7,257.00	7,221.76	0.00		35.24
51410 EDUCATIONAL BONUS WAGES	1,000.00	1,000.00	0.00		0.00
TOTAL COLLECTOR - SALARIES	**60,879.00**	**60,843.36**	**0.00**	**0.00**	**35.64**
01146200 COLLECTOR - EXPENSES					
52400 REPAIRS AND MAINT AGREEMENT	6,066.00	6,001.62	0.00		64.38
53000 PROF AND TECHNICAL CONSULTANT	7,978.00	7,126.69	0.00		851.31
53800 OTHER SERVICES	2,000.00	2,289.68	0.00		(289.68)
54200 OFFICE SUPPLIES	1,244.00	948.23	0.00		295.77

01146200 COLLECTOR – EXPENSES – CONT.	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
57150 TRAINING AND EDUCATION	1,100.00	487.04	0.00		612.96
57300 DUES AND MEMBERSHIPS	75.00	75.00	0.00		0.00
57400 INSURANCE PREMIUMS	503.00	474.00	0.00		29.00
58500 ADDITIONAL EQUIPMENT	0.00	0.00	607.48		(607.48)
TOTAL COLLECTOR - EXPENSES	**18,966.00**	**17,402.26**	**607.48**	**0.00**	**956.26**
TOTAL COLLECTOR	**79,845.00**	**78,245.62**	**607.48**	**0.00**	**991.90**
151 TOWN COUNSEL					
01151200 TOWN COUNSEL					0.00
53000 PROF AND TECHNICAL CONSULTANT	85,000.00	81,230.90	0.00		3,769.10
TOTAL TOWN COUNSEL	85,000.00	81,230.90	0.00	0.00	3,769.10
155 MANAGEMENT INFORMATION SYSTEMS					
01155100 INFORMATION SYSTEMS - SALARIES					
51200 P/T WAGES	12,800.00	12,125.00	0.00		675.00
TOT INFO SYSTEMS - SALARIES	**12,800.00**	**12,125.00**	**0.00**	**0.00**	**675.00**
01155200 INFORMATION SYSTEMS - EXPENSES					
53000 PROF AND TECHNICAL CONSULTANT	7,500.00	0.00	0.00		7,500.00
53800 OTHER SERVICES	18,000.00	19,323.10	0.00		(1,323.10)
54200 OFFICE SUPPLIES	600.00	0.00	0.00		600.00
54300 BLDG AND EQ REPAIRS AND MAI	3,200.00	118.54	0.00		3,081.46
58700 REPLACEMENT EQUIPMENT	9,900.00	9,229.98	0.00		670.02
TOT INFO SYSTEMS - EXPENSES	**39,200.00**	**28,671.62**	**0.00**	**0.00**	**10,528.38**
TOT MGMT INFORMATION SYSTEMS	**52,000.00**	**40,796.62**	**0.00**	**0.00**	**11,203.38**
158 TAX TITLE FORECLOSURE					
01158200 TAX TITLE - EXPENSES					
53000 PROF AND TECHNICAL CONSULTANT	5,000.00	1,925.00	0.00		3,075.00
53002 LEGAL SERVICES	1,309.70	4,384.70	0.00		(3,075.00)
TOTAL TAX TITLE - EXPENSES	**6,309.70**	**6,309.70**	**0.00**	**0.00**	**0.00**
TOTAL TAX TITLE	**6,309.70**	**6,309.70**	**0.00**	**0.00**	**0.00**

159 TAX TAKING	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01159200 TAX TAKING - EXPENSES					
53000 PROF AND TECHNICAL CONSULTANT	3,000.00	2,175.00	0.00		825.00
53001 ADVERTISING	4,498.60	5,321.40	0.00		(822.80)
TOTAL TAX TAKING - EXPENSES	**7,498.60**	**7,496.40**	**0.00**	**0.00**	**2.20**
TOTAL TAX TAKING	**7,498.60**	**7,496.40**	**0.00**	**0.00**	**2.20**
.161 TOWN CLERK	0.00				0.00
01161100 TOWN CLERK - SALARIES	0.00				0.00
51100 SALARIES	55,017.00	55,016.21	0.00		0.79
51200 F/T WAGES	25,650.00	25,640.40	0.00		9.60
51201 P/T WAGES	8,528.00	7,733.01	0.00		794.99
51410 EDUCATIONAL BONUS WAGES	1,000.00	1,000.00	0.00		0.00
TOTAL TOWN CLERK - SALARIES	90,195.00	89,389.62	0.00	0.00	805.38
01161200 TOWN CLERK - EXPENSES					
53000 PROF AND TECHNICAL CONSULTANT	1,000.00	1,024.16	0.00		(24.16)
54200 OFFICE SUPPLIES	3,200.00	2,998.44	0.00		201.56
55800 OTHER SUPPLIES	8,935.00	4,815.04	873.98		3,245.98
57150 TRAINING AND EDUCATION	2,100.00	0.00	0.00		2,100.00
57300 DUES AND MEMBERSHIPS	300.00	363.00	0.00		(63.00)
57400 INSURANCE PREMIUMS	150.00	100.00	0.00		50.00
58500 ADDITIONAL EQUIPMENT	3,500.00	5,333.19	644.98		(2,478.17)
58700 REPLACEMENT EQUIPMENT	0.00	187.46	0.00		(187.46)
TOTAL TOWN CLERK - EXPENSES	**19,185.00**	**14,821.29**	**1,518.96**	**0.00**	**2,844.75**
01161600 TOWN CLERK ENCUMBRANCES					
55800 OTHER SUPPLIES	1,507.22	1,507.22	0.00		0.00
TOT TOWN CLERK ENCUMBRANCES	**1,507.22**	**1,507.22**	**0.00**	**0.00**	**0.00**
TOTAL TOWN CLERK	**110,887.22**	**105,718.13**	**1,518.96**	**0.00**	**3,650.13**

171 CONSERVATION COMMISSION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01171200 CONSERVATION - EXPENSES					
53001 ADVERTISING	200.00	98.32	0.00		101.68
53800 OTHER SERVICES	1,000.00	300.00	0.00		700.00
54200 OFFICE SUPPLIES	50.00	0.00	0.00		50.00
57100 IN-STATE TRAVEL	0.00	208.12	0.00		(208.12)
57150 TRAINING AND EDUCATION	1,260.00	0.00	0.00		1,260.00
57300 DUES AND MEMBERSHIPS	750.00	349.00	0.00		401.00
TOTAL CONSERVATION - EXPENSES	**3,260.00**	**955.44**	**0.00**	**0.00**	**2,304.56**
TOT CONSERVATION COMMISSION	**3,260.00**	**955.44**	**0.00**	**0.00**	**2,304.56**
172 OPEN SPACE					
01172200 OPEN SPACE - EXPENSES					
53800 OTHER SERVICES	1,000.00	0.00	900.00		100.00
TOTAL OPEN SPACE - EXPENSES	**1,000.00**	**0.00**	**900.00**	**0.00**	**100.00**
TOTAL OPEN SPACE	**1,000.00**	**0.00**	**900.00**	**0.00**	**100.00**
175 PLANNING BOARD					
01175200 PLANNING BOARD - EXPENSES					
53000 PROF AND TECHNICAL CONSULTANT	5,280.00	5,931.16	0.00		(651.16)
53001 ADVERTISING	1,000.00	721.05	0.00		278.95
55800 OTHER SUPPLIES	100.00	0.00	0.00		100.00
57150 TRAINING AND EDUCATION	300.00	0.00	0.00		300.00
57300 DUES AND MEMBERSHIPS	1,730.00	1,725.93	0.00		4.07
TOTAL PLANNING BOARD - EXPENSES	**8,410.00**	**8,378.14**	**0.00**	**0.00**	**31.86**
TOTAL PLANNING BOARD	**8,410.00**	**8,378.14**	**0.00**	**0.00**	**31.86**
176 ZONING BOARD OF APPEALS					
01176100 BOARD OF APPEALS - SALARIES					
51200 P/T WAGES	9,000.00	8,988.90	0.00		11.10
TOT BOARD OF APPEALS - SALARIES	9,000.00	8,988.90	0.00	0.00	11.10

01176200 BOARD OF APPEALS - EXPENSES	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
53001 ADVERTISING	3,105.00	406.41	0.00		2,698.59
54200 OFFICE SUPPLIES	0.00	137.84	0.00		(137.84)
55800 OTHER SUPPLIES	960.00	0.00	0.00		960.00
57300 DUES AND MEMBERSHIPS	50.00	0.00	0.00		50.00
TOT BOARD OF APPEALS - EXPENSES	4,115.00	544.25	0.00	0.00	3,570.75
TOTAL BOARD OF APPEALS	13,115.00	9,533.15	0.00	0.00	3,581.85
182 ECONOMIC DEVELOPMENT					
01182200 ECONOMIC DEVELOPMENT - EXPENSE					0.00
53000 PROF AND TECHNICAL CONSULTANT	7,500.00	0.00	0.00		7,500.00
TOT ECONOMIC DEV. - EXPENSE	**7,500.00**	**0.00**	**0.00**	**0.00**	**7,500.00**
01182600 ECONOMIC DEV ENCUMBRANCE					0.00
53000 PROF AND TECHNICAL CONSULTANT	134.50	0.00	0.00		134.50
TOT ECONOMIC DEV ENCUMBRANCE	**134.50**	**0.00**	**0.00**	**0.00**	**134.50**
TOTAL ECONOMIC DEV	**7,634.50**	**0.00**	**0.00**	**0.00**	**7,634.50**
183 HOUSING					
01183200 HOUSING AUTHORITY					
53800 OTHER SERVICES	3,000.00	0.00	0.00		3,000.00
TOTAL HOUSING AUTHORITY	**3,000.00**	**0.00**	**0.00**	**0.00**	**3,000.00**
189 COMMUNITY DEVELOPMENT					
01189100 COMMUNITY DEVELOPMENT - SALARY					
51100 SALARIES	153,797.00	153,794.92	0.00		2.08
51110 F/T WAGES	34,096.00	35,103.06	0.00		(1,007.06)
51200 P/T WAGES	3,000.00	1,345.03	0.00		1,654.97
TOT COMMUNITY DEV - SALARY	190,893.00	190,243.01	0.00	0.00	649.99

01189200 COMMUNITY DEVELOPMENT - EXP	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
52400 REPAIRS AND MAINT AGREEMENT	1,000.00	468.90	0.00		531.10
53000 PROF AND TECHNICAL CONSULTANT	3,020.00	6,065.50	0.00		(3,045.50)
53001 ADVERTISING	0.00	85.22	0.00		(85.22)
53402 PRINTING AND MAILING	100.00	113.20	0.00		(13.20)
53404 CELLULAR PHONES	600.00	172.73	0.00		427.27
53800 OTHER SERVICES	1,600.00	393.90	0.00		1,206.10
54200 OFFICE SUPPLIES	1,000.00	301.22	0.00		698.78
54805 VEHICLES GASOLINE	900.00	537.13	0.00		362.87
57100 IN-STATE TRAVEL	0.00	286.57	0.00		(286.57)
57150 TRAINING AND EDUCATION	600.00	100.00	0.00		500.00
57300 DUES AND MEMBERSHIPS	235.00	52.00	0.00		183.00
TOT COMMUNITY DEV - EXP	9,055.00	8,576.37	0.00	0.00	478.63
01189503 NATIONAL POLLUTANT DISCHARGE					
53004 NAT'L POLLUTANT DISCHARGE E	22,874.16	0.00	0.00	22,874.16	0.00
TOT NATL POLLUTANT DISCHARGE	22,874.16	0.00	0.00	22,874.16	0.00
01189504 NEW SIDEWALK CONST ART9 5/5/08					
58000 NEW SIDEWALK CONST ART5 5/5	60,790.00	2,350.00	0.00	58,440.00	0.00
TOT NEW SIDEWALK CONST ART9 5/5/08	**60,790.00**	**2,350.00**	**0.00**	**58,440.00**	**0.00**
TOTAL COMMUNITY DEVELOPMENT	**283,612.16**	**201,169.38**	**0.00**	**81,314.16**	**1,128.62**
192 PUBLIC BUILDING MAINTENANCE					
01192100 BUILDING MAINT - SALARIES					
51100 SALARIES	49,965.00	49,964.73	0.00		0.27
TOTAL BUILDING MAINT - SALARIES	49,965.00	49,964.73	0.00	0.00	0.27

01192200 BUILDING MAINT - EXPENSES	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
52101 ELECTRICITY	34,020.00	24,466.37	0.00		9,553.63
52102 HEATING	40,950.00	45,953.67	0.00		(5,003.67)
52300 WATER/SEWER	1,800.00	1,836.40	0.00		(36.40)
52400 REPAIRS AND MAINT AGREEMENT	22,000.00	22,492.27	0.00		(492.27)
52700 RENTALS AND LEASES	300.00	109.80	0.00		190.20
52900 OTHER PROPERTY RELATED SERV	2,050.00	4,591.39	0.00		(2,541.39)
53400 TELEPHONE	16,000.00	6,910.52	0.00		9,089.48
53404 CELLULAR TELEPHONE	960.00	702.90	0.00		257.10
54200 OFFICE SUPPLIES	100.00	2.99	0.00		97.01
54300 BLDG AND EQ REPAIRS AND MAI	6,900.00	4,317.49	0.00		2,582.51
54500 CUSTODIAL SUPPLIES	1,500.00	2,563.88	0.00		(1,063.88)
54600 GROUNDS KEEPING SUPPLIES	1,500.00	1,263.01	0.00		236.99
54800 VEHICULAR SUPPLIES	0.00	60.65	0.00		(60.65)
54805 VEHICLES GASOLINE	1,365.00	1,006.33	0.00		358.67
TOT BUILDING MAINT - EXPENSES	**129,445.00**	**116,277.67**	**0.00**	**0.00**	**13,167.33**
01192501 POST OFF/SR CEN REN ART2 5/16/					
58200 PO/SR CTR REN ART2 5/16/05	0.24	0.00	0.00		0.24
TOT POST OFF/SR CEN REN ART2 5/16/	**0.24**	**0.00**	**0.00**	**0.00**	**0.24**
01192503 MASONRY REPAIR PO/MUN ART9 5/0					
52900 OTHER PROPERTY RELATED SERV	20,000.00	1,775.00	0.00	18,225.00	0.00
TOT MASONRY REP PO/MUN ART9 5/0	**20,000.00**	**1,775.00**	**0.00**	**18,225.00**	**0.00**
TOT PUBLIC BLDING MAINTENANCE	**199,410.24**	**168,017.40**	**0.00**	**18,225.00**	**13,167.84**
193 PROPERTY INSURANCE					
01193700 PROPERTY INSURANCE					
57400 INSURANCE PREMIUMS	199,279.49	199,279.49	0.00		0.00
TOTAL PROPERTY INSURANCE	**199,279.49**	**199,279.49**	**0.00**	**0.00**	**0.00**

195 TOWN REPORTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01195200 TOWN REPORTS					
53402 PRINTING AND MAILING	3,500.00	3,232.06	0.00		267.94
TOTAL TOWN REPORTS	3,500.00	3,232.06	0.00	0.00	267.94
196 TOWN HALL SUPPLIES					
01196200 TOWN HALL - OFFICE SUPPLIES					
53401 POSTAGE	11,716.00	12,861.50	0.00		(1,145.50)
54200 OFFICE SUPPLIES	7,500.00	5,561.31	0.00		1,938.69
TOT TOWN HALL - OFFICE SUPPLIES	**19,216.00**	**18,422.81**	**0.00**	**0.00**	**793.19**
197 OCTOBERFEST					
01197200 OCTOBERFEST - EXPENSES					
52101 ELECTRICITY	0.00	5.97	0.00		(5.97)
53800 OTHER SERVICES	1,500.00	900.00	0.00		600.00
TOTAL OCTOBERFEST - EXPENSES	**1,500.00**	**905.97**	**0.00**	**0.00**	**594.03**
TOTAL OCTOBERFEST	**1,500.00**	**905.97**	**0.00**	**0.00**	**594.03**
198 PERMANENT BLDG COMMITTEE					
01198100 PERMANENT BLDG COMMITTEE					
01198100 51200 P/T WAGES	1,220.00	150.86	0.00		1,069.14
TOT PERMANENT BLDG COMMITTEE	1,220.00	150.86	0.00	0.00	1,069.14
01198200 PERMANENT BLDG COMMITTEE					
53001 ADVERTISING	500.00	0.00	0.00		500.00
53402 PRINTING AND MAILING	250.00	0.00	0.00		250.00
54200 OFFICE SUPPLIES	250.00	0.00	0.00		250.00
TOT PERMANENT BLDG COMMITTEE	**1,000.00**	**0.00**	**0.00**	**0.00**	**1,000.00**
TOT PERMANENT BLDG COMMITTEE	**2,220.00**	**150.86**	**0.00**	**0.00**	**2,069.14**
TOTAL GENERAL GOVERNMENT	**1,768,330.03**	**1,492,218.51**	**3,418.79**	**150,446.86**	**122,245.87**

210 POLICE	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01210100 POLICE - SALARIES					
51100 SALARIES	161,558.00	161,557.63	0.00		0.37
51110 F/T WAGES	861,170.00	867,426.97	0.00		(6,256.97)
51200 P/T WAGES	120,678.00	67,192.64	0.00		53,485.36
51300 OVERTIME	84,890.00	62,577.01	0.00		22,312.99
51410 EDUCATIONAL BONUS WAGES	41,000.00	37,000.00	0.00		4,000.00
51420 DIFFERENTIAL WAGES	35,028.00	16,795.50	0.00		18,232.50
51430 LONGEVITY WAGES	7,800.00	8,000.00	0.00		(200.00)
TOTAL POLICE - SALARIES	1,312,124.00	1,220,549.75	0.00	0.00	91,574.25
01210200 POLICE - EXPENSES					
52400 REPAIRS AND MAINT AGREEMENT	18,050.00	29,268.69	0.00		(11,218.69)
53400 TELEPHONE	4,250.00	2,677.59	0.00		1,572.41
53404 CELLULAR TELEPHONE	2,000.00	5,446.65	0.00		(3,446.65)
53800 OTHER SERVICES	5,000.00	1,989.40	0.00		3,010.60
54200 OFFICE SUPPLIES	6,900.00	3,486.11	0.00		3,413.89
54300 BLDG AND EQ REPAIRS AND MAN	1,000.00	1,055.19	0.00		(55.19)
54500 CUSTODIAL SUPPLIES	3,100.00	1,565.07	0.00		1,534.93
54800 VEHICULAR SUPPLIES	2,000.00	14,394.47	0.00		(12,394.47)
54805 VEHICLES GASOLINE	55,800.00	39,854.90	0.00		15,945.10
55800 OTHER SUPPLIES	38,750.00	40,474.96	0.00		(1,724.96)
57100 IN-STATE TRAVEL	1,250.00	1,232.96	0.00		17.04
57150 TRAINING AND EDUCATION	33,000.00	15,752.70	0.00		17,247.30
57200 OUT-OF-STATE TRAVEL	4,700.00	5,056.05	0.00		(356.05)
57300 DUES AND MEMBERSHIPS	8,620.00	11,119.80	0.00		(2,499.80)
58500 ADDITIONAL EQUIPMENT	30,000.00	21,614.61	5,096.20		3,289.19
58700 REPLACEMENT EQUIPMENT	1,000.00	589.88	0.00		410.12
TOTAL POLICE - EXPENSES	**215,420.00**	**195,579.03**	**5,096.20**	**0.00**	**14,744.77**
01210400 POLICE - CAPITAL					
58700 POLICE CRUISERS	49,000.00	49,000.00	0.00		0.00
TOTAL POLICE - CAPITAL	**49,000.00**	**49,000.00**	**0.00**	**0.00**	**0.00**

01210600 POLICE ENCUMBRANCES	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
53800 OTHER SERVICES	351.29	324.53	0.00		26.76
TOTAL POLICE ENCUMBRANCES	**351.29**	**324.53**	**0.00**	**0.00**	**26.76**
TOTAL POLICE	**1,576,895.29**	**1,465,453.31**	**5,096.20**	**0.00**	**106,345.78**
220 FIRE					
01220100 FIRE - SALARIES					
51100 SALARIES	129,612.00	129,081.89	0.00		530.11
51200 P/T WAGES	45,000.00	39,331.74	0.00		5,668.26
51300 OVERTIME	7,800.00	8,265.82	0.00		(465.82)
51904 STIPENDS	4,500.00	4,000.00	0.00		500.00
TOTAL FIRE - SALARIES	**186,912.00**	**180,679.45**	**0.00**	**0.00**	**6,232.55**
01220200 FIRE - EXPENSES					
52101 ELECTRICITY	5,000.00	6,217.39	0.00		(1,217.39)
52102 HEATING	8,500.00	9,242.33	0.00		(742.33)
52300 NON-ENERGY UTILITIES	0.00	194.40	0.00		(194.40)
52400 REPAIRS AND MAINT AGREEMENT	5,000.00	13,085.52	0.00		(8,085.52)
53000 PROF AND TECHNICAL CONSULTANT	2,500.00	2,500.00	0.00		0.00
53400 TELEPHONE	4,500.00	2,096.84	0.00		2,403.16
53404 CELLULAR PHONES	800.00	422.65	0.00		377.35
53800 OTHER SERVICES	500.00	5,074.53	0.00		(4,574.53)
54200 OFFICE SUPPLIES	1,000.00	929.36	0.00		70.64
54300 BLDG AND EQ REPAIRS AND MAI	7,000.00	3,037.60	0.00		3,962.40
54500 CUSTODIAL SUPPLIES	2,600.00	3,302.98	0.00		(702.98)
54800 VEHICULAR SUPPLIES	1,000.00	1,050.68	0.00		(50.68)
54805 VEHICLES GASOLINE	5,500.00	3,604.57	0.00		1,895.43
55800 OTHER SUPPLIES	500.00	4,211.65	0.00		(3,711.65)
57100 IN-STATE TRAVEL	1,000.00	382.38	0.00		617.62
57150 TRAINING & EDUCATION	1,500.00	667.49	0.00		832.51
57300 DUES AND MEMBERSHIP	7,000.00	2,320.50	0.00		4,679.50
58500 ADDITIONAL EQUIPMENT	0.00	1,664.00	0.00		(1,664.00)
58700 REPLACEMENT EQUIPMENT	20,000.00	12,941.32	0.00		7,058.68
TOTAL FIRE - EXPENSES	**73,900.00**	**72,946.19**	**0.00**	**0.00**	**953.81**

01220503 FIRE PAGERS PORT ART#9 5/7/07	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
58500 PAGERS PORTABLES ART#9 5/7/	8,475.08	2,219.00	0.00	6,256.08	0.00
TOT FIRE PAGERS PORT ART#9 5/7/07	8,475.08	2,219.00	0.00	6,256.08	0.00
01220504 FIRE STATION EX ART#9 5/7/07	0.00				
58000 FIRE STATION EX ART #9 5/7/	49,100.00	0.00	0.00	49,100.00	0.00
TOTAL FIRE STATION EX ART#9 5/7/07	**49,100.00**	**0.00**	**0.00**	**49,100.00**	**0.00**
01220505 DISPATCHING RECORD ART9 5/5/08	0.00				
58000 DISPATCHING RECORD ART9 5/5	30,350.00	30,350.00	0.00		0.00
TOT DISPATCHING RCD ART9 5/5/08	**30,350.00**	**30,350.00**	**0.00**	**0.00**	**0.00**
TOTAL FIRE	**348,737.08**	**286,194.64**	**0.00**	**55,356.08**	**7,186.36**
231 AMBULANCE					
01231100 AMBULANCE - SALARIES					
51100 SALARIES	96,615.00	81,054.89	0.00		15,560.11
51110 F/T WAGES	20,450.00	21,311.23	0.00		(861.23)
51200 P/T WAGES	56,700.00	75,149.66	0.00		(18,449.66)
51300 OVERTIME	13,500.00	8,103.02	0.00		5,396.98
51904 STIPENDS	2,500.00	2,500.00	0.00		0.00
TOTAL AMBULANCE - SALARIES	**189,765.00**	**188,118.80**	**0.00**	**0.00**	**1,646.20**
01231200 AMBULANCE - EXPENSES					0.00
52400 REPAIRS AND MAINT AGREEMENT	6,000.00	3,733.97	0.00		2,266.03
52700 RENTALS AND LEASES	5,894.00	5,893.74	0.00		0.26
53000 PROF AND TECHNICAL CONSULTANT	2,500.00	2,490.00	0.00		10.00
53800 OTHER SERVICES	500.00	2,979.11	0.00		(2,479.11)
54200 OFFICE SUPPLIES	2,000.00	1,687.48	0.00		312.52
54500 CUSTODIAL SUPPLIES	1,300.00	507.60	0.00		792.40
54800 VEHICULAR SUPPLIES	1,000.00	165.78	0.00		834.22
54805 VEHICLES GASOLINE	5,500.00	6,281.68	0.00		(781.68)
55000 MEDICAL SUPPLIES	13,000.00	8,449.96	0.00		4,550.04

01231200 AMBULANCE - EXPENSES - CONT.	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
55800 OTHER SUPPLIES	500.00	766.26	0.00		(266.26)
57000 EXPENDITURES	0.00	1,011.34	0.00		(1,011.34)
57100 IN-STATE TRAVEL	0.00	44.00	0.00		(44.00)
57150 TRAINING AND EDUCATION	1,060.00	2,260.00	0.00		(1,200.00)
57300 DUES AND MEMBERSHIPS	3,500.00	2,282.50	0.00		1,217.50
58500 ADDITIONAL EQUIPMENT	0.00	7,082.01	0.00		(7,082.01)
58700 REPLACEMENT EQUIPMENT	7,000.00	660.53	0.00		6,339.47
TOTAL AMBULANCE - EXPENSES	**49,754.00**	**46,295.96**	**0.00**	**0.00**	**3,458.04**
TOTAL AMBULANCE	**239,519.00**	**234,414.76**	**0.00**	**0.00**	**5,104.24**
241 BUILDING INSPECTOR					
01241100 BUILDING INSPECTOR - SALARIES					
51100 SALARIES	68,775.00	68,773.49	0.00		1.51
51110 F/T WAGES	27,463.00	25,228.43	0.00		2,234.57
51904 STIPENDS	26,200.00	24,500.00	500.00		1,200.00
TOT BLDING INSPECTOR - SALARIES	**122,438.00**	**118,501.92**	**500.00**	**0.00**	**3,436.08**
01241200 BUILDING INSPECTOR - EXPENSES					
53404 CELLULAR PHONES	600.00	181.68	0.00		418.32
53800 OTHER SERVICES	200.00	819.72	0.00		(619.72)
54200 OFFICE SUPPLIES	900.00	1,256.54	683.29		(1,039.83)
57100 IN-STATE TRAVEL	4,500.00	3,436.75	0.00		1,063.25
57150 TRAINING AND EDUCATION	1,450.00	617.00	0.00		833.00
57300 DUES AND MEMBERSHIPS	350.00	165.00	0.00		185.00
TOT BLDING INSPECTOR - EXPENSES	**8,000.00**	**6,476.69**	**683.29**	**0.00**	**840.02**
TOTAL BUILDING INSPECTOR	**130,438.00**	**124,978.61**	**1,183.29**	**0.00**	**4,276.10**
244 WEIGHTS & MEASURES					
01244200 WEIGHTS & MEASURES - EXPENSES					
53000 PROF AND TECHNICAL CONSULTANT	750.00	750.00	0.00		0.00
TOT WEIGHTS & MEASURES - EXP	**750.00**	**750.00**	**0.00**	**0.00**	**0.00**
TOTAL WEIGHTS & MEASURES	**750.00**	**750.00**	**0.00**	**0.00**	**0.00**

291 CIVIL DEFENSE	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01291100 CIVIL DEFENSE - SALARIES					
51904 STIPENDS	325.00	325.00	0.00		0.00
TOTAL CIVIL DEFENSE - SALARIES	325.00	325.00	0.00	0.00	0.00
01291200 CIVIL DEFENSE - EXPENSES					
55800 OTHER SUPPLIES	1,200.00	179.50	0.00		1,020.50
TOTAL CIVIL DEFENSE - EXPENSES	1,200.00	179.50	0.00	0.00	1,020.50
TOTAL CIVIL DEFENSE	1,525.00	504.50	0.00	0.00	1,020.50
292 ANIMAL CONTROL					
01292200 ANIMAL CONTROL					
53000 PROF AND TECHNICAL CONSULTANT	24,900.00	24,900.00	0.00		0.00
TOTAL ANIMAL CONTROL	24,900.00	24,900.00	0.00	0.00	0.00
294 FORESTRY					
01294100 FORESTRY - SALARIES					
51904 STIPENDS	600.00	600.00	0.00		0.00
TOTAL FORESTRY - SALARIES	600.00	600.00	0.00	0.00	0.00
01294200 FORESTRY - EXPENSES					
52400 REPAIRS AND MAINT AGREEMENT	6,600.00	4,025.00	0.00		2,575.00
TOTAL FORESTRY - EXPENSES	6,600.00	4,025.00	0.00	0.00	2,575.00
TOTAL FORESTRY	7,200.00	4,625.00	0.00	0.00	2,575.00
295 WATERWAYS- DIVE RESCUE					
01295500 WATERWAYS -DIVE RESCUE					
55800 OTHER SUPPLIES	0.00	299.39	0.00		(299.39)
58500 ADDITIONAL EQUIPMENT	5,000.00	4,329.69	0.00	370.92	299.39
TOTAL WATERWAYS -DIVE RESCUE	5,000.00	4,629.08	0.00	370.92	0.00
TOTAL PUBLIC SAFETY	**2,334,964.37**	**2,146,449.90**	**6,279.49**	**55,727.00**	**126,507.98**

300 SYSTEM WIDE	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
13011110 SCHOOL COMMITTEE					
51110 VIDEO SERVICES	1,140.00	1,140.00	0.00		0.00
51200 SCHOOL COMM. - SECRETARY WAG	1,140.00	1,140.00	0.00		0.00
53000 CONTRACTUAL SERVICES	15,690.00	15,690.00	0.00		0.00
53001 ADVERTISING	8,661.48	8,661.48	0.00		0.00
54200 OFFICE SUPPLIES	0.00	0.00	0.00		0.00
TOTAL SCHOOL COMMITTEE	26,631.48	26,631.48	0.00	0.00	0.00
13011210 SUPERINTENDENT	0.00				0.00
51100 SUPERINTENDENT SALARY	146,711.00	146,711.00	0.00		0.00
51110 SECRETARY WAGES	50,000.00	50,000.00	0.00		0.00
54200 OFFICE SUPPLIES	144.98	144.98	0.00		0.00
57300 DUES AND MEMBERSHIPS	4,327.00	4,327.00	0.00		0.00
TOTAL SUPERINTENDENT	201,182.98	201,182.98	0.00	0.00	0.00
13011230 CURRICULUM & INSTRUCTION					
51100 CURRICULUM DIRECTOR SALARY	97,482.00	97,482.00	0.00		0.00
51110 CURRICULUM DEV STIPENDS	0.00	0.00	0.00		0.00
51200 INSTRUCTIONAL COORDINATORS	18,331.00	16,215.69	2,115.31		(0.00)
54200 OFFICE SUPPLIES	154.69	154.69	0.00		0.00
57300 DUES AND MEMBERSHIPS	98.94	98.94	0.00		0.00
TOTAL CURRICULUM & INST	**116,066.63**	**113,951.32**	**2,115.31**	**0.00**	**(0.00)**
13011410 BUSINESS OFFICE					
51100 BUSINESS MANAGER SALARY	99,500.00	99,500.00	0.00		0.00
51110 BUDGET OFFICER/ ASSISTANT SA	50,960.00	50,960.00	0.00		0.00
51200 BOOKKEEPER/SECRETARY WAGES	42,407.28	42,407.28	0.00		0.00
53000 PROF AND TECHNICAL CONSULTANTS	0.00				0.00
54200 OFFICE SUPPLIES	497.83	497.83	0.00		0.00
57300 DUES AND MEMBERSHIPS	150.00	150.00	0.00		0.00
TOTAL BUSINESS OFFICE	193,515.11	193,515.11	0.00	0.00	0.00

13011430 LEGAL SERVICES	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
53002 LEGAL SERVICES	18,380.50	18,380.50	0.00		0.00
TOTAL LEGAL SERVICES	18,380.50	18,380.50	0.00	0.00	0.00
13011450 DISTRICT TECHNOLOGY	0.00				
51100 TECH COORDINATOR	60,030.00	60,030.00	0.00		0.00
54200 TECH SUPPLIES	1,973.00	1,973.00	0.00		0.00
TOTAL DISTRICT TECHNOLOGY	62,003.00	62,003.00	0.00	0.00	0.00
13012357 PROF DEVELOPMENT STIPENDS/EXP	0.00				0.00
57300 CONTRACTED SERVICES	0.00	0.00	0.00		0.00
TOT PROF DEV STIPENDS/EXP	0.00	0.00	0.00	0.00	0.00
13013010 SALARY ADJ/MERIT PAY					
51400 SALARY ADJUSTMENT/OTHER COM	22,940.00	22,940.00	0.00		0.00
TOTAL SALARY ADJ/MERIT PAY	22,940.00	22,940.00	0.00	0.00	0.00
13013200 51904 SCHOOL PHYSICIAN CONTR SERV	3,000.00	3,000.00	0.00		0.00
TOTAL HEALTH SERVICES	3,000.00	3,000.00	0.00	0.00	0.00
13014130 UTILITY SERVICES					
52101 ELECTRICITY	4,041.41	4,041.41	0.00		0.00
53400 TELEPHONE	9,558.64	9,558.64	0.00		0.00
TOTAL UTILITY SERVICES	13,600.05	13,600.05	0.00	0.00	0.00
13014210 MAINTENANCE OF GROUNDS					
51100 CUSTODIAN - GROUNDSKEEPER	45,370.88	45,370.88	0.00		0.00
51300 CUSTODIAN - GROUNDSKEEPER O	3,340.55	3,340.55	0.00		0.00
TOTAL MAINTENANCE OF GROUNDS	48,711.43	48,711.43	0.00	0.00	0.00

13014450 DSTR NETWORK & TELECOMMUN	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
51110 NETWORK SUPPORT TECHNICIAN	42,407.28	42,407.28	0.00		0.00
53400 NETWORKING/TELECOMMUNICATION	14,722.32	14,722.32	0.00		0.00
55802 SYSTEM WIDE TECHNOLOGY LIC	43,068.97	43,068.97	0.00		0.00
TOT DSTR NETWORK & TELECOM	100,198.57	100,198.57	0.00	0.00	0.00
13015500 OTHER FIXED CHARGES					0.00
51110 SCHOOL CROSSING GUARD WAGE	0.00	0.00	0.00		0.00
TOTAL OTHER FIXED CHARGES	0.00	0.00	0.00	0.00	0.00
13022110 SPED ADMINISTRATION	0.00				0.00
51100 DIRECTOR OF STUDENT SERVICE	96,410.00	96,410.00	0.00		0.00
51110 SPED SECRETARY	38,586.24	38,586.24	0.00		0.00
51200 SPED COORDINATOR	72,000.00	72,000.00	0.00		0.00
54200 SPED SUPPLIES	8,044.40	8,044.40	0.00		0.00
57100 SPED TRAVEL AND CONFERENCES	82.72	82.72	0.00		0.00
57300 SPED DUES AND MEMBERSHIPS	316.00	316.00	0.00		0.00
TOTAL SPED ADMINISTRATION	**215,439.36**	**215,439.36**	**0.00**	**0.00**	**0.00**
13022305 SPED TEACHING					
51100 SPED TEACHING SALARIES	3,718.72	3,718.72	0.00		0.00
51430 SPED TEACHER HONORARIUMS	0.00	0.00	0.00		0.00
TOTAL SPED TEACHING	**3,718.72**	**3,718.72**	**0.00**	**0.00**	**0.00**
13022320 SPED SERVICES					
51100 DISTRICT WIDE THERAPISTS	194,686.50	194,686.50	0.00		0.00
51430 DW THERAPISTS - HONORARIUM	2,000.00	2,000.00	0.00		0.00
TOTAL SPED SERVICES	**196,686.50**	**196,686.50**	**0.00**	**0.00**	**0.00**
13022330 SPED PARAPROFESSIONAL	0.00				0.00
51110 SPED PARAPROFESSIONAL SALARY	13,081.13	13,081.13	0.00		0.00
TOTAL SPED PARAPROFESSIONAL	**13,081.13**	**13,081.13**	**0.00**	**0.00**	**0.00**

13022357 SPED PROF DEV	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
57100 SPED TRAVEL AND CONFERENCES	224.30	224.30	0.00		0.00
TOTAL SPED PROF DEV	**224.30**	**224.30**	**0.00**	**0.00**	**0.00**
13022800 SPED PSYCHOLOGIST					0.00
51100 SPED PSYCHOLOGIST SALARIES	41,805.00	36,981.24	4,823.76		0.00
TOTAL SPED PSYCHOLOGIST	**41,805.00**	**36,981.24**	**4,823.76**	**0.00**	**0.00**
13029300 SPED - TUITION					
53200 SPED TUITIONS	25,000.00	25,000.00	0.00		0.00
TOTAL SPED - TUITION	**25,000.00**	**25,000.00**	**0.00**	**0.00**	**0.00**
TOTAL SYSTEM WIDE	**1,302,184.76**	**1,295,245.69**	**6,939.07**	**0.00**	**0.00**
301 ECC					
13112330 PARAPROFESSIONAL					
51110 PARAPROFESSIONAL SALARIES	16,096.33	16,096.33	0.00		0.00
TOTAL PARAPROFESSIONAL	**16,096.33**	**16,096.33**	**0.00**	**0.00**	**0.00**
13114110 CUSTODIAL SERVICES					
54500 BUILDING SUPPLIES	1,972.16	1,972.16	0.00		0.00
TOTAL CUSTODIAL SERVICES	**1,972.16**	**1,972.16**	**0.00**	**0.00**	**0.00**
13114120 FUEL OIL/PROPANE					
52102 FUEL OIL/PROPANE	5,522.87	5,522.87	0.00		0.00
TOTAL FUEL OIL/PROPANE	**5,522.87**	**5,522.87**	**0.00**	**0.00**	**0.00**
13114130 UTILITIES					
52101 ELECTRICITY	10,074.33	10,074.33	0.00		0.00
TOTAL UTILITIES	**10,074.33**	**10,074.33**	**0.00**	**0.00**	**0.00**

13122110 SPED ADMINISTRATION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
54200 SPED SUPPLIES	1,460.18	1,460.18	0.00		0.00
TOTAL SPED ADMINISTRATION	**1,460.18**	**1,460.18**	**0.00**	**0.00**	**0.00**
13122305 SPED TEACHING					
51100 SPED TEACHER SALARIES	21,017.00	18,592.05	2,424.95		0.00
TOTAL SPED TEACHING	**21,017.00**	**18,592.05**	**2,424.95**	**0.00**	**0.00**
13122320 SPED SERVICES					
53200 SPED TUTORING	0.00	0.00	0.00		0.00
TOTAL SPED SERVICES	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL ECC	**56,142.87**	**53,717.92**	**2,424.95**	**0.00**	**0.00**
302 ELEMENTARY					
13212210 PRINCIPAL'S OFFICE					
51100 PRINCIPAL	86,940.00	86,940.00	0.00		0.00
51110 SECRETARY/CLERK WAGES	64,769.89	64,769.89	0.00		0.00
54200 PRINCIPAL OFFICE SUPPLIES	1,528.22	1,528.22	0.00		0.00
57300 PRIN DUES/MEMBERSHIPS	490.00	490.00	0.00		0.00
TOTAL PRINCIPAL'S OFFICE	**153,728.11**	**153,728.11**	**0.00**	**0.00**	**0.00**
13212220 GRADE LEVEL COORDINATORS					
51100 GRADE LEVEL COORDINATOR	7,500.00	7,500.00	0.00		0.00
TOT GRADE LEVEL COORDINATORS	**7,500.00**	**7,500.00**	**0.00**	**0.00**	**0.00**
13212305 TEACHERS SALARIES					
51100 TEACHER SALARIES	1,386,885.88	1,354,847.42	32,038.46		(0.00)
51430 TEACHER HONORARIUMS	10,000.00	10,000.00	0.00		0.00
TOTAL TEACHERS SALARIES	1,396,885.88	1,364,847.42	32,038.46	0.00	(0.00)
13212325 SUBSTITUTE TEACHERS	0.00				
51200 SUBSTITUTES	28,907.50	18,570.00	0.00		10,337.50
TOTAL SUBSTITUTE TEACHERS	**28,907.50**	**18,570.00**	**0.00**	**0.00**	**10,337.50**

13212330 PARAPROFESSIONALS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
51110 PARAPROFESSIONAL SALARIES	6,326.16	6,326.16	0.00		0.00
TOTAL PARAPROFESSIONALS	**6,326.16**	**6,326.16**	**0.00**	**0.00**	**0.00**
13212340 LIBRARY SERVICES	0.00				
51100 LIBRARIAN SALARY	0.00	0.00	0.00		0.00
51110 LIBRARY AIDE	15,269.75	15,269.75	0.00		0.00
TOTAL LIBRARY SERVICES	**15,269.75**	**15,269.75**	**0.00**	**0.00**	**0.00**
13212357 PROFESSIONAL DEVELOPMENT					
57300 COURSE REIMBURSEMENT	5,725.00	5,725.00	0.00		0.00
TOT PROFESSIONAL DEVELOPMENT	**5,725.00**	**5,725.00**	**0.00**	**0.00**	**0.00**
13212410 TEXTBOOKS/MATERIALS	0.00				
55100 TEXTBOOKS/MATERIALS	29,047.00	0.00	0.00		29,047.00
TOTAL TEXTBOOKS/MATERIALS	**29,047.00**	**0.00**	**0.00**	**0.00**	**29,047.00**
13212430 GENERAL SUPPLIES					
54200 GENERAL EDUCATION SUPPLIES	9,277.59	9,277.59	0.00		0.00
55800 TECHNOLOGY SUPPLIES	1,245.01	1,245.01	0.00		0.00
TOTAL GENERAL SUPPLIES	**10,522.60**	**10,522.60**	**0.00**	**0.00**	**0.00**
13212451 INSTRUCTIONAL HARDWARE					
55100 TECH INSTRUCTIONAL HARDWARE	0.00	0.00	0.00		0.00
TOTAL INSTRUCTIONAL HARDWARE	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
13212710 GUIDANCE SERVICES					
51100 GUIDANCE COUNSELOR SALARY	40,765.52	40,765.52	0.00		0.00
54200 GUIDANCE OFFICE SUPPLIES	0.00	0.00	0.00		0.00
TOTAL GUIDANCE SERVICES	40,765.52	40,765.52	0.00	0.00	0.00

13213200 HEALTH SERVICES	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
51100 NURSES SALARY	63,104.00	63,104.00	0.00		0.00
51430 NURSES HONORARIUM	1,000.00	1,000.00	0.00		0.00
54200 HEALTH OFFICE SUPPLIES	1,486.15	1,486.15	0.00		0.00
TOTAL HEALTH SERVICES	**65,590.15**	**65,590.15**	**0.00**	**0.00**	**0.00**
13214110 CUSTODIAL SERVICES					
51100 CUSTODIAN SALARIES	72,953.41	72,953.41	0.00		0.00
51300 CUSTODIAN OVERTIME	3,113.29	3,113.29	0.00		0.00
TOTAL CUSTODIAL SERVICES	**76,066.70**	**76,066.70**	**0.00**	**0.00**	**0.00**
13214120 FUEL OIL/PROPANE	0.00				0.00
52102 FUEL OIL/PROPANE	49,170.00	49,170.00	0.00		0.00
TOTAL FUEL OIL/PROPANE	**49,170.00**	**49,170.00**	**0.00**	**0.00**	**0.00**
13214130 UTILITIES					
52101 ELECTRICITY	30,073.27	30,073.27	0.00		0.00
52300 WATER/SEWER	6,215.20	6,215.20	0.00		0.00
TOTAL UTILITIES	**36,288.47**	**36,288.47**	**0.00**	**0.00**	**0.00**
13214210 REFUSE COLLECTION					
52900 RUBBISH REMOVAL	3,641.25	3,641.25	0.00		0.00
TOTAL REFUSE COLLECTION	**3,641.25**	**3,641.25**	**0.00**	**0.00**	**0.00**
13214220 BUILDING MAINTENANCE					
52400 BUILDING ROUTINE REPAIR	1,301.50	1,301.50	0.00		0.00
TOTAL BUILDING MAINTENANCE	**1,301.50**	**1,301.50**	**0.00**	**0.00**	**0.00**
13214230 BUILDING SERVICE CONTRACTS					
55100 REPAIR/SERVICE OF MAINT EQU	346.20	346.20	0.00		0.00
TOT BUILDING SERVICE CONTRACTS	**346.20**	**346.20**	**0.00**	**0.00**	**0.00**

13222110 SPED ADMINISTRATION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
54200 SPED SUPPLIES	1,277.73	1,277.73	0.00		0.00
TOTAL SPED ADMINISTRATION	1,277.73	1,277.73	0.00	0.00	0.00
13222305 TEACHERS SALARIES	0.00				
51100 SPED TEACHER SALARIES	136,579.50	131,729.37	4,850.13		0.00
TOTAL TEACHERS SALARIES	**136,579.50**	**131,729.37**	**4,850.13**	**0.00**	**0.00**
13222320 SPED SERVICES					
53200 SPED TUTORING	0.00	0.00	0.00		0.00
TOTAL SPED SERVICES	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
13222325 SUBSTITUTE TEACHERS	0.00				
51200 SPED SUBSTITUTES	3,200.00	3,200.00	0.00		0.00
TOTAL SUBSTITUTE TEACHERS	**3,200.00**	**3,200.00**	**0.00**	**0.00**	**0.00**
13222330 PARAPROFESSIONALS	0.00				
51110 SPED PARAPROFESSIONAL SALARY	37,280.61	37,280.61	0.00		0.00
TOTAL PARAPROFESSIONALS	**37,280.61**	**37,280.61**	**0.00**	**0.00**	**0.00**
TOTAL ELEMENTARY	**2,105,419.63**	**2,029,146.54**	**36,888.59**	**0.00**	**39,384.50**
303 INTERMEDIATE/ELEMENTARY					
13312210 PRINCIPAL'S OFFICE					
51100 PRINCIPAL/ ASST PRIN SALARIES	166,054.00	166,054.00	0.00		0.00
51110 SECRETARY/CLERK WAGES	59,870.82	59,870.82	0.00		0.00
54200 PRINCIPAL OFFICE SUPPLIES	7,817.84	7,817.84	0.00		0.00
57300 PRIN/ ASST DUES MEMBERSHIPS	790.00	790.00	0.00		0.00
TOTAL PRINCIPAL'S OFFICE	**234,532.66**	**234,532.66**	**0.00**	**0.00**	**0.00**
13312220 COORDINATORS					
51100 GRADE LEVEL COORDINATOR	15,750.00	15,750.00	0.00		0.00
51110 CO-CURRICULAR STIPENDS	9,800.00	9,800.00	0.00		0.00
TOTAL COORDINATORS	**25,550.00**	**25,550.00**	**0.00**	**0.00**	**0.00**

13312305 TEACHERS SALARIES	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
51100 TEACHER SALARIES	1,874,516.68	1,754,579.68	119,937.00		0.00
51430 TEACHER HONORARIUMS	17,000.00	17,000.00	0.00		0.00
TOTAL TEACHERS SALARIES	**1,891,516.68**	**1,771,579.68**	**119,937.00**	**0.00**	**0.00**
13312325 SUBSTITUTE TEACHERS					
51200 SUBSTITUTES	52,890.00	34,320.00	0.00		18,570.00
TOTAL SUBSTITUTE TEACHERS	**52,890.00**	**34,320.00**	**0.00**	**0.00**	**18,570.00**
13312340 LIBRARY SERVICES					
51100 LIBRARIAN SALARY	69,786.00	61,733.84	8,052.16		0.00
51110 LIBRARY PARAPROFESSIONAL	15,729.44	15,729.44	0.00		0.00
51430 LIBRARIAN HONORARIUMS	1,000.00	1,000.00	0.00		0.00
TOTAL LIBRARY SERVICES	**86,515.44**	**78,463.28**	**8,052.16**	**0.00**	**0.00**
13312357 PROFESSIONAL DEVELOPMENT					
57300 COURSE REIMBURSEMENT	12,073.33	12,073.33	0.00		0.00
TOT PROFESSIONAL DEVELOPMENT	**12,073.33**	**12,073.33**	**0.00**	**0.00**	**0.00**
13312410 TEXTBOOKS/MATERIALS					
55100 TEXTBOOKS/MATERIALS	16,187.00	0.00	0.00		16,187.00
TOTAL TEXTBOOKS/MATERIALS	**16,187.00**	**0.00**	**0.00**	**0.00**	**16,187.00**
13312430 GENERAL SUPPLIES					
54200 GENERAL EDUCATION SUPPLIES	10,388.49	10,388.49	0.00		0.00
55800 TECHNOLOGY SUPPLIES	3,247.73	3,247.73	0.00		0.00
55804 MUSIC SUPPLIES	636.89	636.89	0.00		0.00
55805 GYM SUPPLIES	830.02	830.02	0.00		0.00
55806 ART SUPPLIES	3,600.57	3,600.57	0.00		0.00
55808 SCIENCE SUPPLIES	1,091.95	1,091.95	0.00		0.00
TOTAL GENERAL SUPPLIES	**19,795.65**	**19,795.65**	**0.00**	**0.00**	**0.00**

13312710 GUIDANCE SERVICES	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
54200 GUIDANCE OFFICE SUPPLIES	51.42	51.42	0.00		0.00
TOTAL GUIDANCE SERVICES	51.42	51.42	0.00	0.00	0.00
13313200 HEALTH SERVICES					
51100 NURSES SALARY	16,814.00	14,873.87	1,940.13		(0.00)
54200 HEALTH OFFICE SUPPLIES	1,246.78	1,246.78	0.00		0.00
TOTAL HEALTH SERVICES	**18,060.78**	**16,120.65**	**1,940.13**	**0.00**	**(0.00)**
13314110 CUSTODIAL SERVICES					
51100 CUSTODIAN SALARIES	141,239.40	141,239.40	0.00		0.00
51300 CUSTODIAN OVERTIME	2,392.86	2,392.86	0.00		0.00
TOTAL CUSTODIAL SERVICES	**143,632.26**	**143,632.26**	**0.00**	**0.00**	**0.00**
13314120 FUEL OIL/PROPANE					
52102 FUEL OIL/PROPANE	77,109.33	77,109.33	0.00		0.00
TOTAL FUEL OIL/PROPANE	**77,109.33**	**77,109.33**	**0.00**	**0.00**	**0.00**
13314130 UTILITIES					
52101 ELECTRICITY	108,152.38	108,152.38	0.00		0.00
52300 WATER/SEWER	7,796.00	7,796.00	0.00		0.00
53400 TELEPHONE	1,547.17	1,547.17	0.00		0.00
TOTAL UTILITIES	**117,495.55**	**117,495.55**	**0.00**	**0.00**	**0.00**
13314210 REFUSE COLLECTION					
52900 RUBBISH REMOVAL	9,374.91	9,374.91	0.00		0.00
TOTAL REFUSE COLLECTION	**9,374.91**	**9,374.91**	**0.00**	**0.00**	**0.00**
13314220 BUILDING MAINTENANCE					
52400 BUILDING ROUTINE REPAIR	27,596.27	27,596.27	0.00		0.00
TOTAL BUILDING MAINTENANCE	**27,596.27**	**27,596.27**	**0.00**	**0.00**	**0.00**

13314230 BUILDING SERVICE CONTRACTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
55100 REPAIR/SERVICE OF MAINT EQU	596.16	596.16	0.00		0.00
TOT BUILDING SERVICE CONTRACTS	**596.16**	**596.16**	**0.00**	**0.00**	**0.00**
13322110 SPED ADMINISTRATION					
54200 SPED SUPPLIES	1,263.75	1,263.75	0.00		0.00
TOTAL SPED ADMINISTRATION	**1,263.75**	**1,263.75**	**0.00**	**0.00**	**0.00**
13322310 SPED TEACHERS SALARIES					
51100 TEACHER SALARIES	341,259.00	333,206.84	8,052.16		(0.00)
51430 SPED TEACHER HONORARIUM	2,000.00	2,000.00	0.00		0.00
TOTAL SPED TEACHERS SALARIES	**343,259.00**	**335,206.84**	**8,052.16**	**0.00**	**(0.00)**
13322320 SPED SERVICES					
51100 THERAPISTS SALARIES	46,771.00	46,771.00	0.00		0.00
53000 SPED CONTRACTED SERVICES	61,637.50	43,146.25	0.00		18,491.25
53200 SPED TUTORING	1,485.00	1,485.00	0.00		0.00
TOTAL SPED SERVICES	**109,893.50**	**91,402.25**	**0.00**	**0.00**	**18,491.25**
13322325 SUBSTITUTE TEACHERS					
51200 SPED SUBSTITUTES	6,450.00	6,450.00	0.00		0.00
TOTAL SUBSTITUTE TEACHERS	6,450.00	6,450.00	0.00	0.00	0.00
13322330 PARAPROFESSIONAL					
51110 SPED PARAPROFESSIONAL SALARY	115,787.43	115,787.43	0.00		0.00
TOTAL PARAPROFESSIONAL	115,787.43	115,787.43	0.00	0.00	0.00
13322800 PSYCHOLOGISTS SALARIES					
51100 SPED PSYCHOLOGIST SALARIES	56,374.00	49,869.29	6,504.71		(0.00)
TOTAL PSYCHOLOGISTS SALARIES	56,374.00	49,869.29	6,504.71	0.00	(0.00)

13329330 SPED TUITION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
13329330 53200 SPED TUITION	39,756.08	28,397.20	0.00		11,358.88
TOTAL SPED TUITION	39,756.08	28,397.20	0.00	0.00	11,358.88
TOTAL INTERMEDIATE/ELEMENTARY	**3,405,761.20**	**3,196,667.91**	**144,486.16**	**0.00**	**64,607.13**
304 HIGH SCHOOL					
13412210 PRINCIPAL'S OFFICE					
51100 PRINCIPAL/ ASST PRIN SALARIES	151,558.00	151,558.00	0.00		0.00
51110 SECRETARY WAGES	63,475.64	63,475.64	0.00		0.00
54200 PRINCIPAL OFFICE SUPPLY	1,922.54	1,922.54	0.00		0.00
55800 AWARDS	888.68	888.68	0.00		0.00
55801 GRADUATION SUPPLIES	3,810.59	0.00	0.00		3,810.59
57300 PROFESSIONAL/SCH MEMBERSHIP	5,995.00	5,995.00	0.00		0.00
TOTAL PRINCIPAL'S OFFICE	**227,650.45**	**223,839.86**	**0.00**	**0.00**	**3,810.59**
13412220 COORDINATORS					
51100 DEPARTMENT CHAIR STIPENDS	17,500.00	17,500.00	0.00		0.00
51110 CO-CURRICULAR STIPENDS	32,150.00	32,150.00	0.00		0.00
TOTAL COORDINATORS	**49,650.00**	**49,650.00**	**0.00**	**0.00**	**0.00**
13412305 TEACHERS SALARIES					
51100 TEACHER SALARIES	2,128,799.00	2,002,569.97	64,634.53		61,594.50
51430 TEACHER HONORARIUMS	9,000.00	9,000.00	0.00		0.00
TOTAL TEACHERS SALARIES	**2,137,799.00**	**2,011,569.97**	**64,634.53**	**0.00**	**61,594.50**
13412325 SUBSTITUTE TEACHERS					
51200 SUBSTITUTES	17,195.00	13,270.00	0.00		3,925.00
TOTAL SUBSTITUTE TEACHERS	**17,195.00**	**13,270.00**	**0.00**	**0.00**	**3,925.00**
13412330 PARAPROFESSIONALS					
51110 PARAPROFESSIONAL SALARIES	27,382.90	27,382.90	0.00		0.00
TOTAL PARAPROFESSIONALS	**27,382.90**	**27,382.90**	**0.00**	**0.00**	**0.00**

13412340 LIBRARY SERVICES	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
51100 LIBRARIAN SALARY	66,444.00	66,444.00	0.00		0.00
TOTAL LIBRARY SERVICES	**66,444.00**	**66,444.00**	**0.00**	**0.00**	**0.00**
13412357 PROFESSIONAL DEVELOPMENT	0.00				0.00
57300 COURSE REIMBURSEMENT	8,341.75	8,341.75	0.00		0.00
TOT PROFESSIONAL DEVELOPMENT	**8,341.75**	**8,341.75**	**0.00**	**0.00**	**0.00**
13412410 TEXTBOOKS/MATERIALS	0.00				0.00
55100 TEXTBOOKS/MATERIALS	1,750.95	1,750.95	0.00		0.00
TOTAL TEXTBOOKS/MATERIALS	**1,750.95**	**1,750.95**	**0.00**	**0.00**	**0.00**
13412430 GENERAL SUPPLIES					
54200 GENERAL EDUCATION SUPPLIES	8,870.83	8,870.83	0.00		0.00
55800 TECHNOLOGY SUPPLIES	4,559.59	4,559.59	0.00		0.00
55803 INDUSTRIAL ARTS SUPPLIES	3,320.12	3,320.12	0.00		0.00
55804 MUSIC SUPPLIES	1,308.00	1,308.00	0.00		0.00
55805 GYM SUPPLIES	1,023.55	1,023.55	0.00		0.00
55806 ART SUPPLIES	1,924.47	1,924.47	0.00		0.00
55808 SCIENCE SUPPLIES	4,983.65	4,983.65	0.00		0.00
TOTAL GENERAL SUPPLIES	**25,990.21**	**25,990.21**	**0.00**	**0.00**	**0.00**
13412710 GUIDANCE SERVICES					
51100 GUIDANCE COUNSELOR SALARY	120,659.00	106,735.87	13,923.13		0.00
51110 GUIDANCE SECRETARY SALARY	36,174.60	36,174.60	0.00		0.00
54200 GUIDANCE OFFICE SUPPLIES	4,325.59	4,325.59	0.00		0.00
TOTAL GUIDANCE SERVICES	161,159.19	147,236.06	13,923.13	0.00	0.00
13413200 HEALTH SERVICES					
51100 NURSES SALARY	53,080.00	53,080.00	0.00		0.00
54200 HEALTH OFFICE SUPPLIES	1,259.71	1,259.71	0.00		0.00
TOTAL HEALTH SERVICES	**54,339.71**	**54,339.71**	**0.00**	**0.00**	**0.00**

	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
13413510 ATHLETICS					
51100 COACHES/A.D. SALARY	81,289.99	81,289.99	0.00		0.00
53000 OFFICIALS	27,039.00	27,039.00	0.00		0.00
53300 ATHLETIC TRANSPORTATION	2,391.67	2,391.67	0.00		0.00
TOTAL ATHLETICS	**110,720.66**	**110,720.66**	**0.00**	**0.00**	**0.00**
13413520 OTHER STUDENT ACTIVITIES					
55800 BAND/CHORUS SUPPLIES	1,771.22	1,771.22	0.00		0.00
TOTAL OTHER STUDENT ACTIVITIES	**1,771.22**	**1,771.22**	**0.00**	**0.00**	**0.00**
13414110 CUSTODIAL SERVICES	0.00				
51100 CUSTODIAN SALARIES	106,803.33	106,803.33	0.00		0.00
51300 CUSTODIAN OVERTIME	6,911.87	6,911.87	0.00		0.00
TOTAL CUSTODIAL SERVICES	**113,715.20**	**113,715.20**	**0.00**	**0.00**	**0.00**
13414120 FUEL OIL/PROPANE					
52102 FUEL OIL/PROPANE	109,256.81	109,256.81	0.00		0.00
TOTAL FUEL OIL/PROPANE	**109,256.81**	**109,256.81**	**0.00**	**0.00**	**0.00**
13414130 UTILITIES					
52101 ELECTRICITY	141,422.33	141,422.33	0.00		0.00
52300 WATER/SEWER	15,584.80	15,584.80	0.00		0.00
53400 TELEPHONE	9,238.28	9,238.28	0.00		0.00
TOTAL UTILITIES	**166,245.41**	**166,245.41**	**0.00**	**0.00**	**0.00**
13414210 REFUSE COLLECTION					
52900 RUBBISH REMOVAL	8,634.94	8,634.94	0.00		0.00
TOTAL REFUSE COLLECTION	**8,634.94**	**8,634.94**	**0.00**	**0.00**	**0.00**
13414220 BUILDING MAINTENANCE					
52400 BUILDING ROUTINE REPAIR	32,593.33	32,593.33	0.00		0.00
TOTAL BUILDING MAINTENANCE	**32,593.33**	**32,593.33**	**0.00**	**0.00**	**0.00**

13414230 BUILDING SERVICE CONTRACTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
55100 REPAIR/SERVICE OF MAINT EQU	1,377.50	1,377.50	0.00		0.00
TOT BUILDING SERVICE CONTRACTS	**1,377.50**	**1,377.50**	**0.00**	**0.00**	**0.00**
13422110 SPED ADMINISTRATION					
54200 SPED SUPPLIES	2,299.56	2,299.56	0.00		0.00
TOTAL SPED ADMINISTRATION	**2,299.56**	**2,299.56**	**0.00**	**0.00**	**0.00**
13422305 SPED TEACHER SALARIES					
51100 SPED TEACHER SALARIES	206,957.00	191,129.86	15,827.14		0.00
51430 SPED TEACHER HONORARIUMS	2,000.00	2,000.00	0.00		0.00
TOTAL SPED TEACHER SALARIES	**208,957.00**	**193,129.86**	**15,827.14**	**0.00**	**0.00**
13422320 SPED SERVICES					
53000 SPED CONTRACTED SERVICES	4,674.64	4,674.64	0.00		0.00
53200 SPED TUTORING	0.00	0.00	0.00		0.00
TOTAL SPED SERVICES	**4,674.64**	**4,674.64**	**0.00**	**0.00**	**0.00**
13422325 SUBSTITUTE TEACHERS					
51200 SPED SUBSTITUTES	885.00	885.00	0.00		0.00
TOTAL SUBSTITUTE TEACHERS	**885.00**	**885.00**	**0.00**	**0.00**	**0.00**
13422330 PARAPROFESSIONALS					0.00
51110 SPED PARAPROFESSIONAL SALARY	90,100.11	90,100.11	0.00		0.00
TOTAL PARAPROFESSIONALS	90,100.11	90,100.11	0.00	0.00	0.00
13422455 INSTRUCTIONAL SOFTWARE					
55100 SPED INSTRUCTIONAL SOFTWARE	0.00	0.00	0.00		0.00
TOTAL INSTRUCTIONAL SOFTWARE	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
13422800 PSYCHOLOGIST SALARIES					
51100 PSYCHOLOGIST SALARIES	72,440.00	64,081.45	8,358.55		0.00
TOTAL PSYCHOLOGIST SALARIES	**72,440.00**	**64,081.45**	**8,358.55**	**0.00**	**0.00**

13429100 TUITION TO MASS SCHOOLS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
53200 TUITION PUBLIC	0.00	0.00	0.00		0.00
TOTAL TUITION TO MASS SCHOOLS	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
13429300 SPED TUITION					
53200 SPED TUITION	10,000.00	10,000.00			0.00
TOTAL SPED TUITION	**10,000.00**	**10,000.00**	**0.00**	**0.00**	**0.00**
TOTAL HIGH SCHOOL	**3,711,374.54**	**3,539,301.10**	**102,743.35**	**0.00**	**69,330.09**
306 SCHOOL TRANSPORTATION					
13613300 TRANSPORTATION SERVICES - REG					
53300 REGULAR TRANSPORTATION	631,256.00	408,191.00	0.00		223,065.00
TOT TRANSP SERVICES - REG	**631,256.00**	**408,191.00**	**0.00**	**0.00**	**223,065.00**
13623300 TRANSPORTATION SERVICES - SPED					
53300 SPED TRANSPORTATION	100,000.00	100,000.00	0.00		0.00
TOT TRANSP SERVICES - SPED	**100,000.00**	**100,000.00**	**0.00**	**0.00**	**0.00**
TOTAL SCHOOL TRANSPORTATION	**731,256.00**	**508,191.00**	**0.00**	**0.00**	**223,065.00**
307 SCHOOL ENCUMBRANCES					
13700600 SCHOOL ENCUMBRANCES					
51000 SALARIES/WAGES	219,368.81	219,362.70	0.00		6.11
57000 EXPENDITURES	30,408.52	29,967.47	0.00		441.05
TOTAL SCHOOL ENCUMBRANCES	**249,777.33**	**249,330.17**	**0.00**	**0.00**	**447.16**
308 MEDICAID REIMBURSEMENT					
13800200 MEDICAID REIMBURSEMENT					
53000 PROF AND TECHNICAL CONSULTANT	5,000.00	3,025.48	432.40		1,542.12
TOTAL MEDICAID REIMBURSEMENT	**5,000.00**	**3,025.48**	**432.40**	**0.00**	**1,542.12**

395 SCHOOL SPECIAL ARTICLES	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01395502 HS REPAIRS ART5 11/14/06					
52400 REPAIRS AND MAINT	19,036.00	0.00	0.00	19,036.00	0.00
TOTAL HS REPAIRS ART5 11/14/06	**19,036.00**	**0.00**	**0.00**	**19,036.00**	**0.00**
01395503 IES BLDG NEEDS ASSESS ART8 STM	0.00				0.00
53000 PROF AND TECHNICAL CONSULTANT	21,475.00	0.00	0.00	21,475.00	0.00
TOT IES BLDG NEEDS ASSESS ART8 STM	**21,475.00**	**0.00**	**0.00**	**21,475.00**	**0.00**
TOTAL SCHOOL SPECIAL ARTICLES	**40,511.00**	**0.00**	**0.00**	**40,511.00**	**0.00**
13990000 BLACKSTONE VALLEY VOCATIONAL					
51904 STIPENDS	500.00	500.00	0.00		0.00
53200 TUITIONS	457,510.00	457,510.00	0.00		0.00
53201 BVV - DEBT ASSESSMENT	62,231.00	62,231.00	0.00		0.00
TOT BLACKSTONE VALLEY VOC	**520,241.00**	**520,241.00**	**0.00**	**0.00**	**0.00**
13990001 NORFOLK CNTY AGRICULTURAL					
53200 NORFOLK CNTY AGRICULTURAL	27,658.00	19,692.00	0.00		7,966.00
53300 TRANSPORTATION	0.00	7,962.50	0.00		(7,962.50)
TOT NORFOLK CNTY AGRICULTURAL	**27,658.00**	**27,654.50**	**0.00**	**0.00**	**3.50**
TOTAL SCHOOL ASSESSMENTS	**547,899.00**	**547,895.50**	**0.00**	**0.00**	**3.50**
TOTAL EDUCATION	**12,155,326.33**	**11,422,521.31**	**293,914.52**	**40,511.00**	**398,379.50**
420 HIGHWAY SIGNS					
01420200 HIGHWAY SIGNS - EXPENSES					
55300 PUBLIC WORKS SUPPLIES	6,000.00	5,087.31	0.00		912.69
TOTAL HIGHWAY SIGNS - EXPENSES	**6,000.00**	**5,087.31**	**0.00**	**0.00**	**912.69**
TOTAL HIGHWAY AND STREETS	**6,000.00**	**5,087.31**	**0.00**	**0.00**	**912.69**

421 ADMINISTRATION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01421100 HIGHWAY - SALARIES					
51100 SALARIES	76,070.00	76,069.72	0.00		0.28
51110 F/T WAGES	311,363.00	299,946.75	0.00		11,416.25
51200 P/T WAGES	48,843.00	37,984.40	0.00		10,858.60
51300 OVERTIME	10,000.00	2,732.55	0.00		7,267.45
TOTAL HIGHWAY - SALARIES	**446,276.00**	**416,733.42**	**0.00**	**0.00**	**29,542.58**
01421200 HIGHWAY - EXPENSES					
52101 ELECTRICITY	3,500.00	2,338.90	0.00		1,161.10
52102 HEATING	7,500.00	5,670.00	0.00		1,830.00
52400 REPAIRS AND MAINT AGREEMENT	300.00	810.65	0.00		(510.65)
52900 OTHER PROPERTY RELATED SERV	75.00	6,066.60	0.00		(5,991.60)
53001 ADVERTISING	650.00	183.54	0.00		466.46
53400 TELEPHONE	850.00	568.19	0.00		281.81
53404 CELLULAR PHONES	450.00	631.03	0.00		(181.03)
53800 OTHER SERVICES	10,000.00	7,777.84	0.00		2,222.16
54200 OFFICE SUPPLIES	2,000.00	1,542.62	0.00		457.38
54300 BLDG AND EQ REPAIRS AND MAI	11,100.00	468.91	0.00		10,631.09
54500 CUSTODIAL SUPPLIES	1,000.00	1,906.39	0.00		(906.39)
55000 MEDICAL SUPPLIES	400.00	303.26	0.00		96.74
57100 IN-STATE TRAVEL	1,000.00	683.22	0.00		316.78
57150 TRAINING AND EDUCATION	400.00	50.00	0.00		350.00
57300 DUES AND MEMBERSHIPS	100.00	135.00	0.00		(35.00)
58500 ADDITIONAL EQUIPMENT	0.00	1,556.98	0.00		(1,556.98)
TOTAL HIGHWAY - EXPENSES	**39,325.00**	**30,693.13**	**0.00**	**0.00**	**8,631.87**
TOTAL ADMINISTRATION	**485,601.00**	**447,426.55**	**0.00**	**0.00**	**38,174.45**
422 CONSTRUCTION AND MAINTENANCE					
01422200 HIGHWAY MAINTENANCE - EXPENSES					
52400 REPAIRS AND MAINT AGREEMENT	12,000.00	34,333.10	0.00		(22,333.10)
52900 OTHER PROPERTY RELATED SERV	0.00	13,442.50	0.00		(13,442.50)
53800 OTHER SERVICES	20,000.00	23,314.30	0.00		(3,314.30)

01422200 HWY MAINTENANCE – EXPENSES – CONT.	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
54300 BLDG AND EQ REPAIRS AND MAI	69,330.00	17,844.18	0.00		51,485.82
54800 VEHICULAR SUPPLIES	22,300.00	20,383.16	0.00		1,916.84
54805 VEHICLES GASOLINE	30,000.00	36,068.36	0.00		(6,068.36)
55300 PUBLIC WORKS SUPPLIES	23,700.00	28,826.37	0.00		(5,126.37)
57000 EXPENDITURES	0.00	(12,793.48)	0.00		12,793.48
58500 ADDITIONAL EQUIPMENT	0.00	1,464.40	0.00		(1,464.40)
TOT HWY MAINTENANCE - EXPENSES	**177,330.00**	**162,882.89**	**0.00**	**0.00**	**14,447.11**
01422504 FRONT END LOADER ART9 5/5/08					
58000 FRONT END LOADER ART9 5/5/0	127,000.00	116,878.00	0.00	10,122.00	0.00
TOT FRONT END LOADER ART9 5/5/08	**127,000.00**	**116,878.00**	**0.00**	**10,122.00**	**0.00**
01422505 1 TON DUMP TRUCK ART9 5/5/08					
58000 1 TON DUMP TRUCK ART 9 5/5/	47,507.00	47,227.80	0.00	279.20	(0.00)
TOT 1 TON DUMP TRUCK ART9 5/5/08	**47,507.00**	**47,227.80**	**0.00**	**279.20**	**(0.00)**
01422600 HIGHWAY MAINT ENCUMBRANCE	0.00				
54805 VEHICLES GASOLINE	622.51	622.51	0.00		0.00
TOT HWY MAINT ENCUMBRANCE	**622.51**	**622.51**	**0.00**	**0.00**	**0.00**
TOT CONSTRUCTION AND MAINT	**352,459.51**	**327,611.20**	**0.00**	**10,401.20**	**14,447.11**
423 SNOW & ICE REMOVAL					
01423100 SNOW & ICE - SALARIES					
51200 P/T WAGES	5,584.00	5,584.00	0.00		0.00
51300 OVERTIME	43,079.00	41,099.27	0.00		1,979.73
TOTAL SNOW & ICE - SALARIES	**48,663.00**	**46,683.27**	**0.00**	**0.00**	**1,979.73**

01423200 SNOW & ICE - EXPENSES	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
53800 OTHER SERVICES	63,787.19	63,787.00	0.00		0.19
54300 BLDG AND EQ REPAIRS AND MAI	427.00	426.60	0.00		0.40
54800 VEHICULAR SUPPLIES	11,112.00	11,111.59	0.00		0.41
54900 FOOD AND FOOD SERVICE SUPPLY	1,000.00	930.91	0.00		69.09
55300 PUBLIC WORKS SUPPLIES	210,362.00	202,087.72	0.00		8,274.28
TOTAL SNOW & ICE - EXPENSES	**286,688.19**	**278,343.82**	**0.00**	**0.00**	**8,344.37**
TOTAL SNOW & ICE	**335,351.19**	**325,027.09**	**0.00**	**0.00**	**10,324.10**
424 STREET LIGHTING					
01424200 STREET LIGHTING					
52101 ELECTRICITY	41,400.00	41,375.60	0.00		24.40
TOTAL STREET LIGHTING	**41,400.00**	**41,375.60**	**0.00**	**0.00**	**24.40**
434 MONITOR WELLS					
01434200 MONITOR WELLS - EXPENSES					
53000 PROF AND TECH CONSULTANTS	11,000.00	9,675.00	0.00		1,325.00
55800 OTHER SUPPLIES	0.00	39.98	0.00		(39.98)
TOTAL MONITOR WELLS - EXPENSES	**11,000.00**	**9,714.98**	**0.00**	**0.00**	**1,285.02**
TOTAL MONITOR WELLS	**11,000.00**	**9,714.98**	**0.00**	**0.00**	**1,285.02**
435 LANDFILL MAINTENANCE					
01435200 LANDFILL MAINTENANCE - EXPENSE					
53000 PROF AND TECHNICAL CONSULTANT	1,300.00	0.00	0.00		1,300.00
TOT LANDFILL MAINT - EXPENSE	**1,300.00**	**0.00**	**0.00**	**0.00**	**1,300.00**
TOTAL LANDFILL MAINTENANCE	**1,300.00**	**0.00**	**0.00**	**0.00**	**1,300.00**
491 CEMETERY					
01491200 CEMETERY - EXPENSES					
52400 REPAIRS AND MAINT AGREEMENT	16,283.34	16,633.26	1,000.00		(1,349.92)
53001 ADVERTISING	0.00	26.22	0.00		(26.22)
53800 OTHER SERVICES	4,800.00	4,825.00	0.00		(25.00)

01491200 CEMETERY – EXPENSES Cont.	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
54200 OFFICE SUPPLIES	110.00	0.00	0.00		110.00
54600 GROUNDS KEEPING SUPPLIES	1,100.00	0.00	0.00		1,100.00
55300 PUBLIC WORKS SUPPLIES	50.00	30.00	0.00		20.00
58500 ADDITIONAL EQUIPMENT	350.00	0.00	0.00		350.00
TOTAL CEMETERY - EXPENSES	**22,693.34**	**21,514.48**	**1,000.00**	**0.00**	**178.86**
TOTAL CEMETERY	**22,693.34**	**21,514.48**	**1,000.00**	**0.00**	**178.86**
TOTAL PUBLIC WORKS	**1,255,805.04**	**1,177,757.21**	**1,000.00**	**10,401.20**	**66,646.63**
510 HEALTH DEPT					
01510100 BOARD OF HEALTH - SALARIES					
51110 F/T WAGES	35,779.00	35,802.12	0.00		(23.12)
51200 P/T WAGES	8,128.00	8,126.70	0.00		1.30
51201 P/T WAGES	595.00	490.00	0.00		105.00
51300 OVERTIME	800.00	602.70	0.00		197.30
TOT BOARD OF HEALTH - SALARIES	**45,302.00**	**45,021.52**	**0.00**	**0.00**	**280.48**
01510200 BOARD OF HEALTH - EXPENSES	0.00				0.00
53000 PROF AND TECHNICAL CONSULTANT	3,580.00	2,440.00	0.00		1,140.00
53001 ADVERTISING	200.00	0.00	0.00		200.00
53006 BONDING SERVICES	100.00	100.00	0.00		0.00
53404 CELLULAR PHONES	500.00	428.06	0.00		71.94
53800 OTHER SERVICES	2,800.00	1,361.83	0.00		1,438.17
54200 OFFICE SUPPLIES	1,000.00	642.77	0.00		357.23
55000 MEDICAL SUPPLIES	600.00	329.07	0.00		270.93
55800 OTHER SUPPLIES	660.00	143.94	0.00		516.06
57100 IN-STATE TRAVEL	800.00	681.45	0.00		118.55
57150 TRAINING AND EDUCATION	430.00	20.00	0.00		410.00
57300 DUES AND MEMBERSHIPS	100.00	100.00	0.00		0.00
58500 ADDITIONAL EQUIPMENT	0.00	749.98	0.00		(749.98)
TOT BOARD OF HEALTH - EXPENSES	**10,770.00**	**6,997.10**	**0.00**	**0.00**	**3,772.90**
TOTAL HEALTH DEPT.	**56,072.00**	**52,018.62**	**0.00**	**0.00**	**4,053.38**

513 ANIMAL INSPECTOR	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01513100 ANIMAL INSPECTOR - SALARIES					
51200 P/T WAGES	2,704.00	2,703.75	0.00		0.25
TOT ANIMAL INSPECTOR - SALARIES	**2,704.00**	**2,703.75**	**0.00**	**0.00**	**0.25**
01513200 ANIMAL INSPECTOR - EXPENSES	0.00				0.00
53800 OTHER SERVICES	0.00	55.00	0.00		(55.00)
55800 OTHER SUPPLIES	150.00	0.00	0.00		150.00
57100 IN-STATE TRAVEL	200.00	154.82	0.00		45.18
TOT ANIMAL INSPECTOR - EXPENSES	**350.00**	**209.82**	**0.00**	**0.00**	**140.18**
TOTAL ANIMAL INSPECTOR	**3,054.00**	**2,913.57**	**0.00**	**0.00**	**140.43**
522 NURSING					
01522100 NURSING - SALARIES					
51200 P/T WAGES	17,027.00	12,237.00	0.00		4,790.00
TOTAL NURSING - SALARIES	**17,027.00**	**12,237.00**	**0.00**		**4,790.00**
TOTAL NURSING	**17,027.00**	**12,237.00**	**0.00**	**0.00**	**4,790.00**
541 COUNCIL ON AGING					
01541100 COUNCIL ON AGING - SALARIES					
51100 SALARIES	25,577.00	25,575.85	0.00		1.15
51200 P/T WAGES	49,189.00	48,133.65	0.00		1,055.35
TOT COUNCIL ON AGING - SALARIES	**74,766.00**	**73,709.50**	**0.00**	**0.00**	**1,056.50**
01541200 COUNCIL ON AGING - EXPENSES					
52400 REPAIRS AND MAINT AGREEMENT	450.00	0.00	0.00		450.00
53300 TRANSPORTATION	8,000.00	2,712.58	1,048.22		4,239.20
53400 TELEPHONE	2,600.00	1,230.86	0.00		1,369.14
54200 OFFICE SUPPLIES	800.00	744.14	0.00		55.86
54300 BLDG AND EQ REPAIRS AND MAI	300.00	0.00	0.00		300.00
54500 CUSTODIAL SUPPLIES	0.00	105.78	0.00		(105.78)
55800 OTHER SUPPLIES	1,000.00	949.09	0.00		50.91

01541200 COUNCIL ON AGING – EXPENSES Cont.	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
57100 IN-STATE TRAVEL	1,650.00	2,072.36	0.00		(422.36)
57150 TRAINING AND EDUCATION	300.00	30.00	0.00		270.00
57300 DUES AND MEMBERSHIPS	815.00	820.00	0.00		(5.00)
58000 CAPITAL	0.00	530.00	0.00		(530.00)
58500 ADDITIONAL EQUIPMENT	0.00	448.00	0.00		(448.00)
TOT COUNCIL ON AGING - EXPENSES	**15,915.00**	**9,642.81**	**1,048.22**	**0.00**	**5,223.97**
01541600 COUNCIL ON AGING ENCUMBRANCES	0.00				
53400 TELEPHONE	219.65	219.65	0.00		0.00
57100 IN-STATE TRAVEL	55.98	55.98	0.00		0.00
TOT COA ENCUMBRANCES	**275.63**	**275.63**	**0.00**	**0.00**	**0.00**
TOTAL COUNCIL ON AGING	**90,956.63**	**83,627.94**	**1,048.22**	**0.00**	**6,280.47**
543 VETERANS SERVICES					
01543200 VETERANS - EXPENSES					
53000 PROF AND TECHNICAL CONSULTANT	9,000.00	0.00	0.00		9,000.00
53800 OTHER SERVICES	0.00	8,623.54	0.00		(8,623.54)
54200 OFFICE SUPPLIES	200.00	142.20	0.00		57.80
55800 OTHER SUPPLIES	500.00	403.20	0.00		96.80
57100 IN-STATE TRAVEL	280.00	313.62	0.00		(33.62)
57300 DUES AND MEMBERSHIPS	35.00	0.00	0.00		35.00
TOTAL VETERANS - EXPENSES	**10,015.00**	**9,482.56**	**0.00**	**0.00**	**532.44**
01543300 VETERANS - BENEFITS	0.00				0.00
57700 VETERANS BENEFITS	25,500.00	24,479.16	0.00		1,020.84
TOTAL VETERANS - BENEFITS	**25,500.00**	**24,479.16**	**0.00**	**0.00**	**1,020.84**
TOTAL VETERANS	**35,515.00**	**33,961.72**	**0.00**	**0.00**	**1,553.28**
TOTAL HUMAN SERVICES	**202,624.63**	**184,758.85**	**1,048.22**	**0.00**	**16,817.56**

610 LIBRARY	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01610100 LIBRARY - SALARIES					
51100 SALARIES	61,532.00	60,178.48	0.00		1,353.52
51110 F/T WAGES	34,322.00	34,937.47	0.00		(615.47)
51200 P/T WAGES	44,457.00	42,900.90	0.00		1,556.10
TOTAL LIBRARY - SALARIES	140,311.00	138,016.85	0.00	0.00	2,294.15
01610200 LIBRARY - EXPENSES					
52101 ELECTRICITY	3,560.00	2,297.72	0.00		1,262.28
52102 HEATING	3,900.00	3,065.30	0.00		834.70
52400 REPAIRS AND MAINT AGREEMENT	0.00	712.06	0.00		(712.06)
52900 OTHER PROPERTY RELATED SERV	0.00	580.00	0.00		(580.00)
53000 PROF AND TECHNICAL CONSULTANT	5,721.00	3,221.00	0.00		2,500.00
53001 ADVERTISING	0.00	151.65	0.00		(151.65)
53400 TELEPHONE	1,500.00	351.76	0.00		1,148.24
53402 PRINTING AND MAILING	1,000.00	297.00	0.00		703.00
53800 OTHER SERVICES	500.00	823.73	0.00		(323.73)
54200 OFFICE SUPPLIES	2,900.00	4,677.39	498.54		(2,275.93)
54300 BLDG AND EQ REPAIRS AND MAI	1,350.00	1,017.98	0.00		332.02
55800 OTHER SUPPLIES	37,600.00	39,281.83	0.00		(1,681.83)
57400 INSURANCE PREMIUMS	145.00	0.00	0.00		145.00
58500 ADDITIONAL EQUIPMENT	0.00	873.99	0.00		(873.99)
58700 REPLACEMENT EQUIPMENT	0.00	137.47	0.00		(137.47)
TOTAL LIBRARY - EXPENSES	**58,176.00**	**57,488.88**	**498.54**	**0.00**	**188.58**
TOTAL LIBRARY	**198,487.00**	**195,505.73**	**498.54**	**0.00**	**2,482.73**
630 RECREATION					
01630100 RECREATION - SALARIES					
51200 P/T WAGES	6,400.00	6,302.00	0.00		98.00
TOTAL RECREATION - SALARIES	**6,400.00**	**6,302.00**	**0.00**	**0.00**	**98.00**

01630200 RECREATION - EXPENSES	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
52101 ELECTRICITY	2,400.00	1,757.94	0.00		642.06
52400 REPAIRS AND MAINT AGREEMENT	2,875.00	8,828.20	0.00		(5,953.20)
52900 OTHER PROPERTY RELATED SERV	0.00	1,000.00	0.00		(1,000.00)
53400 TELEPHONE	300.00	333.34	0.00		(33.34)
53800 OTHER SERVICES	5,750.00	6,903.64	0.00		(1,153.64)
54300 BLDG AND EQ REPAIRS AND MAI	0.00	711.80	0.00		(711.80)
54800 VEHICULAR SUPPLIES	500.00	0.00	0.00		500.00
54805 VEHICLES GASOLINE	1,500.00	306.20	0.00		1,193.80
55800 OTHER SUPPLIES	6,006.00	4,829.88	0.00		1,176.12
57300 DUES AND MEMBERSHIPS	3,700.00	550.00	0.00		3,150.00
58700 REPLACEMENT EQUIPMENT	4,000.00	595.22	0.00		3,404.78
TOTAL RECREATION - EXPENSES	**27,031.00**	**25,816.22**	**0.00**	**0.00**	**1,214.78**
01630501 MARTIN RD ENG ART2 5/16/05	0.00				0.00
52902 #2 05 ATM - MARTIN RD ENGIN	100.00	0.00	0.00	100.00	0.00
TOTAL MARTIN RD ENG ART2 5/16/05	**100.00**	**0.00**	**0.00**	**100.00**	**0.00**
TOTAL RECREATION	**33,531.00**	**32,118.22**	**0.00**	**100.00**	**1,312.78**
691 HISTORICAL COMMISSION					
01691500 HISTORICAL COMM					
53000 PROF AND TECHNICAL CONSULTANT	4,900.00	0.00	0.00	4,900.00	0.00
TOTAL HISTORICAL COMM	**4,900.00**	**0.00**	**0.00**	**4,900.00**	**0.00**
692 CELEBRATIONS					
01692200 CELEBRATIONS - EXPENSES					
53800 MEMORIAL DAY OTHER SERVICES	1,750.00	0.00	1,750.00		0.00
TOTAL CELEBRATIONS - EXPENSES	**1,750.00**	**0.00**	**1,750.00**	**0.00**	**0.00**
TOTAL CULTURE & RECREATION	**238,668.00**	**227,623.95**	**2,248.54**	**5,000.00**	**3,795.51**

709 DEBT - OTHER COSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01709200 BONDING COSTS					
53000 PROF AND TECHNICAL CONSULTANT	8,053.00	8,052.62	0.00		0.38
TOTAL BONDING COSTS	**8,053.00**	**8,052.62**	**0.00**	**0.00**	**0.38**
710 RETIREMENT OF DEBT					
01710900 DEBT SERVICE - PRINCIPAL					
59100 LONG TERM DEBT - PRINCIPAL	55,000.00	55,000.00	0.00		0.00
59101 MULTI-PURPOSE 6/99	60,000.00	60,000.00	0.00		0.00
59102 POLICE STATION FHA	28,750.00	28,750.00	0.00		0.00
59103 SEWER DESIGN LEVY 107K	10,000.00	10,000.00	0.00		0.00
59104 CAFETORIUM 355K	25,000.00	25,000.00	0.00		0.00
59106 FIRE/EMS STATION	53,462.00	53,462.00	0.00		0.00
59107 FIRE/EMS 9/99 110K	10,000.00	10,000.00	0.00		0.00
59108 LAND ACQUISITION	100,000.00	100,000.00	0.00		0.00
59109 SCHOOL CONST (9.9M 12/02)	420,000.00	420,000.00	0.00		0.00
59110 SCHOOL CONST (4.065M)	165,000.00	165,000.00	0.00		0.00
59111 WWTF - LEVY	180,267.00	179,172.51	0.00		1,094.49
59112 POST OFFICE - NONEXL	20,599.00	20,598.84	0.00		0.16
59113 CHAPTER 61 LAND	15,000.00	15,000.00	0.00		0.00
59114 AMBULANCE 135K 12/15/06	27,000.00	27,000.00	0.00		0.00
59115 LAND ACQUISITION 767200 12/1	53,000.00	53,000.00	0.00		0.00
59116 WWTF LEVY - 300K	9,813.00	10,906.50	0.00		(1,093.50)
TOT DEBT SERVICE - PRINCIPAL	**1,232,891.00**	**1,232,889.85**	**0.00**	**0.00**	**1.15**
751 LONG TERM INTEREST					
01751900 DEBT SERVICE - INTEREST	0.00				0.00
59100 LONG TERM DEBT-INTEREST	11,688.00	11,687.50	0.00		0.50
59101 MULTI-PURPOSE 6/90	5,863.00	5,862.50	0.00		0.50
59102 POLICE STATION FHA	8,086.00	8,085.93	0.00		0.07
59103 SEWER DESIGN LEVY 107K	1,245.00	1,245.00	0.00		0.00
59104 CAFETORIUM 355K	2,693.00	2,692.50	0.00		0.50
59106 FIRE/EMS STATION	11,695.00	11,694.82	0.00		0.18

751 LONG TERM INTEREST – Cont.	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
59107 FIRE/EMS 9/99 110K	1,020.00	1,020.00	0.00		0.00
59108 LAND ACQUISITION	12,450.00	12,450.00	0.00		0.00
59109 SCHOOL CONST (9.9M 12/02)	315,682.00	315,681.25	0.00		0.75
59110 SCHOOL CONST (4.065M)	140,087.00	140,086.25	0.00		0.75
59111 WWTF - LEVY	112,664.00	113,836.96	0.00		(1,172.96)
59112 POST OFFICE - NONEXL	8,872.00	8,871.16	0.00		0.84
59113 CHAPTER 61 LAND	6,252.00	6,251.25	0.00		0.75
59114 AMBULANCE 135K 12/15/06	4,320.00	4,320.00	0.00		0.00
59115 LAND ACQUISITION 767200 12/1	33,480.00	31,480.00	0.00		2,000.00
59116 WWTF LEVY - 300K	5,902.00	4,728.43	0.00		1,173.57
TOTAL DEBT SERVICE - INTEREST	**681,999.00**	**679,993.55**	**0.00**	**0.00**	**2,005.45**
TOTAL DEBT	**1,922,943.00**	**1,920,936.02**	**0.00**	**0.00**	**2,006.98**
820 STATE ASSESSMENT & CHARGES					
01820800 STATE ASSESSMENT & CHARGES					
56200 WORCESTER COUNTY	8,923.00	8,923.00	0.00		0.00
56300 SCHOOL CHOICE ASSESSMENT	296,641.00	236,985.00	0.00		59,656.00
56320 CHARTER SCHOOL ASSESSMENT	12,127.00	6,602.00	0.00		5,525.00
56330 SPED ASSESSMENT	0.00	8,691.00	0.00		(8,691.00)
56400 AIR POLLUTION DISTRICTS	2,089.00	2,089.00	0.00		0.00
56460 RMV NON RENEWAL CHARGES	6,720.00	7,040.00	0.00		(320.00)
56630 REGIONAL TRANSIT AUTHORITY	5,601.00	5,601.00	0.00		0.00
TOTAL STATE ASSESSMENT & CHARGES	**332,101.00**	**275,931.00**	**0.00**	**0.00**	**56,170.00**
911 RETIREMENT & PENSION					
01911700 RETIREMENT & PENSION					
51706 WORCESTER REGIONAL RETIREMENT	596,073.00	596,070.17	0.00		2.83
51707 EMPLOYER'S FICA	44,991.00	43,310.19	0.00		1,680.81
51708 SCHOOL FICA	142,470.00	90,193.48	0.00		52,276.52
TOTAL RETIREMENT & PENSION	**783,534.00**	**729,573.84**	**0.00**	**0.00**	**53,960.16**

913 UNEMPLOYMENT COMPENSATION	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	CARRY FORWARD	CLOSED TO FUND BALANCE
01913700 UNEMPLOYMENT COMPENSATION					
51700 UNEMPLOYMENT	20,000.00	15,971.79	0.00		4,028.21
TOT UNEMPLOYMENT COMP	**20,000.00**	**15,971.79**	**0.00**	**0.00**	**4,028.21**
914 HEALTH INSURANCE					
01914700 HEALTH INSURANCE					
51703 HEALTH INSURANCE - TOWN	656,288.00	643,364.45	0.00		12,923.55
51704 HEALTH INSURANCE - SCHOOL	1,734,061.00	1,220,044.25	0.00		514,016.75
TOTAL HEALTH INSURANCE	**2,390,349.00**	**1,863,408.70**	**0.00**	**0.00**	**526,940.30**
TOTAL FRINGE BENEFITS	**3,193,883.00**	**2,608,954.33**	**0.00**	**0.00**	**584,928.67**
940 PRIOR YEAR BILLS					
01940200 PRIOR YEAR BILLS					
57600 PRIOR YEAR BILLS	1,932.66	1,932.66	0.00		0.00
TOTAL PRIOR YEAR BILLS	**1,932.66**	**1,932.66**	**0.00**	**0.00**	**0.00**
941 COURT JUDGMENTS					
01941200 COURT JUDGMENTS					
57600 OTHER EXPENDITURES	60,000.00	60,000.00	0.00		0.00
TOTAL COURT JUDGMENTS	**60,000.00**	**60,000.00**	**0.00**	**0.00**	**0.00**
992 TRANSFERS TO SPECIAL REVENUE					
01992900 TRANSFERS TO SPECIAL REVENUE					
59620 TRANSFER TO SPECIAL REVENUE	12,046.00	12,046.00	0.00		0.00
TOTAL TRANSFERS TO SPECIAL REVENUE	**12,046.00**	**12,046.00**	**0.00**	**0.00**	**0.00**
TOTAL GENERAL FUND	**23,478,624.06**	**21,531,129.74**	**307,909.56**	**262,086.06**	**1,377,498.70**

TOWN OF DOUGLAS
COMBINING BALANCE SHEET-ENTERPRISE FUNDS
June 30, 2009

	Enterprise Fund 0600 Water/Sewer	Enterprise Fund 0610 Transfer Station		TOTAL Enterprise Funds
Assets				
Cash and investments	1,103,288.72	115,919.26		1,219,207.98
Accounts receivable	115,158.10	0.00		115,158.10
Due from Commonwealth	0.00	0.00		0.00
Due from Federal Government	0.00	0.00		0.00
Due from other funds	0.00	0.00		0.00
Loans Authorized	0.00	0.00		0.00
	1,218,446.82	**115,919.26**		**1,334,366.08**
Liabilities & Fund Bal.				
Warrants/Accounts payable	29,123.67	19,867.30		48,990.97
Sales Tax payable	2.22	0.00		2.22
Due to Other Funds	0.00	0.00		0.00
Deferred revenue	115,158.10	0.00		115,158.10
Notes payable	0.00	0.00		0.00
Loans Authorized/Unissued	0.00	0.00		0.00
Fund balance - designated	0.00	0.00		0.00
Fund balance - reserved	839,806.94	7,295.00		847,101.94
Unreserved fund balance	234,355.89	88,756.96		323,112.85
	1,218,446.82	**115,919.26**		**1,334,366.08**

TOWN OF DOUGLAS
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES-ENTERPRISE FUND
Year ended June 30, 2009

Revenues	Enterprise Fund 0600 Water/Sewer	Enterprise Fund 0610 Transfer Station		TOTAL Enterprise Funds
Intergovernmental	0.00	0.00		0.00
Charges for Services	867,479.48	261,166.00		1,128,645.48
Other	36,080.64	3,939.83		40,020.47
	903,560.12	**265,105.83**		**1,168,665.95**
Expenditures				
Personal Services	268,512.43	38,958.00		307,470.43
Purchase of Services	368,159.24	213,021.89		581,181.13
Supplies	77,278.45	1,112.80		78,391.25
Other Charges & Expenditures	10,310.00	0.00		10,310.00
Capital Outlay	11,646.02	0.00		11,646.02
Debt Service	266,991.11	0.00		266,991.11
	1,002,897.25	**253,092.69**		**1,255,989.94**
Excess Revenues over/ (under) Expenditures	(99,337.13)	12,013.14		(87,323.99)
Bond Proceeds	0.00	0.00		0.00
Transfers in	0.00	0.00		0.00
Transfers (out)	0.00	0.00		0.00
	0.00	**0.00**		**0.00**
Excess Revenues over/ (under) Exp/Transfers	(99,337.13)	12,013.14		(87,323.99)
Fund Balance, 6/30/08	1,173,499.96	84,038.82		1,257,538.78
Fund Balance, 6/30/09	1,074,162.83	96,051.96		1,170,214.79

FY09 General Fund Revenue

Revenues and other Sources:	Budget	Actual	Variance (unfavorable)
Personal Property Taxes	179,906.09	179,557.73	(348.36)
Real Estate Taxes	10,418,389.58	10,425,033.24	6,643.66
Subtotal:	**10,598,295.67**	**10,604,590.97**	**6,295.30**
Tax Liens		73,189.24	73,189.24
Motor Vehicle Excise Taxes	970,000.00	935,817.35	(34,182.65)
Vessel Excise Taxes	1,400.00	1,579.34	179.34
Other Excise	0.00	0.00	0.00
Penalties and Interest:			
Interest on Personal Property		326.52	326.52
Interest on Real Estate	55,000.00	68,337.50	13,337.50
Interest on Tax Liens		50,168.04	50,168.04
Interest on Motor Vehicle Excise	7,000.00	8,855.08	1,855.08
Interest on Vessel Tax		29.24	29.24
Demands	8,000.00	24,125.00	16,125.00
Total Penalties and Interest:	**70,000.00**	**151,841.38**	**81,841.38**
Payment in Lieu of Taxes			0.00
Licenses, Fees and Permits:			
Fees:	70,000.00		
Selectmen Fees		1,202.82	
Assessors Fees		1,158.00	
Treasurer Fees		23.14	
Tax Collector Fees		16,105.00	
Town Clerk Fees		2,270.60	
Conservation Fees		7,843.02	
Planning Board Fees		15,400.71	
Zoning Board Fees		6,225.08	
Community Development Fees		4,063.06	
Police Fees		7,065.75	
Fire Fees		5,775.00	
Sanitation Fees		3,640.00	
Board of Health Fees		3,354.72	
Total Fees:	**70,000.00**	**74,126.90**	**4,126.90**
Rental of Town Property	29,585.00	29,585.04	0.04
Licenses and Permits:	102,000.00		
Selectmen Licenses - Alcohol		4,835.00	
Selectmen Licenses		1,115.00	
Town Clerk Licenses		1,325.00	
Building Permits		55,196.79	
Animal Licenses		15,828.50	
Board of Health Permits		6,275.00	
	102,000.00	**84,575.29**	**(17,424.71)**
Fines and Forfeiture			
Town Clerk Fines		726.00	726.00
Police Fines	40,000.00	30,203.50	(9,796.50)
	40,000.00	**30,929.50**	**(9,070.50)**

FY09 General Fund Revenue

Revenues and other Sources:	Budget	Actual	Variance (unfavorable)
Earnings on Investments	90,000.00	70,473.27	(19,526.73)
Miscellaneous other		347,348.95	347,348.95
Medicaid Reimburse	34,000.00	47,571.46	13,571.46
FEMA			0.00
	34,000.00	394,920.41	360,920.41
State Aid:			
Chapter 70	8,066,226.00	7,217,947.00	(848,279.00)
Charter Tuition Reimburse	14,168.00	10,192.00	(3,976.00)
Lottery, Beano & Charity Games	908,255.00	819,749.00	(88,506.00)
Veteran's Benefits	18,579.00	13,606.00	(4,973.00)
Exemptions: Vets, Blind & Surving Spouses	15,412.00	14,499.00	(913.00)
Exemptions: Elderly	9,036.00	8,032.00	(1,004.00)
State Owned Land	246,676.00	246,676.00	0.00
School Building Authority	515,934.00	515,934.00	0.00
Total State Revenue:	**9,794,286.00**	**8,846,635.00**	**(947,651.00)**
Transfers	319,814.00	319,814.00	0.00
Other Financing Sources			0.00
Total:	**22,119,380.67**	**21,618,077.69**	**(501,302.98)**
Carryovers and Encumbrances	1,197,749.39	1,197,749.39	0.00
Total:	**23,317,130.06**	**22,815,827.08**	**(501,302.98)**

Special Revenue Fund Balances - June 30, 2009

Fund	Account Name	Balance as of June 30, 2009
School Revolving Funds		
0201	School Lunch	71,912.14
0202	Preschool	(11,261.42)
0204	School Choice	352,826.75
0205	High School Building Revolver	2,620.50
0206	Intermediate Elem. Building Revolver	3,085.50
0207	Elementary Building Revolver	586.47
0208	Circuit Breaker	9,471.70
0209	Athletic Revolver	0.00
0210	Student Acty - Extended Day	15,801.68
0269	Health Services Grant	5,068.07
0293	Lost Books	3,616.46
0293	School Building Rental	20,209.50

Special Revenue Fund Balances - June 30, 2009

Fund	Account Name	Balance as of June 30, 2009
State Grants		
School		
0280	Academic Support 09	0.57
0280	Kindergarten Enhancement 09	0.00
Town		
0281	43 D	62,260.30
0281	Extended Polling Hours	0.00
0281	Fire Safe 2008	0.00
0281	Fire Safe 2009	2,838.77
0281	DPH - Ambulance	12.01
0281	Emergency Mgt	2,200.00
0281	Volunteer Firefighter Assist	0.00
0281	Cert	895.00
0281	SETB Training	(129.00)
0281	Firefighters Equipment	0.00
0281	Council on Aging	0.00
0281	Library Incentive	33,881.72
0281	Library -1-08 Com Music Related	10.99
0281	Arts Lottery	7,727.98
0281	Community Policing 09	2,827.65
0281	State 911 Dept	(299.99)
Receipts Reserved for Appropriation		
0282	Waterways	1,680.68
0282	Ambulance	472,842.39
0282	Sale of Lots	5,346.00
Town Special Revenue		
0283	COA Transportation	330.99
0283	Wetland Protection	83,986.30
0283	Sanitation 53G	9,585.00
0283	Cable Advisory	161,568.99
0283	Insurance Revolving under $20K	14,516.49
0283	Composting Bins 53E 1/2	1,568.05
0283	Library 53E 1/2	447.69
0283	Planning Board	13,211.30
0283	TIF Agreement	1,000.00
0283	Overlook Bond	16,795.48
0283	Guaranteed Bldrs Ch.44 §53G	652.10
0283	ER Stonegate Ch.44 §53G	8,868.29
0283	Stonegate Ch.44 §53G	8,431.57
0283	Sub Lakewood Ch.44 §53G	4,800.34
0283	Walnut Grove Ch.44 §53G	3,597.39
0283	ER Pyne North Ch.44 §53G	6,781.62
0283	ER Area E Pyne Ch.44 §53G	1,367.81
0283	ER Pyne Ch.44 §53G	2,069.80
0283	ER Area D Pyne Ch.44 §53G	4,694.96
0283	North Village 40B Ch.44 §53G	1,866.36
0283	2009-04 Wind Turbine Ch.44 §53G	3.00
0283	Douglas Business Ch.44 §53G	1,148.98

Special Revenue Fund Balances - June 30, 2009

Fund	Account Name	Balance as of June 30, 2009
Town Special Revenue – Cont.		
0283	Sub Ballou Ch.44 §53G	3,547.56
0283	Sub Amended Deer Ch.44 §53G	6,779.33
0283	Nature View Ch.44 §53G	409.24
0283	Morse Pond Ch.44 §53G	5,925.58
0283	Summerlyn Ch. 44 §53G	2,196.21
0283	North Woods Ch. 44 §53G	1,604.10
0283	Evergreen Flex Ch. 44 §53G	201.99
0283	ER Pyne Area F Ch.44 §53G	6,990.29
0283	Whitin Reservoir Ch.44 §53G	1,735.58
0283	Louie Ch.44 §53G	932.75
0283	William Est. Ch.44 §53G	1,166.35
0283	Evergreen Sub Ch.44 §53G	11,509.40
0283	Shady Knolls II Ch.44 §53G	1,872.55
0283	Guaranteed Bldrs Ch.44 §53E 1/2	1,875.00
0283	Lakewood Est. Ch.44 §53E 1/2	3,095.26
0283	AQ09051101-GBI Ch.44 §53E 1/2	299.41
0283	North Village 40B Ch.44 §53E 1/2	489.68
0283	ER Area E Pyne Ch.44 §53E 1/2	4,423.91
0283	ER Pyne Ch.44 §53E 1/2	2,000.00
0283	Douglas Business Ch.44 §53E 1/2	218.81
0283	Amned Deer Cross Ch.44 §53E 1/2	3,078.13
0283	Nature View Ch.44 §53E 1/2	742.45
0283	Summerlyn Ch. 44 §53E 1/2	(4.19)
0283	Whitin Reservoir Ch.44 §53E 1/2	20.58
0283	Louie Ch.44 §53E 1/2	425.00
0283	Evergreen Est Ch.44 §53 E1/2	4,559.86
0283	Maple Heights Ch.44 §53 E1/2	309.14
0283	Shady Knolls II Ch.44 §53E 1/2	1,576.25
Special Revenue - Gifts and Donations		
School		
0294	School	1,487.21
0294	BV Chamber of Commerce	95.01
Town		
0284	Kingwood Estates	12,180.45
0284	Economic Development	30,725.00
0284	Housing Partnership	4,190.73
0284	Dare	1,734.52
0284	CERT	1,079.01
0284	Council on Aging	575.64
0284	Council on Aging Transportation	1,926.24
0284	Library - Peter A. Coppola	1,180.00
0284	Library - Historical Books	3,935.17
0284	Library - Building	5,993.34
0284	Library	14,226.58
0284	Community Youth	1,003.34
0284	Skate Park	392.64
0284	Track & Field	14,473.44

Special Revenue Fund Balances - June 30, 2009

Fund	Account Name	Balance as of June 30, 2009
Federal Grants		
School		
0290	Teacher Quality 09	336.45
0290	Enhanced Ed 09	0.00
0290	94-142 Spec Ed 09	5,602.75
0290	SPED Specialized Training 09	979.00
0290	Early Childhood SPED 09	0.00
0290	Sped Program Improve 09	1,584.96
0290	Title I 08	98.35
0290	Title I 09	1,196.00
0290	Learn & Serve 09	861.84
0290	Community Service 09	1,250.00
0290	ARRA - School	0.00
Town		
0291	GHSB Grant	(1,760.00)
0291	Ice Storm 08	(856.11)
0291	ARRA Health Insurance	(4,136.27)
Chapter 90		
2300	Chapter 90	(234,546.20)

TREASURER

To the Selectmen of the Town of Douglas:

The following is my report for Fiscal Year 2009, as the Treasurer of the Town of Douglas, as recommended by the Division of Local Services, Department of Revenue, called for by Chapter 40, Section 49, of the Massachusetts General Laws.

Respectfully submitted,

Sharon Brotherton
Town Treasurer

Schedule of Treasurer's Cash June 30, 2009

Bank Accounts:			
	MMDT		$727,432.42
	Unibank		$4,938,623.69
		Total	$5,666,056.11
Stabilization Fund:			
	Unibank	7 Day CD	$1,249,077.84
		Total	$1,249,077.84
Other:			
	Contractor Performance Bonds		$347,938.23
	Trust Fund Assets		$207,868.10
	School Activity Accounts		$74,044.70
		Total	$629,851.03
		Total of all cash and investments:	**$7,544,984.98**

TOWN OF DOUGLAS INDEBTNESS

Bonded Debt Schedule

June-2009

Prepared by Sharon A Brotherton, CMMT

Original Amount	Description	Rate	Maturity	Principal Balance as of 6/30/2009
$135,000.00	Departmental Equipment - Ambulance	4.00%	2011	**$81,000.00**
$767,200.00	Land Acquisition - New High School	4.00%	2021	**$659,000.00**
$9,900,000.00	School Construction - New High School	3.00%	2022	**$7,370,000.00**
$5,970,506.00	New Sewer Plant	2.00%	2025	**$5,484,495.00**
$104,700.00	Well	5.125%	2034	**$87,244.80**
$855,000.00	Well	5.2%	2015	**$352,688.70**
$555,000.00	Water Tank	6.00% - 4.25%	2018	**$362,690.00**
$1,200,000.00	Municipal Purpose of 1999	7.00% - 5.150%	2010	**$65,000.00**
$1,155,000.00	Land Acquisition - New High School	3.500% - 4.250%	2011	**$200,000.00**
$355,000.00	Cafetorium - Elementary School	3.500% - 4.250%	2011	**$40,000.00**
$107,500.00	New Sewer Plant Design - Levy	3.500% - 4.250%	2011	**$20,000.00**
$322,500.00	New Sewer Plant Design - Rates	3.500% - 4.250%	2011	**$60,000.00**
$4,065,000.00	School Construction	4.16%	2023	**$3,290,000.00**
$560,000.00	Building Remodeling	4.16%	2013	**$275,000.00**
$225,000.00	Land Acquisition	4.16%	2018	**$150,000.00**
$206,500.00	Water Lines	4.25%	2033	**$187,274.00**
$575,000.00	Police Station	5.625%	2012	**$115,000.00**
$615,000.00	Fire/EMS Station	6.00% - 4.250%	2012	**$213,848.00**
$349,000.00	Post Office Renovation	5.25%	2014	**$148,375.00**
			Total	**$19,161,615.50**

W2 Salaries - Annual 2009	
ALDRICH, PATRICK	$8,722.50
ALEXANDER, DAWN	$49.92
ALGER, JANE	$26,516.30
ALLAN, MARTHA	$716.00
ANTHONY, KRISTA	$45,782.00
AUBIN, MARYELLEN	$109.97
AUGER, ELEANOR MARIE	$44,982.12
BABIGIAN, MICHELLE	$62,427.96
BABOLA, ERIN	$54,293.40
BABOLA, TODD	$41,639.32
BACHELDER, BEVERLY	$98,429.95
BACON, MARLEEN	$38,677.10
BACON, ANN	$525.00
BALDYGA, AMY	$68,839.24
BALLOU, NANCY	$13,687.00
BARI, KIMBERLY	$6,025.62
BATES, NANCY	$26,246.12
BEANE, SARAH	$25,974.90
BEDLION, KAREN	$15,219.93
BEGIN, RAYMOND	$49,692.65
BERG, SHARRON L	$75,120.32
BERTHIAUME, KIMBERLY	$67,659.68
BERTONE, JULIE M	$62,319.04
BIAGIONI, SUSAN L	$13,264.03
BLATCHFORD, KRISTINE	$50,479.20
BLATCHFORD, JOHN JR.	$1,300.00
BLONIASZ, JACOB	$63,254.78
BOISVERT, SUZANNE	$1,260.00
BOLIO, PAUL	$74,199.72
BOLLIN, AMY	$51,221.16
BOMBARA, JOHN	$300.00
BOUDREAU-MCALISTER, STEFANIE	$70.00
BOURGEOIS, PATRICIA	$1,680.00
BOURQUE, KIMBERLY	$15,162.44
BOWEN, GAIL	$5,845.25
BRAGA, DIANNE	$45,540.00
BRANEY, CAROLYN	$50,745.56
BREZNIAK, WALTER	$2,135.00
BRIGGS, LOIS	$27,243.63
BRIMMER, JACQUELYN	$13,340.56
BRIMMER, JAYSON	$436.48
BROBERG, KRISTEN	$14,039.68
BRODERICK, MICHELLE	$2,156.00
BRONZO, SHANNON	$43,513.16
BROSNAHAN, KATHY	$39,849.13
BROTHERTON, SHARON	$58,986.57
BROUILLETTE, PAULA	$300.00
BROWN, DAVID JAMES	$67,814.24
BROWN, DENISE	$75.00
BROWN, DOUGLAS	$1,960.00
BRULE, PHILIP	$63,626.91
BRULE, PATRICIA	$53,722.27

W2 Salaries - Annual 2009	
BRUNDAGE, MELANIE	$18,601.88
BURGESS, ANNE M	$1,332.36
BUSH, SHAWN	$497.64
BUTLER, ROBIN	$11,047.15
CAHILL, MICHAEL	$72.00
CAMPBELL, KATHLEEN	$45,663.10
CAMPBELL, JOHN JR.	$29,676.56
CAMPO, PETER	$4,068.82
CANHA, ERIN	$41,639.20
CARDONE, REGINA	$51,474.22
CARELLI, COLLEEN	$175.00
CARLSSON, ANN D	$60,313.78
CARNEIRO, JILLIAN	$12,462.08
CARPENTER, JILL	$46,025.92
CARTER, PAMELA	$53,975.02
CARTER, SCOTT	$56.00
CERRATI, BRETT	$1,190.00
CHAGNON, MARIE	$750.00
CHAGNON, GEORGE	$750.00
CHAISSON, JILLIAN	$7,796.77
CHARBONNEAU, KRISTEN	$44,688.10
CHARNIAK, REBECCA	$350.00
CHAUVIN, LEAH	$67,159.72
CHESLEY, MARIA	$35,726.86
CHICOINE, ERIN	$10,138.56
CHIODA, JOSEPH	$18,264.78
CHRISTIANSEN, TAMMARIE	$13,724.87
CHRISTY, ALEXANDRA	$9,865.86
CHUPKA, DAVID	$3,500.00
CICERO, KIMBERLY	$66,101.36
CIEPLY, STEPHEN	$200.00
COE, ANGELA	$1,647.50
COFFEY, LAURA	$30,052.42
COHEN, MITCHELL	$300.00
COHEN, JONATHAN	$439.17
COLABELLO, LOUIS PAUL	$68,283.68
COLONERO, PATRICK J	$49,773.29
COLTON, NICHOLAS	$2,009.25
COLTON, STEVEN	$6,964.21
CONNOR, CAROL	$15,079.05
CORDANI, LAURA	$67,159.68
CORDTS, MATTHIAS	$2,500.00
CORSO, RENEE	$15,172.01
CORTESE, ANDREA	$17,283.31
COSTA, EMILY	$65,241.00
COSTANZA, WILLIAM	$31,272.80
COTE, CHRISTIE	$59,861.36
CRISTIAN, KAREN	$54,143.32
CROTEAU, DENNIS	$27,044.91
CROWLEY, DARLENE	$13,567.17
CULLEN, BRIEN A	$69,159.68
CUNDIFF, WILLIAM	$86,458.80
CURTIS, MATTHEW	$7,840.90

W2 Salaries – Annual 2009	
CUTTING, ANDREA L	$7,747.56
CYR, LORI	$38,970.80
DAGENAIS, STEPHANIE	$72,537.68
DAIGLE, AMANDA	$24,129.68
DAMORE, EILEEN F	$34,211.12
DAVIS, CARMEN L	$14,523.84
DEGAETANO, KATELYN	$2,530.00
DEGENOVA, GEORGE	$55,969.72
DEJONG, DAVID	$56,541.06
DELUCA, MAUREEN	$280.00
DELUCA, CHARLENE	$8,252.81
DECOTEAU, RAYMOND J	$49,600.06
DELPHOS, MARY	$14,609.75
DENONCOUR, ALBERT J	$77,314.28
DEWAN, JOHN JR	$3,877.94
DICKINSON, MARSHA F	$74,720.32
DIONIS, MARIA	$73,177.76
DIXSON, JEAN	$831.12
DOEG, CHRISTOPHER	$120.00
DORAN, GRACE A	$28,077.28
DORR, FRANCES	$27,195.41
DOWNS, RICHARD	$10,262.29
DOYLE, NANCY A	$68,191.13
DOYON, ROBERT R	$7,123.00
DUBE, MARYLYNNE	$166.00
DUCHARME, JOHN	$11,425.00
DUDLEY, RALPH E III	$56,502.21
DUFAULT, ANDRE R	$40,384.27
DUNLEAVY, MARK W	$67,109.82
DUNLEAVY, DANIEL W JR	$41,941.22
DUPRE, NANCY A	$75,220.32
ELLIOTT, GERALD	$76,014.28
EPLITE, ANN	$3,853.39
FEELEY, ROBERT	$33,810.72
FERGUSON, ALEX	$4,560.00
FERRARO, GINGER	$44,982.00
FIELD, CAROL	$1,055.00
FIERRO, SHERRY	$70.00
FITZPATRICK, JEAN M	$74,217.52
FITZPATRICK, CAROLINE	$56,708.00
FITZPATRICK, JOHN	$11,206.31
FLAYHAN, CATHERINE	$67,159.68
FLYNN, PATRICIA	$11,360.00
FOGARTY, SHARON	$12,679.68
FOLEY, PATRICK T	$97,252.25
FORD, LISA	$44,982.00
FOREST, MICHELLE A	$67,159.68
FORGET, NORMAN L	$10,510.18
FORNAL, RACHEL	$5,151.81
FORTIER, RONALD A JR	$68,444.27
FRABOTTA, DONNA	$420.00
FREEMAN, LISA	$22,579.50
FREVE-REESE, JUDITH	$54,593.40

FULLER, GWEN	$136.00
FULONE, BRETT D	$80,226.53
FURNO, HEATHER	$140.00
FURNO, JOHN J	$81,821.72
FURNO, PATRICIA	$1,749.78
FURNO, CHRISTINE E	$56,139.98
FURNO, DAVID	$52,295.03
FURNO, ADAM J	$51,599.34
GARERI, JOYCE	$505.10
GARLAND, SCOTT	$285.49
GARRISON, LOIS	$420.00
GASKELL, LYNNE M	$65,969.52
GASKELL, BETHANY	$280.00
GAUTHIER, KATHLEEN N	$70,839.24
GAZZANO, KELLY	$21,788.69
GICAS, KRISTIN	$44,982.00
GILBERT, YVONNE	$32,712.10
GILBERT, GREGORY G	$66,011.88
GILREIN, CATHERINE	$63,858.68
GINISI, BRIAN	$41,959.20
GIONET, JOHN	$46,100.10
GIROUARD, KRISTINA	$280.00
GJELTEMA, HAROLD	$3,925.25
GNIADEK, CHRISTINE	$15,995.04
GODBOUT, ROBERT G	$76,108.74
GONYNOR, MICHAEL	$5,286.68
GONYNOR, DONALD P	$77,592.58
GONZALEZ, JANET	$11,094.65
GOODCHILD, THERESE	$20,463.30
GOPIN, TRACY	$35.00
GOSS, ROBERT JR	$73,687.68
GOUIN, MELISSA	$512.50
GOULD, TRAVIS	$48,753.19
GRAVES, RACHEL	$23,664.32
GRAVESON, ALYSSA M	$26,244.88
GRAVESON, KELLY	$49,845.56
GRAY, KRIS	$13,292.67
GRAY-QUINN, KATHRYN	$6,155.15
GREENSLIT, CAREY	$262.50
GRENIER, PATRICIA	$30,032.44
GRIFFIN, THOMAS	$47,746.23
GRIFFIN, ARTHUR JR.	$3,642.50
GRIMES, ELIZABETH	$2,870.00
GRONDIN, CHRISTINE	$70.00
GUZEWICZ, JOYCE	$287.50
GUZINSKI, MICHAEL	$100,989.28
HACKETT, ANNE	$70,359.68
HAERLE, VANESSA	$13,008.16
HAIGH, SHEILA	$72,034.68
HAIRE, COLIN	$800.00
HALL, BRIAN	$26,903.14
HAMMOND, CHARLENE	$23,809.24
HANLEY, DIANE	$4,853.34

HANNON, STEPHANIE	$13,958.89
HANSEN, SANDRA	$111.96
HARKINS, STEPHANIE L	$74,202.68
HARLOW, DANIEL	$720.00
HARPER, PETER	$500.00
HARRIS, DEBBY	$29,278.13
HARRIS, KIMBERLY	$46,331.80
HASEMANN, MARIE ANN	$3,430.00
HAYES, KATHLEEN	$52,119.22
HEBERT, MICHAEL	$29,100.42
HELDENBERGH, GLADYS	$26,599.93
HENDRICKS, CARRIE	$71,339.28
HENNESSEY, CHRISTIE	$10,736.52
HICKEY, WAYNE	$500.00
HILL, WILLIAM JAMES	$2,456.00
HILL, JOHN D	$3,958.00
HILL, CHARLES	$3,000.00
HILL, MICHAEL	$31,721.16
HIPPERT, DANIELLE J	$68,159.68
HOLM, PATTI	$13,568.25
HOLMBERG, ANDREW	$40,370.23
HOPKINSON, LINDA M	$21,828.49
HOULE, DIANA	$1,889.97
HUGHES, MICHAEL	$400.00
HUGHES, MARILYN	$112.50
HURLEY, JESSICA S	$73,620.22
IACOBUCCI, DEAN	$100,440.23
JACKMAN, JANE V	$50,507.70
JANE, ANDREA	$51,419.20
JEZNACH, LESLIE	$14,587.60
JOHNSON, NADINE	$1,391.84
JOLDA, FRANCES	$7,264.15
JONES, DAVID	$32,365.07
JORDAN, KEVIN	$120.00
JOSEY, ROBERT A	$11,300.00
JOST, KATHLEEN	$68,659.68
JUSSAUME, JEROME D	$250.00
JUSSAUME, GAIL A	$51,150.70
KAMINSKI, KAREN	$5,267.52
KAMINSKI, MARK E	$74,284.80
KANE, SUZANNE	$48,544.87
KAPLAN, JOSEPH	$140.00
KASPER, BRENDA	$25,312.58
KEENAN BRENDAN JR.	$25,588.12
KEHOE, AMY	$1,120.00
KELLY, JOHN	$4,608.00
KELLY, ELAINE	$420.00
KELLY, CHERYL L	$19,672.51
KESSLER, JULIE E	$26,663.07
KILBOURN, KELLY	$47,271.00
KING, JEFFREY	$36,634.83
KING, STEPHANIE L	$67,688.68
KOLLETT, KIMBERLY	$75.00

KOLLETT, JEFFREY R	$60,157.09
KOLLETT, ROBERT	$830.00
KOSLAK, PATRICIA K	$770.00
KRAUSS, GRAZINA	$14,300.40
KROUNER, MITCHELL S	$65,783.68
KUCZER, MARIA	$4,410.00
KUSTIGIAN, BRETT	$12,615.10
LABRECQUE, DIANE	$875.00
LABRECQUE, PAULINE	$65,281.15
LACHAPELLE, RAMONA J	$150.00
LACHAPELLE, JESSICA	$75.00
LACHAPELLE, EDWARD J	$79,053.72
LANCASTER, SANDRA E	$73,162.76
LANDRY, DORENE	$4,140.00
LANDRY, MARCIA	$16,836.17
LANE, NANCY	$153,471.05
LANGE, BRENDON	$4,538.44
LANNON, LISA	$2,933.96
LANPHER, HILDA-JANE	$411.84
LANPHER, ROBERT	$750.00
LAPIERRE, SUSAN	$800.00
LAPIERRE, MARGARET	$20,610.86
LAPOLT, DEANA	$4,687.08
LAVIN, JOHN III	$500.00
LAZAROSKI, MEGAN	$13,712.64
LEFEBVRE, JOSEPH	$5,267.52
LEONARD, PAUL	$68,159.72
LEROUX, JESSICA	$44,464.80
LISKA, PETR	$46,752.88
LOEHMANN, ELAINE	$68,839.28
LOUIS, KATIE	$5,950.00
LOVETT, JEANNE	$69,423.04
LUNEAU, OLIVA P	$7,979.87
LUUKKO, CHARLENE R	$19,071.71
LUUKKO, EILEEN	$70.00
LYDON, KAREN	$72,537.68
MACDONALD, MARIAN	$40,170.80
MACCHI, CAROL	$12,976.23
MACIEJEWSKI, TAMMY	$236.04
MACKAY, BETH A	$31,594.16
MAHLER, RENEE	$33,579.84
MAHONEY, IVONE	$11,141.80
MAINES, KEVIN	$50,963.90
MAJEAU, RAYMOND R JR	$79,037.67
MANNING, PATRICK	$13,346.34
MANNING, CAROL	$22,475.73
MANNING, DAVID	$34,908.52
MANOS, CHRISTOPHER	$1,190.00
MANYAK, FAYE	$76,967.52
MARCHAND, KATHLEEN	$15,605.31
MARKS, ERNEST JR	$54,645.62
MARTIN, DENISE	$41,387.03
MARTINSEN, ROBYN	$71,237.76

W2 Salaries – Annual 2009	
MASSOTTI, KIMBLY	$18,864.81
MATTSCHECK, CATHY	$51,419.20
MAYO, EMILY S	$70,089.28
MAYOTTE, JEFFREY	$35,202.40
MCCALLUM, BETTYANN	$4,518.73
MCCALLUM, DAVID	$4,104.09
MCCALLUM, JUSTIN	$3,890.78
MCCROHON, RACHEL	$48,733.66
MCDERMOTT, ELAINE	$13,520.12
MCDONALD, MARTHA	$16,461.21
MCELREATH, MELISSA	$12,090.28
MCGAULEY, BRIAN	$2,692.00
MCGEE, JENNIFER	$46,331.80
MCGLINN, BRENT	$19,843.68
MCGRATH, ERRION	$72,242.52
MCGRATH, BRIAN	$56,768.32
MCLAUGHLIN, AARON	$65,972.30
MCLAUGHLIN, CHERYL E	$67,159.68
MCNEIL ,ELIZABETH	$9,836.09
MEDEIROS, SCOTT	$300.00
MEIZEN, SCOTT	$800.00
MELLO, MARYBETH	$26,295.58
MENCHIN, GREGORY	$15,371.98
MENCHIN, JAYE	$13,728.17
MEOMARTINO, MICHELLE	$61,952.68
MERRILL, ANDREA	$40,952.22
MESITE, HEMATIE	$3,576.91
MESZARO, LYN	$4,900.00
METCALF, SONJA	$2,300.00
MIGLIONICO, NICKY L	$96,548.83
MINIOR, SHIRLEY	$14,823.57
MITCHELL, CHRISTINE	$6,759.55
MOLINA, LOIS	$32,574.48
MOLVAR, MELISSA	$68,839.28
MONDOUX, ERIN	$3,834.21
MONGIAT, MICHAEL	$71,587.68
MOONEY, PAMELA	$14,379.70
MORIN, SHARON	$15,217.94
MORIN, NICKOLAS	$300.00
MOSCZYNSKI, LEON	$600.00
MOSELEY, DAVID JR	$1,009.47
MYERS, LESLEY	$66,789.02
MYERS, GREGORY B	$17.100.60
MYERS, CAROLANN	$17,761.17
NADEAU, MATTHEW	$6,734.72
NASUTI, LAURA	$44,982.00
NAUGHTON, DENNIS	$33,600.00
NGUYEN, LONG	$30,091.34
NICHOLS, SUSAN S	$75,641.96
O'BRIEN, KRISTEN	$58,036.34
O'CONNELL, DENISE	$52,224.90
O'HEARNE, LAUREN	$40,561.16
OLEKSY, BRETT	$1,340.00

OSTERMAN, CHERYL	$38,970.80
OUILLETTE, IDA A	$52,289.37
PASTORE, RAMONA	$13,085.89
PICARD, ROSE	$9,858.27
PICOTTE, STEVEN	$40,806.36
PIERCE, LARRY	$75,460.22
PIHL, DONNA	$665.00
POPE, DAVID	$234.88
POULIN, ROLAND	$2,588.00
POWER, MEREDITH	$1,333.33
PRATT, JEREMIAH	$495.60
PROCOPIO, LISA	$47,721.04
PROVENCHER, CHONDRA	$1,855.00
PRUNIER, MONICA	$420.00
PSUIK, JILL	$980.00
PURVIS, TRACY	$20,029.17
QUINN, RALPH	$7,588.00
REBER, ELLEN	$16,297.42
RENNIE, BRENDA	$16,927.37
RESAN, ANNE	$250.00
REYNOLDS, ADELLE	$65,391.36
RHEAUME, JOHN	$46,174.22
RINDONE, ELLEN	$980.00
RIORDAN, KEVIN	$61,479.81
RITCHIE, KATHERINE	$23,884.40
RIVARD, LAURIE J	$13,534.76
ROBERSON, LINDSAY	$42,647.64
ROPER, RICHARD	$75.00
ROSENKRANTZ, JOEL	$3,059.06
ROUSSEAU, ASHLEY	$1,820.00
ROUSSEAU, PATRICE	$34,257.38
ROY, KATHRYN	$854.88
ROY, BRENDA	$6,171.86
RUSSO, BARBARA	$72,537.68
SALMON, LYNNE	$337.50
SARSFIELD, JESSICA	$21,268.40
SASTER, ROBERT	$4,500.00
SASTER, JOSEPH	$733.37
SCHULTHEISS, LINDA	$10,473.68
SCHULTZBERG, JACOB	$36,097.59
SCHWARTZ, PAMELA K	$2,290.00
SESSA, BRENDA	$13,155.65
SHERIDAN, JOHN	$3,735.61
SILVA, DINEYELL	$70.00
SIMONELLI, DEBORAH A	$70,839.28
SMALL, MATTHEW	$12,770.37
SMALL, PATRICIA	$12,678.20
SMALL, MICHAEL	$2,380.00
SMITH, PAUL	$67,159.68
SOCHA, CINDY L	$76,999.05
SOCHIA, LEON T, IV	$1,160.11
SODERMAN, DEBRA A	$35,903.17
SOKOL, MARYDOLORES	$71,384.72

W2 Salaries - Annual 2009	
SOUSA, DONNA	$61,120.88
SQUIER, CARLA	$21,763.96
ST. PIERRE, LAURA	$4,110.48
STACK, IMOGENE	$80,462.50
STACK, MEAGHAN	$1,750.00
STACY, AMY	$300.00
STAND, ELLEN	$42,835.28
STAND, JARRED	$47,028.16
STEWART, GLORIALYN	$20,916.40
STIENSTRA, CHERYL	$12,318.16
STRATTON, KEITH	$39,097.09
SUGHRUE, MARY	$250.00
SUGHRUE, JAMES J, JR	$800.00
SUGRUE, DAMIAN	$92,026.73
SULLIVAN, ROBERT	$37,407.94
SWALLOW, THERESA	$210.00
SYMMES, ALICE	$42,302.04
TAYLOR, KIMBERLY	$47,181.56
TEDISKY, MARLENA	$51,419.20
TERRANOVA, JANELLE	$13,313.20
TESSIER-WOUPIO, DIANE	$74,506.96
TETREAU, JOSHUA	$22,667.93
TETREAU, RONALD JR.	$4,210.64
THAYER, JEFFREY	$43,688.10
TIBBETTS, LAUREN	$22,360.16
TORNBLOM, HEATHER	$45,032.00
TOURONY, BRENDA	$750.00
TOWLE, MEGAN	$43,524.80
TURNER, NANCY	$5,862.57
TURNER, LAURA	$50,521.16
URSCH, VICTORIA	$2,833.33
USHER, RACHEL	$46,362.84
VAILLANCOURT, DOROTHY	$728.00
VALIPOUR, PAMELA J	$64,691.18
VALLIERE, PATRICIA	$54,900.20
VALLIERE, JESSICA	$6,988.68
VANINWEGEN, ERIC	$56,569.20
VILANDRE, DAVID	$67,759.72
VILLEMAIRE, LORI	$30,972.48
VILLEMAIRE, SCOTT	$44,155.28
VINSON, KENT	$62,271.65
VIVIEROS, DANIEL	$2,719.56
VOGEL, COURTNEY	$42,654.48
WAGGENHEIM, JONATHAN	$51,474.16
WALL, DOUGLAS	$504.48
WALLIS, RICHARD	$13,500.00
WARREN, JOEL	$560.00
WATKINS, JOHN	$20,609.44
WAY, KATHLEEN	$21,966.29
WHEELER, MICHELLE	$63,991.00
WHITE, RAYMOND	$40,623.45
WHITE, ETHAN	$3,949.55
WHITE, SUSAN	$45,713.33

W2 Salaries - Annual 2009

WHITE, LISA	$42,888.10
WILHIDE, DARLENE	$42,792.84
WILLSEY, HEATHER	$7,248.26
WILSON, ROBERT	$12,050.50
WILSON, DONNA	$5,111.61
WILSON, SHELLIE J	$85,426.43
WRIGHT, JOHNNY	$740.00
YACINO, JOSEPH	$4,153.18
YACINO, FELIX	$420.00
YACINO, PAUL	$4,500.00
YANIS, JARED	$58,426.95
YANNINO, ANTHONY	$62,661.86
YARGEAU, KIMBERLY	$12,088.42
ZISK, STEPHEN	$70,628.53
ZULIANI, TRACEY	$4,060.00
Total:	$14,199,403.94

COLLECTOR

To the Board of Selectmen and the citizens of the Town of Douglas.
The following is a breakdown of all monies collected and turned over to the Treasurer for fiscal year 2009 beginning July 1, 2008 and ending June 30, 2009.

Real Estate

2009	$10,058,856.08
2008	$318,556.31
2007	$72,710.56
2006	$2,427.98
	$10,452,550.93

Personal Property

2009	$179,236.16
2008	$219.33
2007	$53.04
2006	$57.90
2005	$57.68
2002	$554.00
2001	$13.71
2000	$38.22
	$180,230.04

Motor Vehicle Excise Tax

2009	$751,102.54
2008	$181,710.69
2007	$14,717.10
2006	$2,936.98
2005	$692.08

Motor Vehicle Excise Tax – cont.		
	2004	$612.93
	2003	$136.25
	2002	$67.82
	2001	$329.90
	2000	$126.67
	1999	$68.75
	1998	$13.75
	1993	$15.00
	1992	$15.00
	1991	$8.75
	1989	$7.50
		$952,561.71
Whitins Reservoir Water District	2009	$28,877.10
Water Use	2009	$225,062.21
Sewer Use	2009	$274,000.98
Service Charge	2009	$129,037.06
WWTF Design	2009	$50,906.83
WWTF Construction	2009	$133,456.62
Water/Sewer Interest	2009	$14,419.42
Water/Sewer Demand	2009	$7,015.00
Water System Development Fees	2009	$2,500.00
Sewer System Development Fees	2009	$5,000.00
Water/Sewer Lien	2009	$45,101.36
Water Repair Account	2009	$939.70
Final Water Read Fees	2009	$725.00
Sewer Assessments	2009	$40.00
Water/Sewer shut off/ on fee	2009	$20.00
Backflow Prevention Test	2009	$945.00
		$889,169.18
Committed Interest		
	2009	$4.00
		$4.00
Miscellaneous revenues		
	Bank Interest	$9,603.91
	Municipal Lien Certificates	$9,375.00
	Boat Excise	$3,215.34
	Check Charges	$200.00
	Betterment Release Fees	$0.00
	Motor Vehicle Mark/Clear fees	$6,714.00
	Roll Back Taxes	$1,253.82
	Forest Product	$0.00
	Release Fee	$0.00
	Ambulance Lien	$3,202.58
	Deputy Fees	$9,070.00
		$42,634.65
Interest		
	2009	$21,846.79
	2008	$32,073.01
	2007	$21,498.02
	2006	$803.71
	2005	$350.20
	2004-1986	$976.61
		$77,548.34

2009	$16,320.00
2008	$6,935.00
2007	$1,050.00
2006	$205.00
2005	$115.00
2004-1986	$215.00
	$24,840.00

Assessments collected	$11,614,219.78
Fees and interest	$102,388.34
Misc. revenues	$42,634.65
Water/Sewer Collected	$889,173.18
TOTAL COLLECTED FY 2009	**$12,648,415.95**

Respectfully Submitted,

Pamela A. Carter
Town Collector

ASSESSORS

MEETING DATE/TIME
1st Tuesday of the Month
at 6:00 PM

BOARD OF ASSESSORS
476-4000 ext. 353

FY 2009 ANNUAL REPORT OF THE BOARD OF ASSESSORS

FY 2009 Assessed Valuation of Town	1,079,096,605
FY 2009 Tax Rate	11.77

CLASSIFICATION	
Residential	932,282,813
Open Space	-0-
Commercial	19,965,712
Industrial	19,621,800
Personal Property	16,627,180
Total Taxes Levied for Fiscal Year 2009	10,695,522.10
Real Estate	10,515,616.36
Personal Property	179,905.74
Number of Parcels Assessed	4,035
Valuation of Exempt Property (i.e. Town owned, State owned, non-profit charitable)	90,599,100
Valuation of Chapter Land Properties (i.e. Ch.61-Forestry, Ch.61A-Agriculture, Ch.61B-Recreation)	2,612,525
Average Assessed Value of Single Family Residence	299,862
FY 2009 Real Estate and Personal Property Abatements	22,332.10
FY 2009 Real Estate Exemptions	29,862.50

Motor Vehicle Excise Commitments	
July 1, 2008 thru June 30, 2009	956,405.43
Number of Motor Vehicles Assessed	10,309
FY 2009 Boat Excise Commitment	4,845.00

The Board of Assessors is a three member elected Board. State law requires the Assessors to value all real estate and personal property subject to taxation, based on 'full and fair cash value' as of the January 1st preceding each fiscal year. The State Department of Revenue mandates the Assessors annually conduct sales analyses to maintain property values at or near 100% of market value. The assessed values are submitted to the State for certification every three years.

The Assessors are responsible for the assessed values. Town Meeting appropriations voted by Town citizens determine the tax rate. The total taxes apportioned must be sufficient to meet state and local appropriations.

The Assessors encourage all taxpayers to contact the Assessors' Office with any question relative to their real estate assessments, abatements, exemptions, or motor vehicle excise tax.

Respectfully submitted,
John A. Blatchford, Jr., Chairman, James J. Soghrue, Jr., Scott A. Meizen

FINANCE COMMITTEE

Mission Statement – approved on November 14, 2005
As representatives of the citizens of Douglas, the Finance Committee will strive to provide recommendations to Town Meeting that are based upon financial data and sound fiscal policy and to carry out all duties prescribed by Massachusetts General Law and Town Bylaws.

Fiscal year 2009 was one of the most challenging years for municipalities around the Commonwealth and Douglas was not immune from the issue. The Town encountered another year of escalating costs, reduced growth, and the reality of reduced state aide. As has been the case in the recent past, the ability of the Town to navigate these challenges is dependent upon the full cooperation of all town officials and departments, and the Finance Committee certainly feels although this was the case throughout the budget process. Thanks to many in the community who were willing to make sacrifices, we were able to get through the year, but with no relief on the horizon, the importance of maximizing the financial resources of the community remains the top priority of the Finance Committee. Nevertheless, we will also continue to keep an eye on the future of the community and work with other boards and committees to contemplate the financial needs of the Town for several years to come.

Reserve Fund Activity for FY09

An amount set aside annually within the budget of Town to provide a funding source for "extraordinary or unforeseen" expenditures. The Finance Committee can authorize transfers from this fund for this category of expense. The following is a summary of the 2009 reserve fund activity:

	FY09
Appropriation	**40,000.00**

Department	Amount
Assessors' Salaries	73.00
Information Systems Salaries	2,500.00
Tax Title	1,309.70
Tax Taking	998.60
Community Development	1,250.00
Property Insurance	9,279.49
Norfolk Agricultural	60.00
Snow and Ice	816.19
Street lighting	400.00
Veteran's Benefits	9,000.00
Debt – Other Costs	3,383.00
TOTAL expended	**29,069.98**
Returned to General Fund	**10,930.02**

Respectfully,

Todd Bari, Chairman
Pam Holmes,
Vice-chairman
Tom Rochon, Secretary

John Bombara
Dan Heney
Jerome Kocur
William Krauss
Jim Roche

CAPITAL IMPROVEMENT COMMITTEE

The Capital Improvement Committee is charged with reviewing and prioritizing all capital requests which include equipment, buildings, and construction projects. All requests are rated on a set scale and the projects that rate high will be presented to the town for approval.

This fiscal year the committee reviewed several project request but decide that the towns finances would not allow any of these projects to be funded so all where deferred to the 2011 budget for future review.

Projects reviewed for FY 2010:

1. Replacement of Fire Car 1
2. Elementary School Roof
3. Police Department Firearms
4. Highway Dept. Dump/Truck W /Plow
5. Iron Gates for Cemeteries

The Committee is also in the beginning stages of reviewing the Buildings & Improvement Plan set forth by the Building Committee. At this time we are reviewing these requests and hope to have a final plan for review at the May Town meeting in 2010.
Those Items include the following:

1. Police Station Construction & Design
2. DPW Facility Construction & Design
3. Library Construction for ADA & Building upgrades
4. Municipal Center Renovations
5. Martin Rd. Recreation Complex
6. Main St. Sewer Extension (This is in conjunction with Water/Sewer Comm.)

Also the Committee is working with the School Building Committee on their projects which include Middle School Renovations and Addition.

Respectfully submitted;
Capital Improvement Committee.



Cottage Street Fire Station – Photo- Suzanne Kane

PUBLIC SAFETY



POLICE DEPARTMENT

The Douglas Police Department is comprised of fifteen full-time officers, to include the Chief of Police, a Lieutenant, a detective Sergeant, two patrol Sergeants and ten patrol officers, as well as, four part-time/reserve officers. Also included within the Douglas Police Department is our public safety communication staff, which includes an administrative secretary/dispatcher, four full-time dispatchers and five part-time dispatchers. They are responsible for handling all Police, Fire and EMS emergencies and non-emergency calls, as well as, dealing with the public at large on a daily basis.

The Police Department handled 13,626 calls for services in 2009, which included 305 arrests. A breakdown of some of these arrests showed that 42 were for operating under the influence (OUI), of which three were second offenses, two were third offenses, one was a fourth offense, two were for operating under the influence of drugs and one OUI involved a motor vehicle accident. There were 29 individuals arrested for various drug/narcotic violations. Some of the offenses were distribution of cocaine and marijuana, possession with the intent to distribute cocaine and cultivation of marijuana. Also, 35 individuals were arrested for domestic violence and a total of 47 restraining orders were issued. The Department has seen an increase in larcenies from motor vehicles, which is being fueled by economics and narcotic addiction. However, the Department did arrest and charge three individuals from the Worcester area with some of these larcenies and encourages residents to lock their vehicles at all times.

As in the past years, the Department continues to address motor vehicle violations and motor vehicle accidents by using various resources, both aggressively and proactively. After an increase last year in accidents, 2009 had a small decrease in accidents; there were 128 motor vehicle accidents investigated as compared to 129 accidents in 2008. There were 52 individuals injured in these accidents, with one pedestrian and one bicycle accident. Once again, Main Street had the most accidents with 16, followed by Webster Street with 14, and Southwest Main Street with 11 accidents. In examining these accidents, the majority, 24, occurred on Thursday between the hours of 3:00 p.m. and 7:00 p.m. Sixty percent of all accidents were single vehicle, 60% occurred during daylight and 5% occurred when the weather was clear and roadway was dry.

The Department issued a total of 2,269 traffic citations for various motor vehicle offenses, with 50% being issued for speeding showing an average of 15 mph over the speed limit.

On November 17th, the Douglas Police Department received for the second year in a row the Award of Excellence, Gold Category for our participation in the 2009 Massachusetts Law Enforcement Challenge for our programs in the area of highway safety. This award was presented by the Department by the Executive Office of Public Safety and Security.

On November 30th, the Department was a recipient of another award for pedestrian safety from AAA. This was our sixth award from AAA for having more than twelve years without a



Michael Guzinski, BOS Chair Michael Hughes, Chief Patrick Foley, and Lt. Nick Miglionico receiving the Massachusetts Law Enforcement Challenge Award.

pedestrian fatality. We also received another Silver Award from AAA for our outstanding traffic enforcement programs.
The Department continues to actively seek grants to obtain various resources and equipment. This year the Department received the following grant; State E-911, which total $19,898.

Using the above mentioned grant, Officer Mark Dunleavy upgraded and replaced the mobile data terminals (MDT's) in all the front line cruisers with a new state of the art MDT's. This will allow for patrol officers to conduct various inquiries from within their cruisers with a host of local, state and federal agencies.



Photo – Mark Dunleavy

Officer Dunleavy is also the Team Leader of the Douglas Dive Rescue Unit, which is comprised of volunteers from the Douglas Police and Fire Departments. The unit trains year round using various local bodies of water and pools. This unit was called out seven times during 2009.

We also upgraded our web page: www.douglasmapolice.com, which contains information about the Douglas Police Department, which strongly encourages all residents to sign up for emergency alerts and community notifications with Nixle.com. Over 2000 governmental agencies have signed up with Nixle.com to help notify communities of emergency information and community activities. Please sign up at www.nixle.com.

All Departmental personnel continue to receive quality law enforcement training, with a total of 29 law enforcement courses attended, resulting in 452 credit hours awarded. Some of the courses attended were: Emergency Medical Dispatch, Juvenile Laws, Child Interview and Interrogation, Pharmaceutical Drug Investigation, Basic Search and Rescue, Emergency Vehicle Operations, as well as, the required forty hour In-Service Training.

Officer Anthony Yannino is now our Community Policing Officer for the Douglas Police Department. His duties include; Crime Prevention and safety programs to the elderly of the Town of Douglas and he is responsible for visiting the Senior Center, Riddlebrook Apartments and the Douglas Schools.

The Department continues to provide school safety programs. The Officer Phil program and our D.A.R.E. (Drug Enforcement Resistance Education) Officer, Sergeant Brett Fulone, provide for our students the needed resources and skills to avoid danger and drug use.

Detective Sergeant David J. Brown continues his role as a Resource Officer with the Douglas High School on a part-time basis. This gives the Department visibility in all three schools and continues our partnership to provide positive law enforcement insight and information, as well as being a resource for the students.

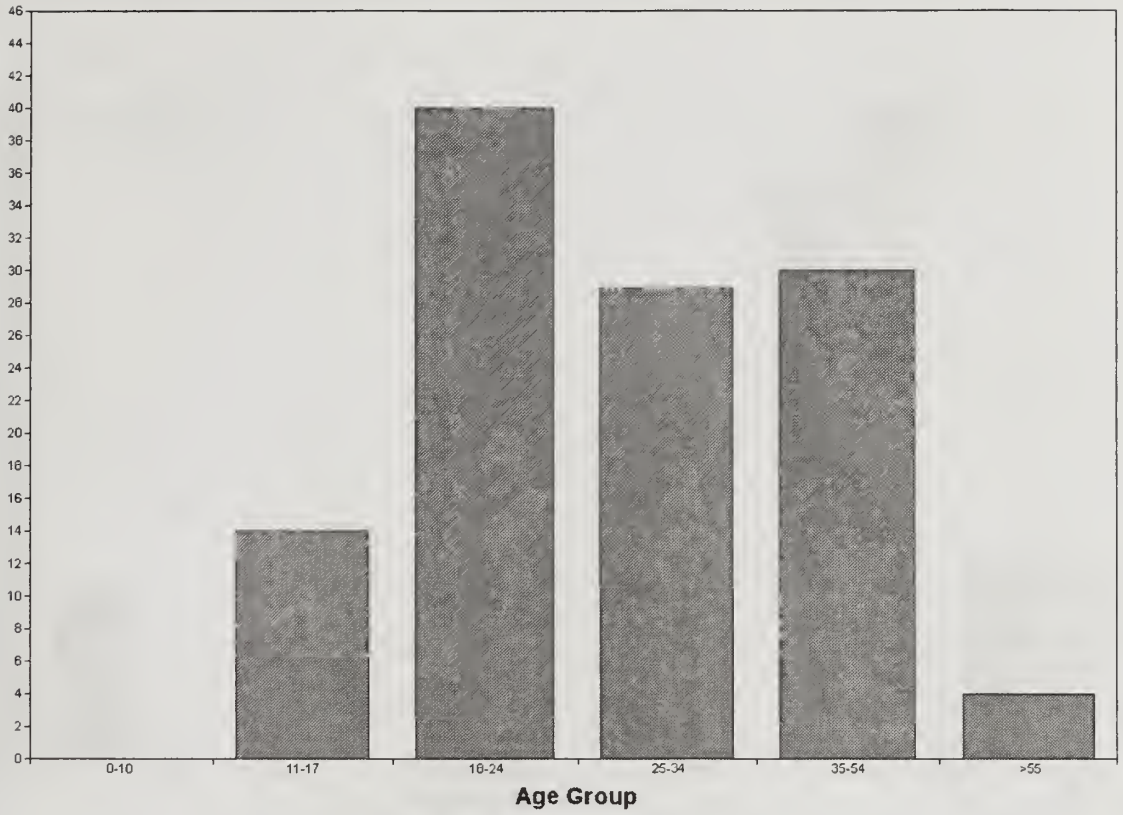
The Department continues to implement our Strategic Plan for a Safer Future, as best we can during these difficult economic times. This strategic plan provides vision for the Department over the next five years in addressing change and growth in the community.

On behalf of all the officers and dispatchers, I wish to thank the citizens and business community for your strong support of the Douglas Police Department. The Department will continue to provide professional and dedicated services to the Town and citizens of Douglas.

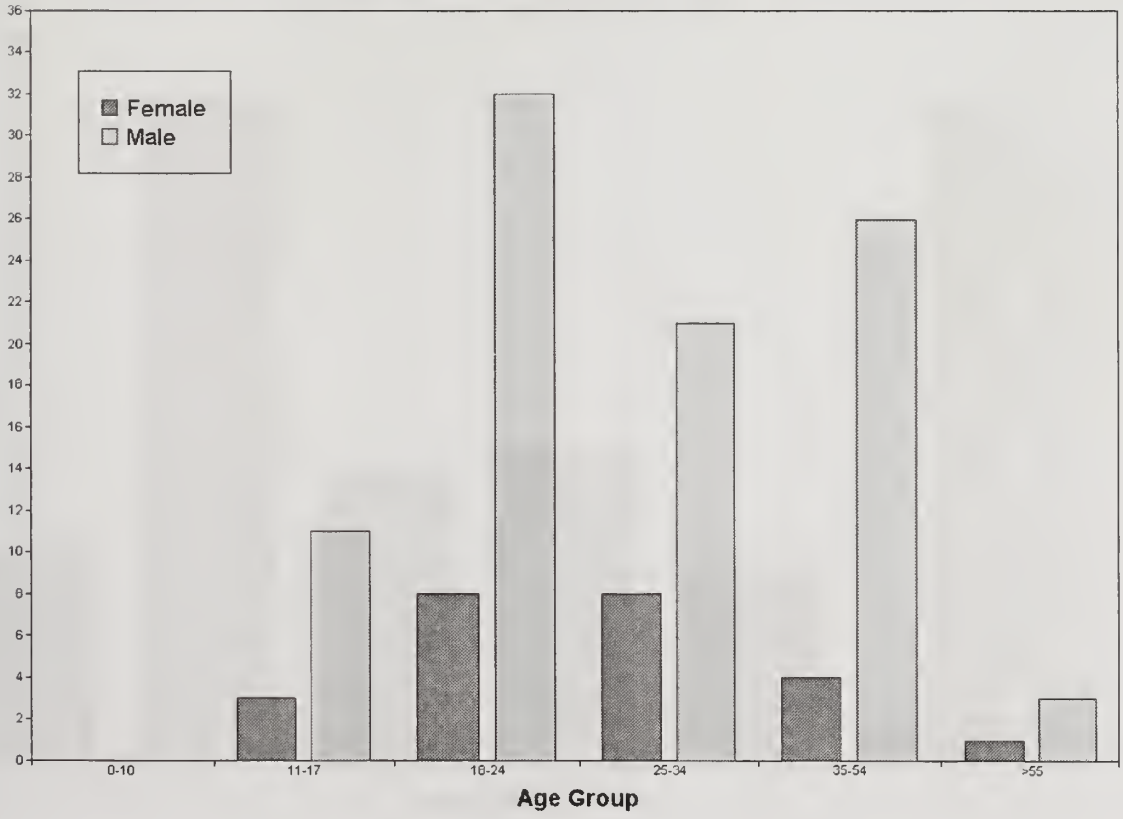
"Everyone gave something, some gave everything. We shall never forget them". September 11, 2001

Respectfully submitted,
Patrick T. Foley, Chief of Police

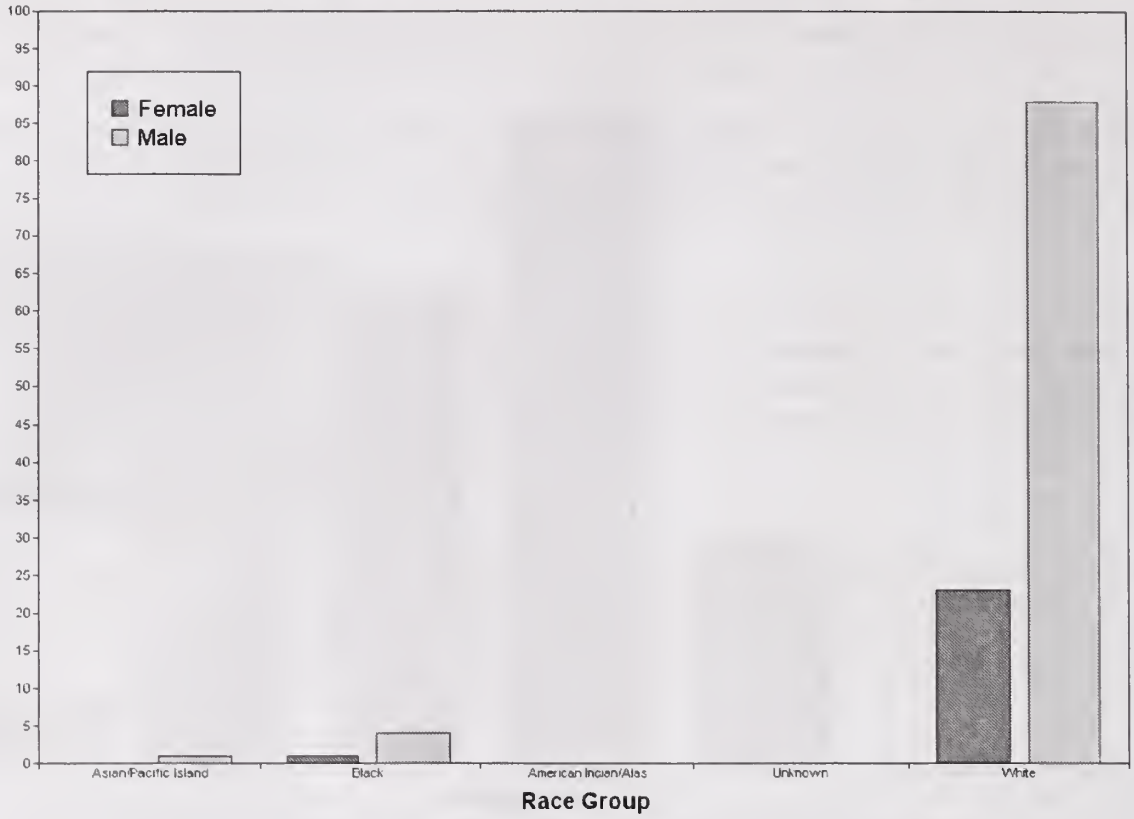
Arrests On View & Based on Incident/Warrants By Age Group



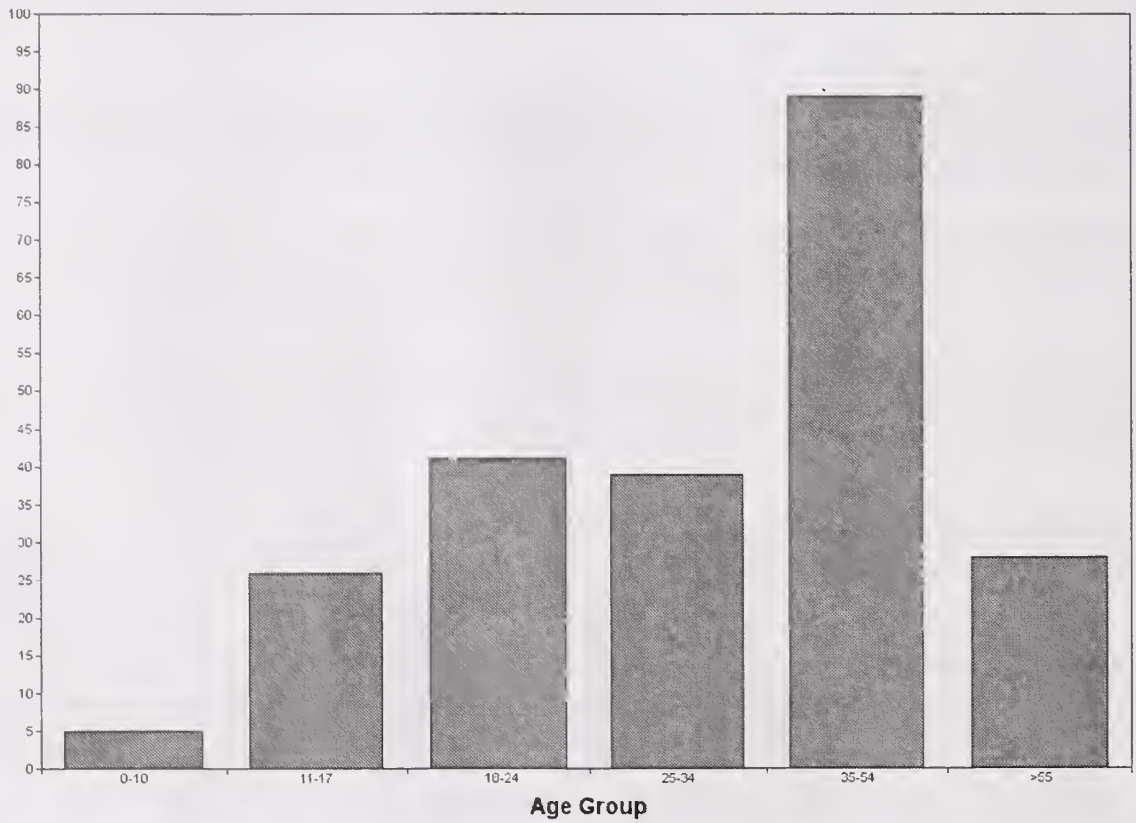
Arrests On View & Based on Incident/Warrants By Age / Sex



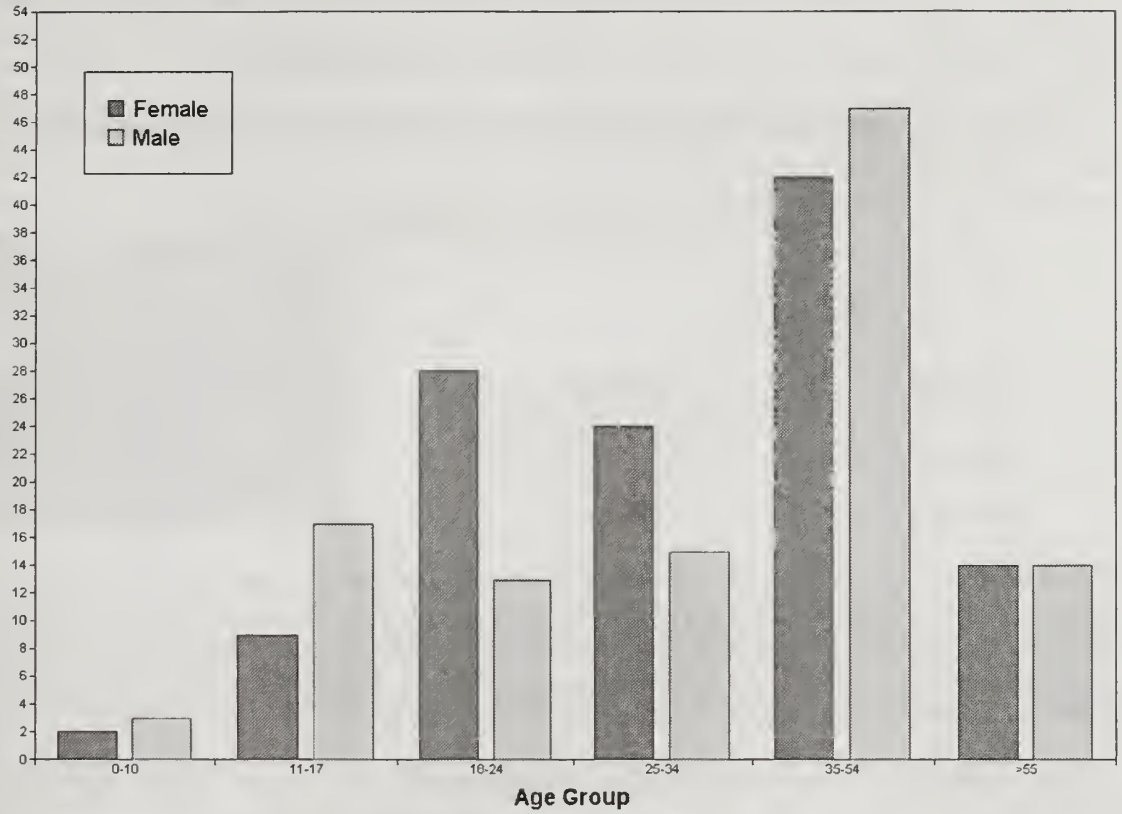
Arrests On View & Based on Incident/Warrants By Race / Sex



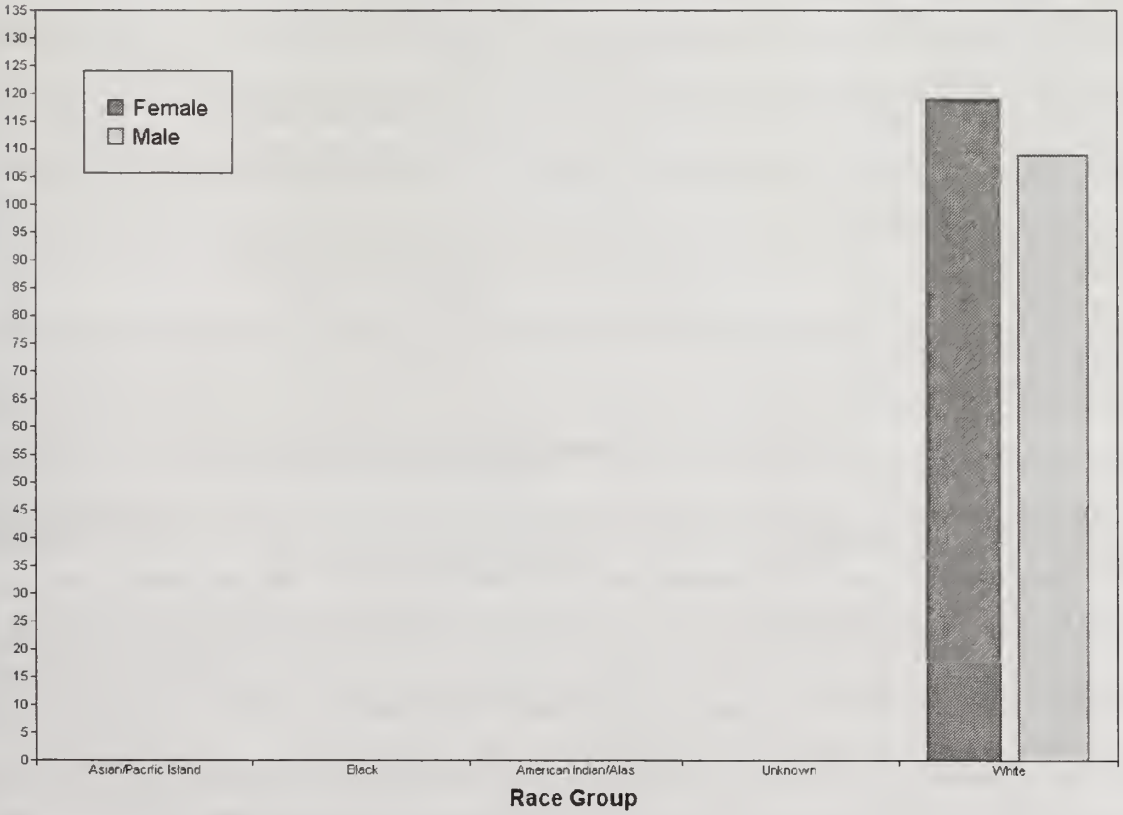
Victim By Age Group



Victim By Age / Sex



Victim By Race / Sex



FIRE DEPARTMENT

Douglas Fire Department Organization Chart



Chief
Deputy Chief

Captain	Captain
Lieutenant	Lieutenant
Group 1	Group 2

The department is structured to work under the direction of the Chief and Deputy Chief, one Captain and Lieutenant are assigned to each group. Each group contains 10 firefighters and a group is assigned to a company. Group A is assigned to Engine 1 and Group B is assigned to Ladder 1. Rescue incidents are shared by both groups and all general working fires are covered by both groups. All minor still alarms are handled by a group and we alternate groups by month to month.

Staff Roster:

Chief Donald Gonynor	FF. Patrick Manning B
Deputy Chief John Furno	FF. Ernie Marks A
Capt. Peter Campo B	FF. Justin McCallum B
Capt. Ted Sochia A	FF. Dave Mosley A
Lt. Pauline Labrecque B	FF. Scott Garland A
Lt. Kent Vinson A	FF. Joel Rosenkrantz A
FF. David Furno A	FF. Kevin Jordan B
FF. Adam Furno B	FF. Daniel Viveiros B
FF. Tim Carey(Leave)	FF. Doug Wall B
FF. Jon Cohen A	Aux. Robert Kollet B
FF. Mat Curtis B	Aux. Jack Vinson A
FF. Kelly Gazzano B	FF Jerimah Pratt A
FF. Thomas Griffin A	FF Shawn Bush
FF. Brian Hall A	Aux. Chris Doeg A

Douglas Fire Department Annual Town Report 2009

This year again was a busy year for the department we continue to have a steady increase of incidents and responses. I would like to thank all the members and their families for their commitment and courage that they give to this department and to the community. The next several years are looking to be tough budget times ahead for all of us and most departments are doing more with less. The Douglas Fire department will continue to serve the community and its residents and to give them the best protection and service available with the constrains of a lean budget. We will continue to look for and seek out all applicable grants and monies made available to us, and to see that our members are well trained and well protected while performing their duties.

I am grateful to the department members and to the Firefighters Association both the Permanent and Call organizations for their commitment to raise funds to purchase equipment and programs to assist all of us in our duties. I am extremely proud of these individuals who donate their time and money to help this department. I am also grateful to all who participate and support our fund raising activities.

I am also asking the residents of Douglas to continue to support the fire department and to review the manpower study that was conducted by an outside consulting firm, this report is available online and can be access by visiting our web page at www.douglasfiredept.com. As the Fire Department grows we cannot continue to operate with the existing personnel and will in the future be asking for additional fulltime personnel. The system we are currently using has become over taxed and is showing critical signs of stress. I am finishing my 15th year as Chief and we have made tremendous strides in producing a top notch fire department but we are still behind in the manpower issues. I also ask that any person in the community who is interested in becoming a call firefighter or emergency medical technician to contact me at the station.

This report respectfully submitted
Chief Donald P. Gonynor

Fire And Incident Type Breakdown

Structure Fires By Fixed Property Use	Number	Deaths	Injury	$ Loss
Private Dwellings (1 or 2 Family)	20	0	1	$626,000.
Apartments (3 or More Families)	1	0	0	0
Hotels and Motels	0	0	0	0
All Other Residential	0	0	0	0
TOTAL RESIDENTAL FIRES	**21**	**0**	**1**	**$626,000.**
Public Assembly	1	0	0	0
Schools and Colleges	0	0	0	0
Health Care and Penal Institutions	0	0	0	0
Stores and Offices	0	0	0	0
Industry, Utility, Defense, Laboratories	0	0	0	0
Storage in Structures	0	0	0	0
Other Structures	0	0	0	0
TOTAL STRUCTURE FIRES	**22**	**0**	**1**	**$626,000.**
Other Fires And Incidents				
Fires in Highway Vehicles	2	0	0	$2,100.
Fires in Other Vehicles	1	0	0	0
Fires Outside of Structures With Value Involved	1	0	0	0
Fires Outside of Structures With No Value Involved	6	0	0	0
Fires in Rubbish	0	0	0	0
All Other Fires	2	0	0	$5,000.
TOTALS FOR ALL FIRES	**34**	**0**	**1**	**$633,100.**
Rescure, Emergency Medical Responses	70	0	0	0
False Alarm Responses	54	0	0	0
Mutual Aid	7	0	0	0
Hazmat Responses	16	0	0	0
Other Hazardous Conditions	20	0	0	0
All Other Responses	44	0	0	0
TOTAL FOR ALL INCIDENTS	**245**	**0**	**1**	**$633,100.**

$ Loss by Fire District/Incident Type		
Fire District	Incident Type	$ Loss
Fire District 1	Structure fire, other (Conversion only)	$60,000
Fire District 5	Chimney or flue fire, confined to chimney or flue	$500
Fire District 4	Fire, Other	$5,000
Fire District 2	Chimney or flue fire, confined to chimney or flue	$10,000
Fire District 1	Building fire	$1,000
Fire District 5	Passenger vehicle fire	$2,100
Fire District 3	Building fire	$300,000
Fire District 2	Building fire	$255,000
	Grand Total Dollar Loss	**$633,600**

Douglas Fire Department 2009 Inspections & Permits	
Oil Burners	46
Smoke & Carbon Detectors	94
Propane Tanks	30
Tank Removals	10
Cargo Tankers	9
Black Powder	5
Flammable Storage Tanks	5
Business	30
Assembly	12
Misc.	6
Complaints	12
Open Burning	512

Safe Program Report 2009

As has been the case for years, the Douglas Fire Department stands committed to educating and protecting the citizens of our community from the hazard of fire. For the tenth year in a row since the acquisition of fulltime firefighters we have presented the (S.A.F.E) or Student Awareness of Fire Education program in our schools. It was very heartwarming to see students we taught in the third grade ten years ago graduating from Douglas High School as seniors. This certainly was a milestone that only strengthens our reserve to continue to present this program.

This past year the Douglas Fire Department was awarded $3.664.62 to assist us in presenting the program and it was money well spent. To begin with for the first time since the beginning of the program we were able to create power point programs to add to our lesson plans which make it more pleasurable not only to the students but to the instructors as well. Some of the subjects taught in the program were, Fire is...which talks about the ingredients needed for fire to start and grow and how this effects fire spread and hazards that it creates. Also discussed were the consequences of tobacco use and its contribution to health problems and fatal fires. Holiday safety, ice water Safety, hazards of flammable liquids, creating an escape plan and such. To say the least our children are educated far more about these hazards than days past, this enables them to be fire prevention conscious adults in the future. We were able to visit the third grade classrooms once per month and all grades 1-12 at least once throughout the year. Also the Chief and myself visited the Seniors one last time before graduation to admonish them to practice fire safety, as many would be going to college and would be on their own for the first in dorms. We reviewed smoke detector maintenance and encouraged them to create escape plans when they first arrive to their dorms. As usual we also visited senior citizens at the Senior Center and had our usual Open House at the Fire Station during Fire Prevention Week. Finally our Third Grade SAFE graduates enjoyed a day at the fire station with the firefighters and received graduation certificates from Senator Moore as well as their own (SAFE) tee shirt.

Respectfully submitted,
Lt. Kent F. Vinson
SAFE Coordinator

Training Division

In the latter half of its mission statement the Douglas Fire Department promises to operate to the best of its ability to limit the loss of life and property while enduring the utmost safety of our members. This goal or vow of safety to our members can only be achieved through meaningful, realistic and regular training. The Training Division remains committed to that end.

During the year in 2009 there were thirteen training sessions that met that objective. Some of the subjects the department trained on were CPR review, search and rescue, forcible entry, self contained breathing apparatus review, two sessions on wild land firefighting and urban interface. A timely session on the safe handling of emergencies involving hybrid vehicles was also conducted. The department training officer also took a thirty two hour refresher course train the trainer on the proper handling of a firefighter mayday or downed firefighter situation. The goal of this course is to educate and train all department members in the skills needed to rescue one of their own at an incident if the need arises.

Douglas Fire Department also sponsored the fire instructor course called instructor methodology 1 which proved to be a success in training other members to become board certified instructors. Finally Douglas was the host of the District Seven South Division recruit class which trains newer firefighters in the basics of our profession. This class was a success and we had three candidates from our department attend.

Ambulance Statistics 2009

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Totals
00:01-01:00	4	2	3	2	2	3	5	21
01:00-02:00	1			3	2	1	4	11
02:01-03:00				2	2	5	3	12
03:01-04:00	1		3	2		3	3	12
04:01-05:00	1		1	4	2	2	2	12
05:01-06:00	1	3	3		1	1	3	12
06:01-07:00			3	2	1	2	4	12
07:00-08:00	4	1	4	4	6	2	3	24
08:01-09:00	5	2	5	8	7	5	6	38
09:01-10:00	10	2	7	11	2	5	5	42
10:01:11:00	6	6	5	6	8	10	8	49
11:01-12:00	7	3	5	5	8	3	14	45
12:01-13:00	12	6	9	6	2	6	6	47
13:01-14:00	7	3	4	7	5	8	3	37
14:01-15:00	12	7	4	6	8	7	9	53
15:01-16:00	6	5	12	16	4	7	7	57
16:01-17:00	4	3	4	4	25	6	4	50
17:01-18:00	13	3	7	2	10	6	6	47
18:01-19:00	8	7	11	5	4	4	4	43
19:00-20:00	11	9	2	4	4	3	4	37
20:01-21:00	5	4	7	6	7	4	6	39
21:01-22:00	11	2		8	2	3	5	31
22:01-23:00	2	4	2	3	5	6	5	27
23:01-00:00	2	2	3	3	3	2	2	17
Totals	**133**	**74**	**104**	**119**	**120**	**104**	**121**	775

ALS call	170
Intermediate Use	243
Refusals	190
Simultaneous Calls	27
Mutual aid given to another town	35
Mutual aid received/transported	20

Oxford ALS	100
AMR	
Webster ALS	12
MP2181	
Northbridge ALS	8
Events	
Mendon ALS	48
Alert	1
Uxbridge ALS	1
Total	**170**

Lifeflight	1	Medflight called. Lifeflight was unavailable due to poor weather conditions
Rehab for fire call		

Abdominal Pain/ kidney stone	26
Allergic reaction	10
Altered Mental Status	14
Anxiety attack	10
Boating accident	2
ATV / 4 wheeler	2
Back pain	12
Bicycle accident (non motorized)	2
Childbirth/Pregnancy/OBGYN	1
Chest Pains/Cardiac	64
Code / Obvious Death/DOA	7
Diabetic Incident	7
Choking	4
Domestic abuse/ sexual abuse	6
Fall	53
General illness - (n/v, migraine, etc)	92
Head injury	8
Leg pain / hip pain	6
Lift assist	11
MVA	156
No EMS needed	39
Pregnancy/OB Emergency	1
Overdose /poisoning/ ETOH	12
Stroke	14
Seizure	15
Syncope	27
Trauma	18
Respiratory distress	65
Psych evaluations	39
Miscellaneous	45
Total:	**775**

Hospital patient was transferred to:		
Milford	275	
St. V's	74	
Memorial	46	LifeFlight
Umass	120	LifeStar
Hubbard	27	
Refusal	190	
No EMS	39	
Rehab	1	
DOA	3	
Total	**775**	

Mutual Aid ambulance who provided transport	
Webster	2
Uxbridge	17
Northbridge	1
Oxford	



BUILDING DEPARTMENT

The Building Department is responsible for all residential and commercial building permits that are submitted including but not limited to electrical, plumbing, and gas. Along with reviewing and processing the permits, we perform all inspections necessary to document that all work completed is in compliance with the Massachusetts State Building Code and all other applicable codes.

There are many different types of permits that are submitted to our department. They range from replacing windows in a house up to constructing a new school. Depending on the project, there are numerous departments and/or boards that may be required to review the submittal. Under the Massachusetts State Building Code a building permit is required for any and all new construction, reconstruction, alterations, repairs, demolition, change of use, and change of occupancy in a building or structure.



Photo – Suzanne Kane

The State is constantly changing the existing laws as well as creating new laws they feel are necessary based on tragedies that occur. For example, in 2006 the new "Sprinkler Laws" were put into affect which were adopted due to the West Warwick, RI Nightclub fire tragedy. The State has already amended the law twice. The "Open Trench Law" was adopted and permits are now required for trench openings as well as new regulations for job sites and crews working in and around trenches.

There are now new licenses available that allow unlicensed contractors to obtain a Specialty Construction Supervisors License for the following four construction specialties: Residential Roof Covering, Residential Windows and Siding, Residential Solid Fuel Burning Appliance Installer, and Demolition Only. You can visit the DPS website at www.mass.gov/dps or call 617-727-3200 ext. 25290.

There have also been new Federal Lead-Based Paint regulations adopted by the EPA (Environmental Protection Agency). Anyone performing renovation, repair and/or painting projects that disturb lead-based paint in homes, child care facilities, and schools built before 1978 must be EPA certified and follow specific work practices to prevent lead contamination.

Along with all the building aspects and permits, our department is responsible for zoning enforcement. Our role is to enforce the Town of Douglas Zoning Bylaws as well as any and all Special Permits and Variances with conditions that may be granted by the Zoning Board of Appeals and/or the Planning Board. One of the largest on going projects in town at this time is the proposed Wind Farm to be located on Route 16 near the Webster line.

A Height and Use Variance has been granted for thirteen towers not to exceed 525'. Currently the applicant has reapplied to the Zoning Board of Appeals for another tower to be located on an additional parcel; however the original number of thirteen towers has been reduced to ten towers. The new proposed number of towers for the entire project is not to exceed eleven towers.

All of the departments and boards continually work with the other departments and boards to clarify and simplify permitting processes. Although some processes may seem redundant and/or time consuming, they are necessary for the welfare and safety of the town.

As the town grows, and large projects are submitted, the departments and boards, as a team, meet with applicants in the preliminary stages of the project. We address possible concerns that may arise during the permitting processes. This helps alleviate delays once the project is in motion. However, early review is not just beneficial for larger projects. We invite anybody planning a project to come in to our offices during the preliminary stages and we will walk them through any and all processes.

During the slower times in the department we have been working on a data base for all permits and projects for easier access and research. We are also working on information and applications to be available on the Town of Douglas website. This will make it a little easier for the public to access information for permit submissions.

In April of 2009 Ms. Lois Briggs became the Assistant to the Treasurer and Ms. Jane Alger, from the Board of Selectmen's Office, became the Assistant to the Building Department. Ms. Alger has continued to work on computerizing the permits and getting our applications and important information on the Town of Douglas website. We are happy to have her as part of our team.

I would personally like to thank all our inspectors and staff, part time and full time, for working diligently to keep up with all inspections and work load. Being a small department and having mostly part time inspectors, along with growth of the town, it is at times, a challenge to maintain consistency.

We look forward to being here and supporting you through any project you may need.

Respectfully submitted
Adelle Reynolds
Building Commissioner/Zoning Enforcement

FY 09 FEES WAIVED FOR TOWN AND NON-PROFIT PROJECTS: $ 325.00
FY 09 FEES RECEIVED INTO THE BUILDING DEPARTMENT: $ 55,196.79

PERMITS: JANUARY 1, 2009 – DECEMBER 31, 2009	
HOUSES	7
GAS	33
ELECTRIC	100
PLUMBING	43
ADDITIONS/ALTERATIONS	91
MISCELLANEOUS BUILDINGS	28
GARAGES	5
CHIMNEYS/STOVES/FIREPLACES	45
POOL -ABOVE GROUND	3
-INGROUND	6
BARNS	1
FENCES	5
DEMO	5
COMMERCIAL/INDUSTRIAL	1
SIGNS	3

CIVIL DEFENSE

There were no man-made or natural disasters that occurred in the Town of Douglas in 2009 that required action from the Local Emergency Planning Committee (LEPC). We continue to hold regular training and information sessions, simulating various disaster scenarios in insure the safety of local residents.

Respectfully submitted,
Ernest A. Marks, Jr.
Civil Defense Director



Pleasant Street Ice Storm – 1922
Photo courtesy of Mark Dunleavy



Picture – Suzanne Kane

HEALTH



BOARD OF HEALTH

The members of the Douglas Board of Health are pleased to submit the following report for the year 2009.

The Board meets the first Wednesday of each month at 6:00 PM in the Health Department office of the Municipal Center. All Board of Health meetings are now televised on the local cable station.

The Board of Health or its Agent(s) performed the following:

Title 5 Soil Testing witnessed	20
Permits issued for new or repaired septic systems	29
Well installation permits	21
Certificates of Compliance issued	10
In-ground swimming pool permits issued	5
Food code inspections & re-inspections	44

All public and semi-public beaches were tested on a weekly basis for e-coli. Commercial in-ground swimming pools are inspected yearly prior to the issuance of a permit. All children's overnight camps and recreational camps are inspected prior to opening.

The seven monitoring wells located at the capped Riedell Road landfill and the Transfer Station are tested twice a year, as well as, three locations at Riddle Brook. All results are filed with the Worcester office of the Department of Environmental Protection and are kept on file at the Board of Health office.

Permits issued yearly by the Board of Health include; Food Service Permits, Retail Food Permits, Commercial Swimming Pools, Campgrounds, Funeral Directors, Resale of Milk/Cream, Garbage Handlers, Septage Handlers and Disposal Works Installers.

All Food Service, Retail Food and School Cafeterias are inspected twice a year. All reports are kept on file.

The Board of Health, with help from the Highway Department, continues to place mosquito pellets in Town culverts in an attempt to control the growth of the mosquito population. The Board of Health places public service announcements on the local cable station advising residents on ways to protect themselves from tick and mosquito bites. This information can be found during the spring and summer months or can be obtained by calling the Board of Health office.

This year the Public Health Nurse offered the H1N1 vaccine to all Douglas residents between the ages of 6 months through 18 years. The Board members would like to thank Nancy Lane, Superintendent of Schools, and Kathleen Campbell, Lead Nurse, for all their hard work in assisting with the coordinating of the clinics which were held at the High School. The Board would also like to thank the nurses and clerical staff who worked at all the H1N1 clinics. Without the dedication of these people, the clinics would not have been successful.

The H1N1 clinics also provided the Board of Health with a working model for the Emergency Medical Plan. The Plan will continue to be updated, but the Board knows that the basic layout of the high school is feasible.

Mrs. Krauss and Mrs. Bacon represented the Board of Health at the annual Government Day held in early spring at the High School.

The Board members reluctantly accepted the resignation of Robert Brazeau. Bob has been a Board member since 1999 and his vast knowledge on many subjects will be missed. The Board welcomed Philip Smith as their new member to fulfill a term ending in 2011.

Respectfully submitted
Justin Lapham, Chairman

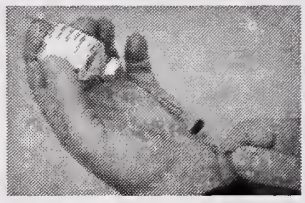
PUBLIC HEALTH NURSE

The following is the report for the Public Health Nurse for 2009.

The Public Health Nurse provides immunizations and is responsible for reporting, investigating and following up on reports of communicable diseases as mandated by the State Department of Public Health. The role of the Public Health Nurse is to protect the health of the entire population of the Town through education, prevention and control of communicable diseases, injury and disability prevention, promotion of health and healthy behaviors.

Wellness clinics, including blood pressure monitoring, are held on the second and fourth Thursday of each month at the Municipal Center from 1:30 PM to 3:30 PM, for the homebound residents at Riddlebrook Apartments, West Street, on the first Thursday of each month from 10:00 AM to 12:00 noon and at the Senior Center on the third Thursday of each month from 10:00 AM to 11:00 AM.

Several seasonal flu clinics were held and H1N1 vaccinations were offered to all children 6 months through 18 years of age. I particularly appreciated working with the School Superintendent, Lead Nurse, nurses and clerical staff for assisting me with H1N1 clinics.



All clinics are open to the general public at no charge and no appointment is necessary.

The past year I have attended meetings and conferences to enhance the Town's capacity to respond to public health threats and emergencies including a bio-terrorist event or outbreak of an infectious disease.

Home visits to residents are provided as needed to homebound seniors.

Respectfully submitted,
Grazina E. Krauss, R.N.,C.
Public Health Nurse

ANIMAL INSPECTOR

The year 2009 was rather quiet.

I answered calls for missing or dead animals. I checked cat bites received from unknown sources. Dog bites were investigated and the animals quarantined when necessary. I have been working to correct a vicious dog issue.

Barn inspections were done in December with the following number of animals counted:

Horses	201
Beef cattle	36
Goats	29
Sheep	20
Swine	4
Chickens	250
Llamas	1
Donkeys	4
Rabbits	5
Turkeys	8
Water fowl	23



Photo – Suzanne Kane

All animals were in good shape and stables were in good condition.

Respectfully submitted
Richard Downs, Animal Inspector

TRANSFER STATION

The following is the 2009 annual report for the operation of the Douglas Transfer Station.

The Transfer Station and Recycling Center are under the direct supervision of the Board of Health. Permits are sold to Douglas residents only and are sold twice a year (March 1st and September 1st).

The site is located on Riedell Road and is open Tuesday, Thursday and Saturday from 7:00 AM to 4:00 PM.

The site accepts household trash, some bulky items, certain white goods and recycled items. The site also collects TV's, computer monitors, air-conditioners, auto batteries, used clothing, and propane tanks.

The Board of Health held at tire collection day on September 19, 2009 and collected 277 passenger tires and 16 truck tires.

The Board of Health is part of the Blackstone Valley Regional Recycling Group which accepts most of our recyclables and forwards any profits back to the Town of Douglas. This year the Board of Health received recognition from the Central Mass. Regional Municipal Recycling Council for recycling tonnages above the state average.

Residents of the Town of Douglas can also take certain items to the Northbridge division of the Blackstone Valley Regional Recycling Group located at 193 Main Street in Northbridge. For further information on this, please contact the Douglas Board of Health office.

The Board of Health members would like to thank Phil Luneau for his years of service as a Transfer Station Operator. Mr. Luneau retired this year after serving the Town of Douglas for 16 years.

In accordance with the Solid Waste Regulation 310 CMR 19:000, section 19.207(25), the Transfer Station is inspected yearly by a registered professional engineer.

The following tonnages were recorded:

Solid Waste	1,640 Tons
Metal	54 Tons
Paper/Cardboard	130 Tons
Glass	26 Tons
Tin	30 Tons
Plastic	48 Tons
Electronics	28,430 lbs
Textiles	1,314 lbs.

Respectfully submitted,
Justin Lapham, Chairman

PUBLIC WORKS



HIGHWAY DEPARTMENT

Approximately $265,000 was awarded in state aid to the Highway Department. This allowed us to pave the entire length of Chestnut Street.

Several projects to improve drainage were completed for North Street, Birch Street, Chestnut Street and Franklin Street. Routine maintenance performed within our department includes cutting brush, patching pot holes, painting crosswalks and road lines and replacing street signs. We also maintain over 700 catch basins during the year. With the state's permission we dismantled several beaver dams in town which prevented flooding. Along with our regular maintenance schedule the department also assists the Water Sewer Department and the School Department with several projects throughout the year. During the winter of 2008/2009 the town deficit spent in the amount of $260,000 in order to properly treat the roads and perform snow removal.

Respectfully Submitted
John J. Furno
Highway Superintendent

WATER / SEWER DEPARTMENT

508-476-2400

Office Hours: Monday thru Friday 7:00 AM to 3:30 PM

Water Division

The water division pumped 86,252,400 gallons of water this past year. Fire hydrants were inspected, operated, and flushed in the fall. All cross connection devices were tested as required by the DEP. Primary Well Field was flushed in April.

Service Calls:	77
New Services:	0
Meters Replaced:	42
Water Leaks Repaired:	4
Hydrants Replaced:	3
Hydrants Repaired:	0

Wastewater Division

The Wastewater Treatment Plant processed 65.18 million gallons. The plant maintained the removal rate of 98% for BOD's, and 98% removal rate for TSS's. 927,000 gallons of sludge went to Synagro Northeast for incineration.

News

The Water System Master Plan update was completed. This details the projected upgrades over the next twenty years to maintain an adequate water supply and distribution system for the projected growth of the Town of Douglas during this time period.

A Rate Study was conducted by Pioneer Consulting Group, Inc. as a result a new rate structure was implemented in the fall.

Commissioners Meeting Date / Time

Meetings are held on the first Tuesday of each month at 7:00 pm at the Wastewater Treatment plant, 29 Charles Street, Douglas

Commissioners:
Robert Josey, Chairman
Colin Haire, Vise Chairman
Keith Bloniasz, Secretary

Yearly Events

Water Meters are read twice per year, in March and September. Fire Hydrants are Flushed in the Spring or Fall, depending on supply and conditions.

Consumer Confidence reports will be delivered by July 1st.

Respectfully Submitted,
Robert Sullivan, Systems Manager
Town of Douglas Water Sewer Department

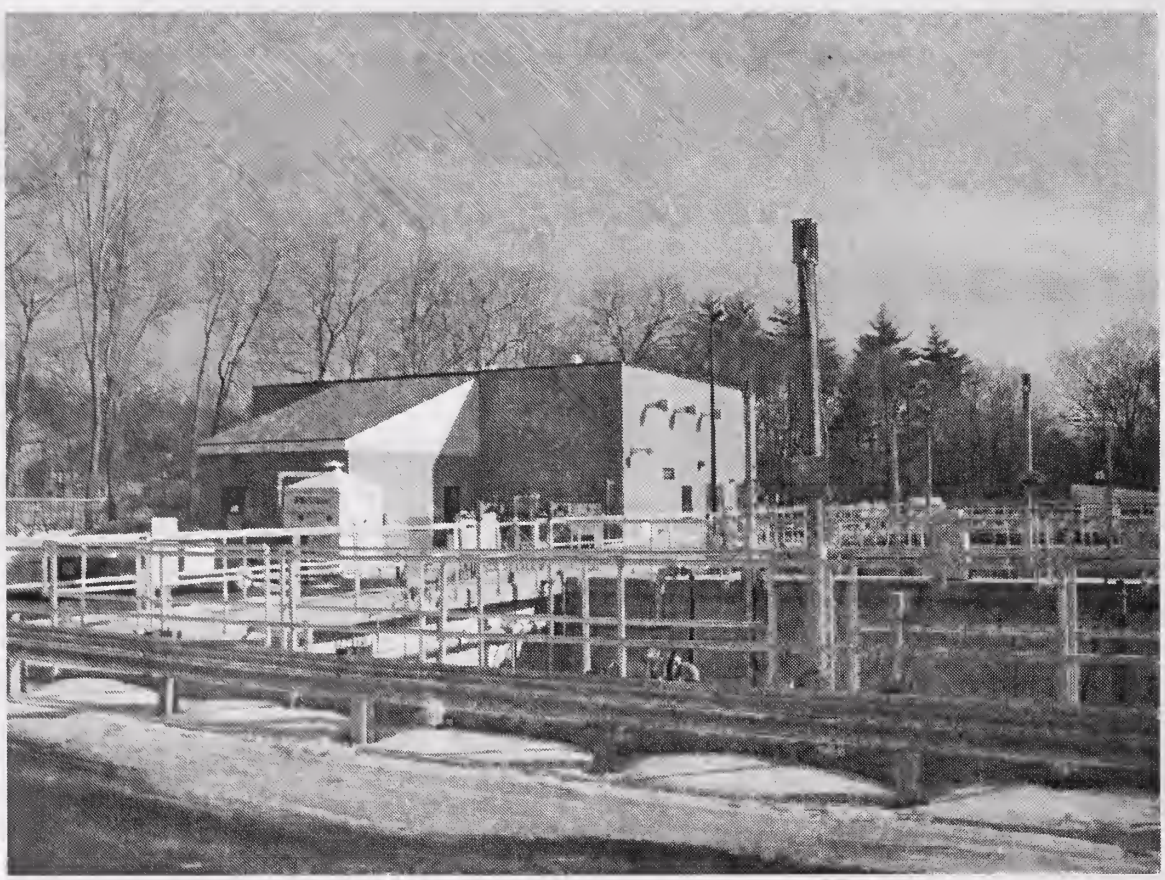


Photo – Suzanne Kane

MUNICIPAL FACILITIES MAINTENANCE

508-612-6738

The Municipal Facilities Maintenance Department Manager performs preventative maintenance, custodial duties, landscaping (grass cutting, flower planting and care) and snow removal for several of the Town of Douglas buildings. As Manager I am also responsible for the hiring of contractors and oversight of all projects regarding facilities.

In 2009, the Facility Maintenance Department contracted with an architectural firm to provide services for the proposed exterior masonry repair/restoration to the Douglas Municipal Center. A prior year, capital improvement account is funding this project.

Once again, escalating fuel and electric costs, combined with a level funded budget, have made it difficult to accomplish needed maintenance projects.

I continue to stay involved with long range planning by attending Capital, Building Facilities and Construction committee meetings.

Respectfully submitted,
Patrick "Ricky" Colonero

CEMETERY COMMISSION

The bidding process for mowing our three town cemeteries was completed and a contract assigned for 2009-2011.

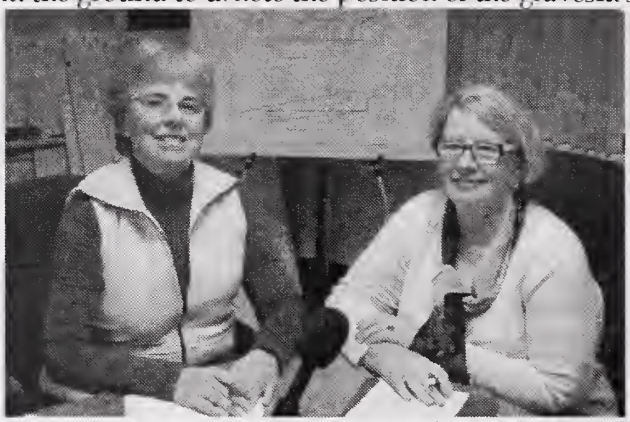
Emergency crypt repair at the Douglas Center Cemetery was undertaken due to severe damage over the winter. Water had begun to seep into the crypt. Several additional stone work repairs in this cemetery were accomplished. Repairs of tumbled down sections of the new wall along route 16 as well as wall repairs along South East Main were completed. Resetting of vertical granite posts at the historical entrance on SE Main and leveling of the granite stairs were undertaken. In addition, several historical gravestone repairs took place. There are more repairs to be done as funding permits.



Photo– Suzanne Kane

Continuing the focus on Douglas Center Cemetery, loam was spread and hydroseeded to combat erosion and subsiding of gravesites in the historical section of this cemetery. Hardy perennial plants were planted along the far edge of the South side of our new section of the cemetery. Finally, the completion of the plot layout for this Southerly section was accomplished. Numbered markers are set

in the ground to denote the position of the gravesites that will be sold in future times.



Cemetery Commission members
Gail Swenson, and Shirley Cooney – Chair

The Cemetery Commission gathered information about a Quaker Cemetery in Douglas and took action to alert the Massachusetts Historical Commission that the site was in danger of being damaged. Steps are being taken to ascertain the exact location of said cemetery and its bounds.

Respectfully submitted;
Shirley Cooney, Chair

TREE WARDEN

In 2009 I continued to work together with the Highway Department, the Police Department and National Grid arborists to remove large butts and limbs as well as damaged and diseased trees to keep our streets safe and clear.

The public should please be aware that the trees along each and every one of our roads are town property and Massachusetts General Law Chapter 87, section 9 ***prohibits the posting of signs of any kind on street trees***. Please obey this law and keep our trees healthy.



Photo – Suzanne Kane

We also have a Scenic Road bylaw and I urge citizens to take the initiative to get their roads designated for the added protection it offers our beautiful trees. During FY09 I continued to work hard to coordinate a tree removal and maintenance program that was as efficient and economical as possible. A total of $4,625.00 was expended through the Tree Warden's budget and includes payment for police details.

We have three pests, in particular, that residents should be aware of. The Wolly Adelgid attacks our coniferous hemlocks and the Emerald Ash Borer does significant damage to our deciduous ashes. Residents should also be on the watch for the Asian Longhorn Beetle. Familiarize yourself with what it looks like (below) and, if found, contact me or state officials immediately. More information and a report form can be found at http://massnrc.org/pests/alb/ or call 1-866-702-9938.

Respectfully submitted,
Leon Mosczynski
Tree Warden
508-476-2460



Asian Longhorn Beetle

PLANNING
&
DEVELOPMENT



COMMUNITY DEVELOPMENT

The Community Development Department is comprised of the Conservation Commission, Economic Development Commission, Open Space Committee, Planning Board, and Zoning Board of Appeals. The staff within the Community Development Department includes the Town Engineer, the Conservation Planning Agent, an Administrative Assistant and a part-time meeting minute recorder. Staff also has a significant role in serving on the Building Facilities and Construction Committee and the School Building Committee.

The Department provides assistance and direction to residents, project applicants, and project abutters in understanding the local bylaws, rules and regulations, and the overall permitting process. The Department also provides assistance to the aforementioned departments, boards and committees in application review, drafting decisions and project oversight. Additionally, the Department also maintains aspects of the Town Geographic Information System (GIS) and permit tracking databases. The Department also provides technical assistance to various other Town Departments, Boards and Committees as detailed below.

Over the past year, the Department has provided assistance to the Board of Selectmen, Zoning Board of Appeals (ZBA) and the Conservation Commission (ConCom) for a proposed $57 million, 13-turbine wind farm located in the western part of Town. The project, which is being proposed by American Wind Pro, LLC., is the largest proposed inland wind farm in Massachusetts and is expecting to produce 24,000 kilowatts of electricity - enough to provide power to 8,500 homes. The staff in the Community Development Department worked with the ZBA on drafting a comprehensive decision to ensure that the Town had protected their interests with respect to being the Host community for such a facility. Further, the Community Development Department coordinated the delineation of wetland resource areas on the 275-acre site in order to facilitate an expedited permit review process as this project is proposed on one of the towns 43-D sites. The project is ongoing and is expected to break ground for construction before the end of 2010.

Additionally over the past year the Town Engineer and the Planning Conservation Agent were designated as MGL 43-D expedited permitting coordinators for the two areas in Douglas that have been designated as "43-D sites." Under the direction of the Board of Selectmen, the Community Development Department has completed the implementation of a $150,000 grant which was largely used to perform a fiscal and economic analysis of the 43-D sites as well as a utility (water and sewer) evaluation of the 4-Town area. The grant was also used to acquire a GIS license for the Water and Sewer Department.

This past year the Community Development Department provided assistance to the Board of Selectmen and the ZBA in the technical review of North Village - A 40B Comprehensive Permit Affordable Housing Project proposed off of North Street. The Project was submitted to the Board of Selectmen as a Local Initiative Plan (LIP) and subsequently to the ZBA under MGL ch. 40B. The project is comprised of a total of 124 duplex townhouse housing units, of which 31 will be affordable and 93 will be market rate. This project also included provisions to assist the Town Water Department with the costs associated with the construction of a water storage tank as well as dedicated a separate parcel of land for a municipal playground and a municipal water storage tank, if needed. The project also partially funded an affordable housing plan which was approved by the Massachusetts Department of Housing and Community Development. The Plan would provide a level of protection from any undesirable 40B projects for a period of 2 years.

Additionally the Community Development Department has provided the following services over the course of the past year: facilitating road layouts and acceptances; coordinating and drafting bylaw changes such as NPDES stormwater bylaws, the site plan review bylaw, and a wind energy bylaw; prepared a request for services for the School Building Committee; GIS Mapping; Evaluation for BOS for a municipal wind turbine; Design and permitting assistance to the Planning Board for failed subdivisions and review of new submittals; the Highway Department in securing local permits for roadway and drainage improvement projects; the Zoning Board of Appeals in providing input on Site Plan Special Permits and the Chapter 40B North Village submittal; the Economic Development Commission in developing the industrial areas of Town; Conservation Commission and Open Space Committee in finding ways to preserve and plan for maintaining the natural resources within the Town, along with the daily guidance and input to the various Boards, Committees and Departments within the Town. The Department also assisted the Cemetery Commission in the survey and layout of plots in the Douglas Center Cemetery.

Respectfully submitted,
William J. Cundiff, P.E., Town Engineer



PLANNING BOARD

The Douglas Planning Board consists of seven (7) members who are elected by the community. Each member serves a five (5) year term. The Planning Board meetings are scheduled for 7:00pm every second and fourth Tuesday of the Month. The meetings are held in the Community Meeting Room located at the Municipal Center.

The responsibilities of the Planning Board include Municipal Planning and overseeing the Subdivision Control Law, which includes ANR Plans, Preliminary Plans and Definitive Subdivision Plans.

The Planning Board is also the Special Permit Granting Authority (SPGA) for the Limited Density Residential Development Bylaw, Earth Removal Bylaw, Aquifer Protection Bylaw, Accessory Apartment Bylaw, Adult Entertainment Bylaw, Wireless Communication Bylaw and the new Common Driveway Bylaw.

The Planning Board reviewed the following submittals for the year 2009	
Accessory Apartment Permits:	05
Adult Entertainment Permits:	00
ANR Plans: Totaling 24 Lots:	5
Aquifer Protection Permit:	01
Common Driveway Permits:	00
Duplex Dwellings:	00
Earth Removal Permits:	02
Scenic Road:	02
Subdivision applications:	02
Wireless Communication Permits:	00

Subdivisions being constructed: 07	
Maple Heights Estates	3 lots
Summerlyn Estates	6 lots
Whitins Reservoir Estates	7 lots
Douglas Business Park	11 lots
StoneGate Estates	30 lots
Nature View Estates	23 lots
Deer Crossing Estates	30 lots

Subdivisions accepted as Public Ways: 01

Royal Crest Drive

Other items the Planning Board worked on in 2009:

- The use of Manufactured Topsoil for Earth removal activities.
- Proposed amendments to the Town's Zoning Bylaws to rezone and amend the existing zoning map at the Southeast side of Cliff Street to Adult Entertainment Overlay District (AEOD).
- Proposed Amendment to the Town's Zoning Bylaws which will revise the existing Zoning Map for the Town from the hand drawn paper map dated May 1979 to a digitally created Geographic Information Systems(GIS) map.
- Proposed amendment to the Town's Zoning Bylaws by adding Section 9.3.9-Associate Planning Board Members.
- Public Hearing regarding the Town of Douglas Planning Board rules & regulations governing the subdivision of land in Douglas.
- Review the Douglas Housing Production Plan.
- Proposed amendments to the Town of Douglas Zoning Bylaws regarding site plan review.

Respectfully submitted,
Linda Brown, Chairman
Ernest R. Marks, Vice Chairman,
Mark Mungeam, Roy Swenson, Eben Chesebrough, Robert Werme Jr., Derek Brown



CONSERVATION COMMISSION

The Douglas Conservation Commission consists of seven (7) members along with (2) associate member who are appointed by the Conservation Commission. Each member serves a three (3) year term. The Conservation Commission meetings are generally scheduled at 7:00pm every first and third Monday of the Month. The meetings are held in the Community Meeting Room located in the Municipal Center. For general information regarding meeting agenda items, or specific dates, times and places you may call Maria Chesley at 1-508-476-4000 x357.

The duties and responsibilities of the Conservation Commission include protecting the community's natural resources, along with controlling activities deemed to have a significant effect upon wetland values. Impact can come from public or private water supply, groundwater, flood control, erosion control, storm damage prevention, water pollution control, wildlife and recreation.

The Conservation Commission has been able to protect over 100 acres of land since the year 2000 through easements, land donations and land acquisitions.



Photo – Suzanne Kane

The following is a list of the Conservation Parcels in the Town:

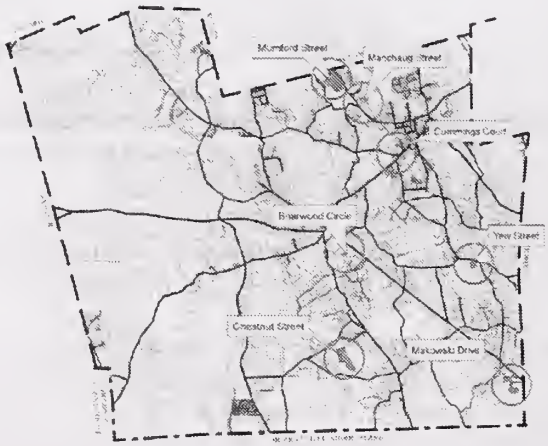
French Property, Makowski Dr.	20 acres	
Briarwood Circle Property	4 acres	
Cummings Court Property	2 acres	
Chestnut Street Property	30 acres	
Yew Street Property	6 acres	Sign posted and prkg avail
Manchaug Street Property	6 acres	Sign posted and prkg avail.
Mumford Street Property	44 acres	Sign posted and prkg avail.

The **Mumford Street** property has a great nature path that follows a perennial stream, which meanders through the 40 plus acre parcel.

The **Manchaug Street** property has a short walking trail that begins with a climb up a stone stairway. From there, the path will lead you through an open field before ending along the banks of the Mumford River. A picnic table is located at the end of the trail, and is a nice spot to relax and enjoy the environment.



Photo – Suzanne Kane



The Commission is looking forward to continuing its efforts in preserving the characteristics of the Town. In early 2008 the commission was asked to assist the town in its budgetary shortfalls and agreed to provide $5000 annually for five years out of its dedicated funds. In 2009 the commission not only reduced its budget request for fiscal 2010 by the suggested 5 but submitted a budget 10 percent below the previous budget. In addition, it continued to donate $5,000 from its dedicated fund to the town's general fund.

The Conservation Commission had the following submittals for 2009:

The Commission has 105 active permits along with reviewing (26) new Notices of Intent , 7 Requests for Determination (RDA) and (4) Violations.

Wind Farm Project:

In one of the larger projects of the year, the Commission issued an Order of Resource Area Delineation (ORAD) Permit for an approximate 280-acre site located south of Webster Street and is in the general area of the Webster/Douglas Town Line. The ORAD Permit is a first step prior to filing by American Pro Wind, LLC for a Special Permit regarding the installation and development of a 13-wind turbine project.

Whitins Reservoir

Whitins Reservoir was another project that received much attention last year when the Mumford River Reservoir Company filed a Notice of Intent for the management of water levels in the Whitin Reservoir. The Commission worked diligently with all parties involved with the project in order to facilitate an understanding of the proper procedures that need to be followed as it relates to any water withdrawal activity associated with the reservoir.

Respectfully submitted,
Marylynne Dube, Chairwoman
Michael Yacino, Vice Chairman

Leon Mosczynski — *Linda Brown* — *Tracey Sharkey, Associate*
Brandi Van Roo — *David Windoloski* — *Kelly Donley, Associate*
Ralph Dudley

ZONING BOARD OF APPEALS

A Zoning Board of Appeals is created under the provisions of MGL Chapter 40A as a necessary part of the establishment of zoning regulations in a community. Chapter 40A empowers the Board of Appeals to:

1. Hear appeals taken from decisions of any administrative official or board of the Town acting in the provisions of law;

2. Grant variances from terms of the Zoning Bylaws; and

3. Grant special permits as provided by the Zoning Bylaws.

During the period of January 1, 2009 to December 31, 2009 twenty-one (21) applications were submitted for consideration;

Five	(5)	requests for special permit;
Eleven	(11)	requests for variance;
Two	(2)	requests for a Site Plan Review;
Three	(3)	requests for an Appeal.

Respectfully submitted,
Colin H. Haire, Chairman
Harold Davis, Co-Chairman

Daniel Heney, Clerk — *Joseph Fitzpatrick, Alternate* — *Christine Mitchell, Secretary*
George Burns, Alternate

OPEN SPACE

The Open Space Committee's purpose is to look at the town's open tracts of land and to propose ways in which to retain parcels for their natural and visual public benefit to residents. We review land coming out of Chapter 61 (a temporary tax benefit for the owner) to determine if the town could benefit from its purchase. (Under this option, the town would match the offer the owner has outlined in their purchase and sales agreement.)

Areas that support wildlife, are environmentally sensitive, historically significant, have recreation potential or are just pleasing to the public are sought as areas to save from development.

Every seven years the Open Space and Recreation Plan must be updated in order for the town to be eligible for state grants for preservation and recreation. The Douglas plan is conditionally approved with the state through 2014 and will be updated periodically. In FY 09 we expended $950.



Photo - courtesy Lisa Mosczynski

In 2009 we organized a Spring Clean Up that targeted three particularly unsightly areas: the conservation area on Yew Street, the conservation area on Manchaug Road and the section of Cedar Street between Wallis Street and Rt. 16. Thank you to everyone who participated!

This year we also published a free map titled **Douglas Trails Map** and copies are available at the Municipal Center, at the Simon Fairfield Public Library and at the E.N. Jenckes Store Museum.

We support the creation of a local Agriculture Commission and continue to seek a location for a town owned beach as well as convenient spots for canoe/kayak launches and to add to the walking trails system in East Douglas. In the coming year we hope to revise our web page and produce a cable slide show showing some of the beautiful open space that Douglas residents can be proud of.

We are pleased to welcome new members Katiegrace Youngsma and Curt Waters to the committee. Please feel free to contact any of our members for more information.

Respectfully submitted,
Sue Perkins, Chair
Katiegrace Youngsma, Vice Chair
Fred Fontaine — *Lisa Mosczynski, Secretary* — *Curt Waters*
Marylynne Dube

BUILDING FACILITIES & CONSTRUCTION COMMITTEE

The Building Facilities and Construction Committee (BFCC) is tasked with steering and directing major public improvements that are constructed within the Town and to provide consistent and professional oversight over jurisdictional public construction projects within the Town of Douglas. The BFCC is comprised of seven voting members each serving a 3-year term and one non-voting member - the Town Engineer. In 2008, the BFCC completed a Building and Facilities Needs Analysis which proposed a 20-year plan to provide space to meet the needs of the various municipal departments. The BFCC looks forward to a productive and successful year as we move forward with our first construction project.

Respectfully submitted,
Daniel J. Heney, Chairman

HISTORICAL COMMISSION

The Douglas Historical Commission's Mission:

- Conduct research to survey, document & assess community historic resources.
- Coordinate survey and Inventory actions with the Massachusetts Historical Commission.
- Promote community preservation and serve as a resource for community heritage and preservation education; develop and facilitate programs for that effort.
- Advise board and town officials on matters pertinent to historic resources.

Meetings are held the first Friday of the month at the Municipal Center at 9 am.

The Historic Commission has completed most of the inventory work for the downtown Douglas Historic District. Sample pages of the more significant buildings and structures have been submitted and reviewed by the Mass. Historical Commission and we are working with them to adjust and update the submissions per their recommendations. Our goal is to have the completed inventory submitted for review in the 1st quarter of 2010.

At the annual town meeting, we requested and were granted funds ($4900) for hiring a professional consultant to review our submissions prior to their being sent to the MHC.

The Historical Commission also consulted with Rod Jane of New England Expansion Strategies about the impact of the proposed wind farm on any historic properties in the area. A complete list of all known historic properties in Douglas was provided to Mr. Jane as part of their application process with the town.

The Commission welcomed new member Betsy Youngsma to the group. Betsy has been documenting all the cemeteries in town and is a welcome addition to the Commission.

Respectfully submitted,
David G. Kmetz - Chair

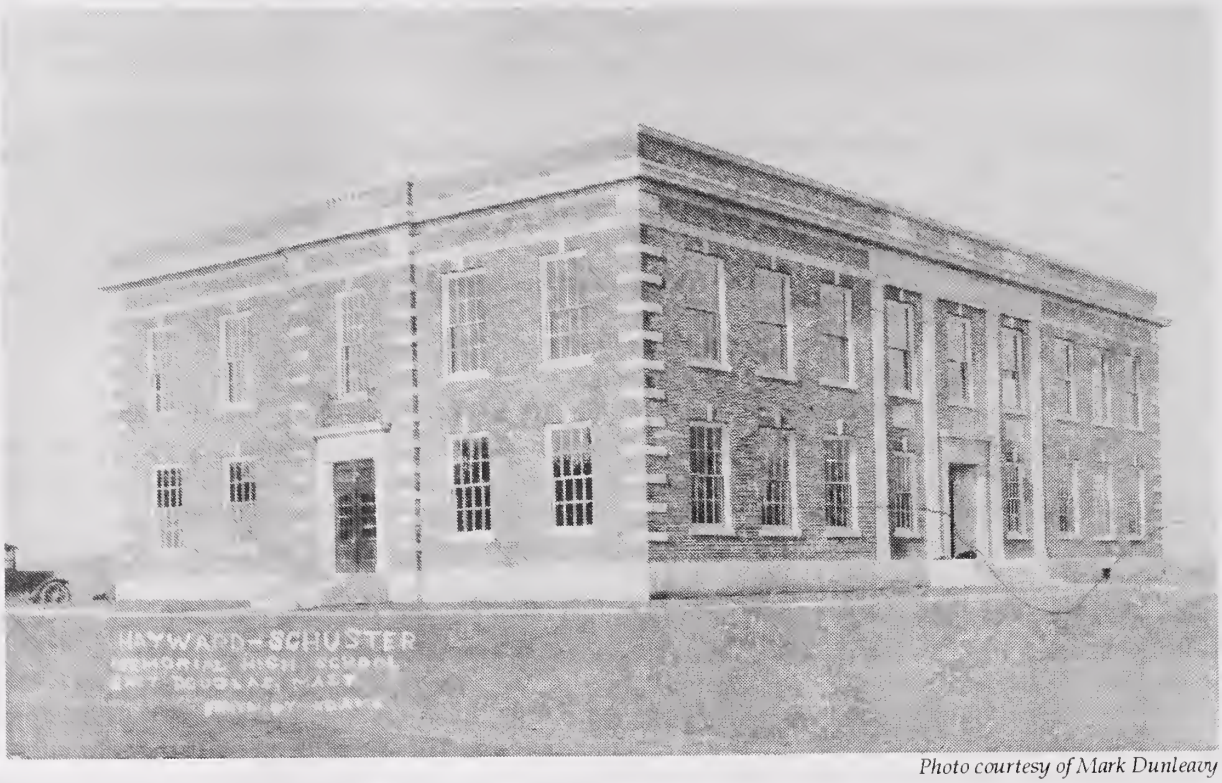


Photo courtesy of Mark Dunleavy

SCHOOLS



SCHOOL SUPERINTENDENT

On behalf of School Committee Chairperson, Shirley Downs and School Committee members, Michael Belleville, Leslie Breault, Scott Yacino and Sarah McConnell, I want to express appreciation for the continued support of education by the Town of Douglas. The 1777 students enrolled in the Douglas School in the 2008-2009 school year are the beneficiaries of the support provided by the community to provide the best education possible to our students.

During the 2009 School year, the District , through the format of the District Improvement Plan and Goals, devised a blueprint for the work to be accomplished during the 2009 school year. The targeted goal areas were: Curriculum, Instruction and Assessment, Teacher and Administrator Quality, Student Support Programs and Services, Leadership and Governance and Business and Financial Management.

Committees comprised of School Committee Representatives, Superintendent, Curriculum Director, Principals, teachers and parents were assembled to look at future development in the area of foreign language instruction (FLAC-Foreign Language Advisory Committee) and Gifted and Talented Education. These groups will be developing and presenting a list of recommendations to the School Committee during the 2010 school year. In addition, the sphere of influence of the various constituencies was further continued through the ongoing work of the Focus Forward Committee (strategic planning) that also continued to analyze the District's progress toward the goals areas identified in 2008. The dedication and commitment of the individuals who so willingly give of their time and expertise to improve the education in our schools is greatly appreciated.

The 2009 school year was a year that brought changes to our schools. The High School welcomed a new Principal at the close of the year. Mr. Kevin Maines was appointed Principal in June of 2009 and has already shown himself to be an inspirational and forward thinking leader for Douglas High School.

The Massachusetts School Building Authority continues to work with the District and the Town Officials to begin the process of a Feasibility Study for the updating of the Intermediate School with an attached elementary school addition. The process is slated to continue forward over the course of the next year. Much more information will be available shortly for planning next steps in the process of moving forward with the building project.

The District continued to see improvement in student performance on MCAS. In addition, the Superintendent, Curriculum Director, High School Guidance and Advanced Placement teachers continued to strategize as to how best to prepare and select students to effectively participate in Advanced Placement courses. The outcome of this initiative was the development of an internal-use tool, entitled the AP profile indicator. Utilizing this approach has reaped enormous benefits with the number of students reaching a qualifying score of 3, 4, or 5 more than doubling.

The Douglas Early Childhood Center continues to offer a high-quality preschool educational experience to students ages 3-5. Enrollment in this program provides great benefit through building a strong foundation in early literacy skills for our youngest learners.

The District continues to actively seek the input of all interested parties in the development of the budget. Budget presentations were made for the School Committee, Administrators, teachers, students, parents, senior citizens and town officials. The wise advice and comments heard in these sessions became part of the considerations used in budget development. The District was also

eligible and applied for American Resource and Recovery Act (ARRA) stimulus funds, as well as State Fiscal Stabilization Funds (SFSF) due to funding levels in the District. Application for these funds was made and the disbursement is awaited for use in the 2010 school year.

The District continues to see increasing enrollment (at all levels except preschool) and the resulting increase in class sizes. Particularly impacted is Douglas High School as the smaller graduating classes are replaced with significantly larger entering classes. Plans are underway in the budget process to provide for all this increase in enrollment requires, both in staffing levels and materials.

The 2009 School Year was an exciting and productive year for our District, with a continued focus of improvement and providing the best education to each and every student enrolled in our schools. Having the opportunity to serve the students and their families in our community as Superintendent of Schools is an honor and a privilege.

Respectfully submitted,
Nancy T. Lane
Superintendent of Schools

DOUGLAS HIGH SCHOOL

We are very pleased to report that Douglas High School has had a very positive and productive 2009. Our faculty, guidance department, and administrative personnel are united in our mission to provide our students with a safe, supportive learning environment in which students may achieve academic success and personal growth. Most importantly, we continually strive to make decisions in the best interests of our students. We are mission-driven, student-centered, and always seeking to improve.

Students and staff alike continue to enjoy the beautiful building we are very fortunate to have at DHS. It is such a pleasure to show new students, visitors, and community members around the school, listening to their enthusiastic comments not only about our building, but also about the culture and climate of our school community.

We continue to be focused on both our mission, as well as our Core Values, we remain student centered and continuously looking to improve the academic and social experience for all of our students.

Throughout the past year, we have continued our focus on implementing school improvement initiatives to raise student achievement. First among these initiatives for 2008 was the continued expansion of our honors-level course offerings in an effort to further challenge our students. We continue to utilize "AP Potential," a software program that informs our decisions about which AP-level offerings would best suit our students based on their PSAT scores and interests. Graduation requirements were also increased this year, including additional math and science requirements in an effort to better prepare students for success in college. In keeping with our mission statement and in an effort to provide our students with opportunities to meet their civil and social responsibilities, students are also required to complete additional community service hours throughout their high school career.

Revising the curriculum to teach skills needed for the success after high school is a proven way to raise student achievement. We continue to see the tremendous benefits of a student-run school store at DHS, an exemplar for a real-life authentic application of skills learned in the classroom. Students

in the class research the best suppliers, carefully choose inventory, and sell merchandise. In addition, our work study program, under the supervision of Mrs. Jill Carpenter, guidance counselor, enables students to earn high school credit as they explore various career experiences through local businesses.

Other curricular improvements have also been implemented to raise student achievement. All subject-area curricula and syllabi undergo continual revision, updating, and organization in an effort to make them as authentic and valuable to teachers and students as possible. All curricula are posted on our faculty drive and course syllabi are posted on our website. In addition, each academic department has a curriculum brochure to help students and their parents understand not only departmental offerings and requirements, but key benchmark skills and overall concepts and they are updated on a yearly basis. The school-wide rubric that was approved three years ago to assess student mastery of the expectations for student learning will once again be incorporated into our revised report card. A standard essay rubric, a math/ELA open-response question rubric, an oral presentation rubric, and a research paper rubric have also been implemented for school-wide use. The program of studies now incorporates the expectations for student learning and has been revised and updated to reflect current curriculum initiatives. In addition, the Math and English departments have revised their curricula and prepared course outlines and benchmarks for all courses offered. A formal cycle of practice MCAS tests was also given to students prior to the actual exams, and MCAS math skills classes were again offered for students who needed additional help. We are confident that these initiatives will result in higher test scores.

The senior project had another extremely successful year, with all seniors passing the requirement and many exceeding expectations. Next year, we hope to incorporate additional community service activities and workplace internships into the projects. We are committed to the senior project requirement serving to build connections with the town of Douglas, and help enhance the lives of its residents. As a result of this commitment to the senior project, we are reviewing the project to ensure it will remain a valuable learning experience for our seniors.

An indicator of Douglas High School's regard within the Blackstone Valley is reflected in the fact that school choice enrollment again increased while choice out decreased. This year, our enrollment totaled 600 students.

One of our top priorities at Douglas High School continues to be to strengthen relationships between the school and the town of Douglas. Clear, regular communication with parents and community members is essential; to that end, we have held two "Principal's Coffees" during the year, posted school notices on our website and local cable television station. Our monthly newsletter is now being made available to all Douglas High School parents on the school's website. We seek to work closely and cooperatively with the Douglas Police Department and the Douglas Fire Department to ensure that our students are safe and secure while in school. To this end, the Douglas Police Department and the Douglas School Department have formally agreed to a Memorandum of Understanding.

Encouraging students to make a commitment of time and energy to better their community not only provides help for those in need, but also strengthens school/community relationships in the process. The community service requirement for graduating seniors and National Honor Society members illustrates this commitment. Sixteen juniors and one senior were inducted into the National Honor Society - C.W. Holmes Chapter—in November, joining eleven seniors to bring the total membership to twenty-eight students.

The High School Guidance Department consists of one Director of Guidance who serves as head of the department and is responsible for grades 9, 10, 11 and 12 last names beginning with A-K and is AP and PSAT testing coordinator, one counselor responsible for students with last names beginning with L-Z in grades 8, 9, 10, 11 and 12 and coordinates the School to Career program, one adjustment counselor/school psychologist/counselor who is directly responsible for 8th grade school counseling last names beginning with A-K, school adjustment counseling for grades 8-12 and school psychologist for grades 8-12. The guidance staff also serves as Chapter 504 coordinators for students

on their caseload and they attend all special education team meetings. All the members of the staff are members of the Student Assistance Team. The total enrollment for the 2008-2009 school year for grades 8-12 serviced by this staff totaled approximately 598.

The breakdown for the guidance personnel was as follows:
Director of Guidance: Genie Stack served as director and serviced all grades as head of the department, overseeing all programs and services offered. Served as guidance counselor for students with names beginning with A-K in grades 10-12 meeting with all students individually and in groups to cover topics such as grades, credits, review results of their PSAT's, SAT and ACT dates and preparation, course selections and future plans. Planned and held Senior Parent Night, Financial Aid Night, and an Early College Awareness Program. Advised students during meetings about college and career searches and assisted with college applications, transcripts, etc. Served as coordinator for PSAT testing for all of the 10th grade and most of 11th grade. Served as AP testing coordinator. Coordinated new course selections, Teacher Recommendation Day, and course sign ups for all grades. Assisted with establishing the school master schedule for staff and students. Supervised the budgeting process and ordering of guidance materials. Updated the information contained in the school profile. Serves as Chairman for the district wide Guidance Vertical Curriculum Team. Created and distributed a comprehensive Scholarship Booklet for all seniors which is also available on the guidance website. Continued a link with Student Paths publications and the English department for students to receive career and college information. Coordinated College Freshman Return Day on January 6th. Coordinated trip to the Boston College Fair in April for all juniors. Also served as Peer Leadership Co-advisor, coordinating activities with student members such as the 12 Days of Christmas food drive and contest, the Xcell student reward program and Dash for Cash fundraiser to collect for the Homeless Veterans in Worcester.

Guidance Counselor: Jill Carpenter served as a full time guidance counselor to service all students with names beginning with L-Z in 8, 9, 10, 11 and 12th grade meeting with all students individually and in groups. Planned and taught guidance seminars consisting of nine sessions with 8th, 9th and 10th graders by coordinating scheduled times with the Health department. Met with 8th, 9th, 10th, 11th and 12th graders individually and in groups to review grades, credits, PSAT results and discuss college and career plans. Coordinated programs for the School to Career program in conjunction with the director including Job Shadow Day for juniors held in March, a Career Fair held at Northbridge High School for sophomores and attended monthly meetings with other members of the Blackstone Valley Chamber of Commerce Education Committee. Coordinated the Advisor/Advisee program, establishing groups of students and advisors, curriculum and times to meet monthly. Selected representatives to attend the Hugh O'Brien Youth Leadership seminar and the MassStar Leadership conference as well as the Students Taking Active Responsibility Today program held at Nichols College. Scheduled students and staff for all MCAS testing and retesting and is the coordinator for ISSP and EPP plans for students in need of remediation. Coordinated our 2nd annual College Fair on October 8th. Served as co-coordinator of SADD and coordinator of SAT testing. Mrs. Carpenter also is assisting with the application process to Blackstone Valley Tech and with the Center for Talented Youth Program through John Hopkins.

Adjustment Counselor/School Psychologist/8th Grade Counselor: Jessica Hurley worked with students through individual and group counseling sessions addressing their special needs and concerns as school adjustment counselor for grades 8 - 12. She also serves as school psychologist conducting all psychological testing and attending all special education team meetings to report the results of these tests. She is also the 8th grade counselor meeting with 8th graders last names A-K during guidance seminar and on an individual basis as necessary to discuss grades, career choices, etc. Completed Signs of Suicide training with 9th graders including information on depression, managing grief and loss and the importance of support networks The Student Assistance Team is chaired by Mrs. Hurley and consists of staff members seeking ways to assist students in need who are referred for various academic, social and emotional reasons. Mrs. Hurley is the coordinator of the Center for Talented Youth program through John Hopkins in which she determines eligibility through MCAS scores and holds a parent informational meeting including application procedures,

etc. Lastly, she coordinates the lengthy application and interview process for our 8th graders interested in Blackstone Valley Regional Technical High School.

The 2009 senior class graduated 104 students. Eighty-seven percent went on to higher education with 65% attending four year institutions and 25% going on to two year or technical institutions, five percent were entering the military, three percent went into the work force and the rest were undecided about their future plans.

This year's seniors at Douglas High School are required to have 112 credits to graduate. Eighty four credits must come from required core courses in the following areas: English - 20 credits, math - 15 credits, science - 10 credits, social sciences - 20 credits, computers - 5 credits, physical education/health - 10 credits, and senior project - 2 credits. The remaining 30 credits required for graduation are accumulated from a diversified list of both core courses and elective courses that meet the student's needs, interests and future educational plans. Students who complete the required courses and proper elective courses in a successful manner will meet the entrance requirements for many four-year, two-year colleges and technical and training schools after graduation.

The minimum passing grade remains at 65. Students must carry six academic courses or the equivalent, plus physical education and health in freshman and sophomore year. Seniors must complete a senior project as part of their graduation requirements and have passed all of the MCAS tests required.

Students planning to attend four-year colleges and universities are informed of the minimum requirements to be considered for admission. The recommended minimum grade to meet the requirements established by many four-year colleges, including our state colleges and universities is 85. Students are advised to take as many college preparatory courses as possible including Honors and Advanced Placement classes. They are encouraged to register for and take the PSAT and then the SAT I test, the ACT test and in some cases the SAT II tests.

Students in the 8th, 9th and 10th grades are required to take part in the MCAS testing program. Our scores continue to be favorable and are improving according to the state's required AYP. Students requiring assistance in math or English are given the opportunity to take part in a MCAS remedial class to strengthen their skills in these areas. Students who score in the Advanced or Proficient areas of English Language Arts and Math on the 10th grade test and are in the top 25% of students in the district earned the John and Abigail Adams Scholarship. This year we have 24 students who received the scholarship which can be used toward free tuition at any public university or college in Massachusetts.

Students in the 8th grade who score in an Advanced area of the MCAS qualify to become part of the Johns Hopkins University Center of Talented Youth Program. They are allowed to take the SAT's as 8th graders and many score high enough to be recognized by the CTY program and are invited to forums and programs designed for the talented and gifted student. Last year, 25 students scored in the Advanced sections of the MCAS and were eligible for the program.

Students in our 8th grade are given the opportunity to meet with representatives from Blackstone Valley Tech. Interested students are then taken on a tour of the school. Students and parents receive information and assistance with the application and interview process from Mrs. Hurley and Mrs. Carpenter.

All students have access to and are taught to access a computer program connected to Collegeboard called MyRoad. This allows our students the opportunity to set up personal portfolios, research careers, colleges and scholarships. Sophomores are also taught to access the MassCIS website through the Massachusetts Department of Workforce Development to take a career interest inventory and to research careers. Then they must create a comprehensive career project which they share with their classmates during guidance seminar.

The following is a list of programs or services our department provided for the students at Douglas High School and their parents or guardians:

- Individual and group counseling
- Career and college preparation
- Crisis assessment and intervention
- Coordinated a Student Assistance Team (SAT) to review referrals at least monthly and provide intervention programs for students and/or parents
- Parental support services
- Provide lists of outside referrals for counseling agencies upon request
- Contacts with community agencies
- Signs of Suicide training for 9th graders
- Linkages with parents and community businesses
- Continued collaboration with the Blackstone Valley Chamber of Commerce Education Foundation School to Career Program
- Job Shadow Day for juniors
- Field trip to Career Fair for sophomores
- Assistance to students in regard to course selections
- Assistance for students in the following testing programs: PSAT's, SAT's, ACT's, John Hopkins Center for Talented Youth program
- AFL/CIO scholarship test
- Selected Hugh O'Brien Youth Leadership, MassStar and START program representatives and alternates
- Assisted in the selection of the Bausch and Lomb Science/Math winner as well as other select awards and programs
- Assisted with the Blackstone Valley Tech application process and interviews
- Provided senior parent nights for application to colleges, financial aid and early college awareness
- Update school profile
- Coordinated the Advisor/Advisee Program
- Coordinated AP testing program
- Scheduled college representatives to come and speak to students
- Scheduled the Armed Service representatives
- Provided information on college fairs and encouraged students to attend
- Conducted field trip to Boston College Fair
- Conducted guidance seminar for grades 8-12 addressing study skills, career and college research, internet safety, personal, social and academic assistance, etc.
- Scheduled students and staff and collated all MCAS materials by filling out all appropriate paperwork, organizing materials and packaging testing materials for return
- Scheduled students and staff for all MCAS retesting
- Supervised intern from Assumption College
- Coordinated information regarding the Kopflik Certificate of Mastery program through the Dept. of Ed.
- Assisted students with application process for the Title I Robert J. Watson Memorial Scholarship
- Coordinated local senior scholarship committee
- Attended the fall CollegeBoard Workshop for counselors
- Attended the fall and spring MASCA workshops
- Attend all Special Education Team meetings
- Coordinated and attended Student Assistance Team meetings
- Continued linkage with Student Paths career and college information
- Peer Leadership Co-Advisor/Coordinator
- SADD Co-coordinator
- Coordinated College Freshman Return Day
- Coordinated Douglas High School's College Fair
- Continued linkage with Grafton Job Corp
- Coordinated SAT testing

- ❖ Coordinated district wide Vertical Guidance Curriculum Team Meeting

Above all, we try to provide the necessary services for students and parents through meetings, phone calls and programs that will enable our students to have a successful and rewarding experience at Douglas High School. We also provide the tools necessary to navigate decisions regarding life after high school through career and college information and preparation. Our department works closely with the teaching staff and administration towards these goals. We continue to look for ways to reach out to our community and improve our department and ourselves. We remain committed to reaching for excellence in the Douglas High School Guidance Department.

Another program of which we are especially proud, our advisor/advisee program, helped us fulfill our mission to provide a supportive learning environment by providing adult advocates for students. This program was expanded this year to include all students in grades 8-12. This program, like many others at Douglas High School, continues to evolve through a review and evaluation process to maintain it's overall effectiveness at ensuring that all students feel connected and valued.

As part of our continuing quest to provide a safe and supportive learning environment, we again conducted a system-wide "Step-Up" day last June to allow seventh grade students to meet eighth grade teachers, observe classes, and take a tour of the school. An orientation for 7th grade parents was held that evening to provide parents with the opportunity to meet the administrators and teachers, familiarize them with the eighth grade curriculum and course expectations, take a tour of the school, and enjoy refreshments. This year "Step-up" activities included a presentation by the Douglas High School band, jazz ensemble, Blue Light Special and chorus.

This past March, DHS celebrated Town Government Week. We greatly appreciated the many community members who came to DHS to speak and participate in the teen town meeting and town government fair. Two major highlights of the fair were watching students try on a full firefighter's suit with gear, and also seeing many of our senior students registering to vote. We thank Mitch Cohen, Richard Preston, and Brian McGrath for organizing and planning Town Government Week, and also the town government representatives who came to speak to students: Town Engineer William Cundiff, Mr. Stephen Zisk, conservation planning, Building Inspector Adele Reynolds, Fire Chief Donald Gonynor, Police Chief Patrick Foley, Mr. Ernest Marks, highway/safety, Mr. Dennis Croteau, water dept., Mr. Richard Colonero, building maintenance, Town Administrator Michael Guzinski, and Selectmen Mitch Cohen, and Paula Brouillette.

Eleven 11th and 12th grade history students joined students from other Blackstone Valley schools to participate in the Humanities Scholars Collaborative, a program that encouraged students to become knowledgeable citizens and to accept responsibility in shaping the future of the United States. Twelve students participated in a year-long project that involved visiting area college campuses and discussing culture clashes in America. The final meeting of the Collaborative took place in May at Millbury High School, where our students presented a wonderful short film they had created. Thank you to our students for their exceptional effort in preparing for this presentation, and to DHS history teachers Caroline Fitzpatrick, Paul Leonard, Brian McGrath, Jarred Stand, Todd Babola, and Brian Ginisi.

It was a pleasure this past year to celebrate outstanding achievements on the part of both our students and our staff. Several of our students received distinguished individual honors in a variety of other areas. Amanda Roper was honored by the Worcester County Superintendents' Association at the Annual Scholar's Luncheon which took place at Holy Cross College in Worcester in January. In addition, sophomore Madilyn Smith was selected to receive the Hugh O'Brian Leadership Award; freshman Emily Mielnicki was selected to attend the START Leadership Program at Nichols College; and sophomore Lindsy Graichen received the Mass STAR Leadership Award.

Three Douglas students successfully completed the Blackstone Valley Youth Leadership Academy program, a new program offered for the second time this year. This program provided high-achieving freshmen and sophomores from the Blackstone Valley the opportunity to meet other

student and adult leaders from the area, enhance leadership skills, and learn about internship opportunities in the Blackstone Valley, and work together to complete a community service project. The three students selected to represent Douglas High School in 2009 are Julia Archambault, Nick Cordts and Elizabeth Maguire.

The Douglas High School Band has had a very successful year. The 70 member Marching Band placed first in both the Worcester Columbus Day Parade and Worcester St. Patrick's Day Parade Competitions. They also placed third in Division II at the Quincy Christmas Parade. The group represented Douglas in 15 parades this year in both Massachusetts and Rhode Island. In addition to the parades and two concerts, the band also performed for the Douglas Special Olympics held at the Intermediate Elementary School in June.

The Douglas Marching Band includes a complete Performing Color Guard ensemble, consisting of a Majorette Squad, a Rifle Drill Team, and a Flag Team. This group earned the highest score in Division II in the annual Quincy Christmas Parade which is the Massachusetts State parade band championship event. Our Band is one of the few high school bands remaining that continues to present a National Line Honor Guard and displays the American flag proudly as part of our Band Front.

During the summer of 2009, 16 color guard students and two advisors attended the Fred J Miller Summer Band Clinic, which was held at Clark University, in Worcester, MA. Fred J. Miller Summer Clinic is a program that teaches marching fundamentals and offers instruction in equipment handling, technique, dance classes, motivational sessions, leadership and team building. This program has become an annual tradition for our color guard students. Sophomores, Hannah Bosma and Emily Carroll, each received the trophy for Most Outstanding Twirler at the clinic.

Complete Band Staff includes:

Gery Elliott, Director
Sonja Metcalf, Asst Director
Carol Manning, Color Guard Director, Flag Advisor
Amy Stacy, Majorette Advisor
Meghan Crago, Rifle Advisor
Nick Morin, Percussion Advisor
Mark Stacy, Percussion Assistant
Scott Yacino, National Line Advisor
Christopher Kane and Julia Archambault, Drum Majors

The vocal ensembles of Douglas High School, including the 55 member high school chorus and the 24 member *a cappella* ensemble (***Blue Light Special***) performed on twelve different occasions this year including such venues as the Douglas Octoberfest, Massachusetts Day at the Big "E", area homes for the elderly, the Douglas Senior Center, the senior class baccalaureate service, Pawtucket's McCoy Stadium and several performances at the school including the Senior Citizen Brunch, the Veteran's Day assembly and the winter and spring concerts. In May both ensembles travelled to New York City to participate in the Music Showcase Festivals competition. Both groups turned in dazzling performances and were each awarded first place in their divisions with the judges awarding Blue Light Special the rating of "**Superior**" earning a score of 179 out of 200 points and the chorus a rating of "**Superior**" with a score of 191 points out of 200. Kelsey Marot and Katy Walthall were acknowledged as outstanding soloists in the effort. The school's vocal ensembles are directed by Al DeNoncour with the assistance John Rheaume.

In March the music department, in conjunction with the Art, Family and Consumer Science, Computer and Technology Education departments presented the musical ***Ciuderella*** as the culminating activity for this year's 8th grade Related Arts interdisciplinary unit. This is the sixteenth musical production presented through this collaborative arts effort. The production included outstanding performances by Kylie Lambert (Cinderella), Samantha Pucci (Stepmother), Brenna Kelly and Bethany Basal (stepsisters).

In April the department presented ***Tiger Jam '09***, the annual fundraising concert for the music department scholarship fund. This year's concert featured many DHS students performing pop music as soloists and small ensembles as well as the return of several Douglas Music Department alumni and was tremendously successful. In addition to exceptional musical performances the concert's technical aspects were managed by students of Mr. DeNoncour's newly formed Music Technology class who served as sound and lighting technicians as well as stage managers.
In addition to many department events and accomplishments we were very proud to have four music department students receive the individual accomplishment of being selected to the Central District Massachusetts Music Educators honors ensembles. Amanda Roper was selected to the orchestra (violin), Rachael Rizun was selected to the concert band (French horn) and George Slavin and Aaron Horton were selected to the chorus. Aaron also received the honor of having been recommended to audition for the Massachusetts All-State Chorus.

2009 proved to be a dynamic and successful athletic year at Douglas High School. During our Winter 2009 season, our varsity boy's basketball team was led by a core group of Sophomores who displayed the passion and cohesiveness that will lead to great success in their last two years at Douglas High School. Sophomore Nathan Pajka was named to the DVC All-Star team for Douglas. The same can be said for our varsity girl's basketball team who fought for five well earned victories during the season. Junior Lizz Ferguson and Sophomore Kyla Hatch were named as DVC All-Stars. Congratulations to Nathan, Lizz and Kyla. We expect big things from both teams in 2010. Our cheerleaders provided tremendous spirit and support to our basketball teams all winter and finished in 2nd place during the DVC Championship, which was held at Douglas High School this year.

Our boys varsity baseball team finished 10-10 and 7-5 in the DVC, as they once again qualified for the District 3 Tournament. Jakes Foynes led the team in hitting with a .418 batting average, followed closely by Kevin Wnukowski at .404 and Brandon Stand at .403. Pitcher James Gianakis led the team in pitching with a 5-1 record and a 1.94 earned run average. All were named to the DVC All-Star team.

The girl's varsity softball team had a record of 9-11 and 4-8 in the DVC. Junior Britini Dyer led the team with a .509 batting average, followed by Sophomore Allison Kearney at .469, and Junior Lizz Ferguson at .357. Sophomore pitcher Brittany Furno was 6-5 with a 2.93 ERA, as all four players earned DVC All-Star honors.

A total of 46 student athletes participated in Track & Field during the spring, as our team finished with an overall record of 1-7. Track & Field is the most popular sport as far as number of participating students and our two coaches, Ms. Amy Bollin and Mr. Matthias Cordts do a great job with the teams. Seniors Eric Archambault (one mile run) and Cassie Tagseth (100m hurdles), as well as Sophomore Zac Chupka (javelin) qualified for the District meet held at Fitchburg State College. Congratulations on your accomplishments this Spring.

We also completed our second successful season of Varsity Boys Volleyball, as the team, led by Coach Kim Cicero, finished with a respectable record of 4-9. This program grew from the first year, as eight more matches were able to be played in 2009 thanks to more schools adding this sport to their athletic programs.

In the Fall of 2009, Douglas High School had a tremendous season, in which four of our varsity teams qualified for the District 3 playoffs. This has happened for two consecutive years. The fall was highlighted by our Boys Varsity Soccer team, which finished the season as District 3 Central Massachusetts Champions for the first time in school history. The team finished with an impressive 19-3-1 record. The team made it all the way to the State Finals, losing a heartbreaking 2-0 decision to Weston High School, as we finished as the state runnier-up. Senior Mitch Power had a dream season, amassing a total of 45 points during the season. Mitch recorded his 100th career point with 70 goals and 30 assists during a game against BMR. DVC All-Stars included Mitch Power (DVC player of the year), Cody Armstrong, Evin Pingalore, Fred Willard, Brandon Stand, Matt Ballou and Major Dorfman. At the High School, the boy's team was honored with a "walking rally", where the team

was congratulated and recognized by the entire student body and faculty as they walked through the halls of the school, followed by a well-deserved pizza party. Congratulations to them and to the entire team, led by Coach Alex Ferguson.

The Girl's Soccer team finished the year with a 4-11-1 record, with wins over Southbridge, North Brookfield and BMR to end the year in a positive way. The team was led in scoring by Julia Piwowarski, Kelli Tower and Alyssa Tosti. The girl's soccer team will be back next season with a very competitive and experienced team and head coach Jarred Stand is very optimistic for a successful season. Congratulations to Anna Wildman as she was selected as a DVC All-Star.

The Girl's Field Hockey team finished the season with eight wins in their last nine games, and qualified for the District 2 Playoffs for the second consecutive year. The girls finished the season with an impressive 10-7-2 record and 5-4-1 in the DVC. The team was led in scoring by Marissa Newark and Victoria Watkins with five goals each. Kacy Mackin scored four goals and Caitlyn Stevens and Mary Taintor three each. Junior goalkeeper Tori Landry posted a very stingy 1.11 goals against average which ranked among the top in the conference. DVC All-Stars were Tori Landry, Brittany Furno, Christina Schotanus and Victoria Watkins. The girls lost to Lunenburg 2-0 in the first round of the District Playoffs, but they had a fantastic season. Great job by Coach Dorene Landry and the entire team for a great finish to the season.

Our golf team finished an impressive 13-3 and 4-2 in the DVC, good for second place in the league. The team finished second in the District III District Tournament at Green Hill CC behind DVC champion Hopedale. Led by coaches Kevin Riordan and Jon Waggenheim, the golf team qualified for the State Tournament, which was held in Great Barrington, MA. Led by seniors Sam Parella, Alex Lavoie and Chris Kane, our golf team has once again performed at a very high level. In the State Tournament, Junior Ryan Hill led the Tigers to an 11th place finish, firing a team best 78, followed by Sam Parella's 79 and Alex Lavoie's 82. This is the 2nd consecutive year the golf team has participated in the State Tournament and we are very proud of their results. Congratulations to our DVC All-Stars, Chris Kane, Sam Parella, Alex Lavoie and Nathan Pajka.

This Fall was a season of firsts for our Cross Country teams. Led by first year coach Bobby Doyon, the boys and girls teams had the pleasure of practicing and competing on their own course, built on the grounds of Douglas High School. The teams responded very well, with the boys finishing with a 5-3 record and the girls with a 4-4 record. The boys were led by Sophomore Ross Mungeam and the girls by Sophomore Ava Saster. Everyone on the team contributed during the season and Coach Doyon did a great job keeping the team sharp. The teams performed very well at the Warwick, RI Cross Country Invitational in September and Douglas hosted the DVC Championship meet for the first time. The Cross Country team participated in the District meet in Gardner and we are pleased to report that Ross Mungeam finished 20th overall, which qualified him for the MIAA All State Cross Country Championships which was held in Northfield, MA. Congratulations to Ross!

Our Girls Volleyball team concluded an encouraging and very competitive season. Coached by Kim Cicero, the team was led by senior captains Haley Andrews and Colleen Hannon. Haley led the team with 115 points to go along with 118 assists and a very impressive serve percentage of 95.2%. She was also selected as a DVC All-Star. We were also able to have three teams compete against DVC rival Sutton with Freshman, JV and Varsity contests. Our Volleyball team has a very bright future and we are very pleased with the level of participation as this sport grows in popularity.

Once again, we hosted our annual Homecoming, which was held Saturday, October 31st, where most of our fall teams played Sutton, our DVC rival. The day was a success, culminating with the traditional Homecoming dance after the athletic contests are completed. We also sent five student athletes to the MIAA Sportsmanship Summit at Gillette Stadium in November. Representing Douglas were Maggie MacDonald, Evin Pingalore, Christina Schotanus, Cameron Wagner and Brenna Fitzpatrick.

Five additional student athletes represented our school in the 2nd annual DVC Sportsmanship Summit held this year at Nipmuc Regional High School. Participants were Sarah Hasemann, Zac Chupka, Lizz Ferguson, Tyler Brisbois and Gabby Gurney.

The Bartlett/Douglas Football team finished with an impressive 7-4 record, with a 5-1 record at home. Wins this year were over Millbury, South, Quabbin, Shepherd Hill, Leicester, Tantasqua and Nipmuc. The season included a five game winning streak after an opening day loss to David Prouty. The team lost to Southbridge High School in the District playoffs to end the season. Junior Kevin Wnukowski was named as a league All-Star and Tyler Brisbois was honored by being named one of the captains this past fall.

Congratulations to them and to all of our teams and participants in all sports throughout 2009. We are the Douglas Tigers!

The 131st annual commencement at Douglas High School was a wonderful culmination of our year. Due to inclement weather, the ceremony took place inside our gymnasium. Of the one hundred and four Douglas High School seniors who graduated, eighty-seven percent are continuing their education. Some colleges to which our students were accepted are Brown University, Savannah College of Art and Design, Holy Cross College, WPI, Northeastern, University of Arizona, Dickinson College, Wheaton College, Quinnipiac University, Providence College, Bryant College, Syracuse University, University of New Hampshire, University of Connecticut, Bentley College, University of Massachusetts-Amherst, and Assumption College. There were 26 students from the senior class who received the John and Abigail Adams scholarship, entitling them to four years of free tuition at Massachusetts colleges and universities based on their MCAS scores that rank in the top 25%. Scholarship aid totaling over $1,000,000 was awarded to this graduating class!

As we conclude the sixth year at Douglas High School, we reflect on our many accomplishments with pride, and look forward to the coming year and continued growth and accomplishment for our students. Our goal remains the same: to provide "a safe, supportive, and challenging learning environment in which students may achieve academic success and personal growth" at Douglas High School. It is an honor and a privilege to work closely and cooperatively with parents and community members as we seek to help all of our students achieve their highest potential.

Respectfully submitted,

Kevin G. Maines
Principal

Nancy E. Bates
Assistant Principal

DOUGLAS HIGH SCHOOL
Class of 2009



From Douglas

Alvarado, Juan A.
Archambault, Eric J. *
Asselin, Kimberley K. *
Badeau, Ashley K.
Ballou, Ian E.
Basal, Julia L.
Belle, Nicole M.
Benedetti, Alayna G.
Bennett, Nicole B.
Bolandrina, Jessica D. *
Bressan, Joshua D.
Bristowe, Nicholas E.
Brusa, Zakary I.
Bulak, Anthony P.
Carey, Rachel M.
Carroll, Matthew P.
Carter, Scott A.
Chase, Derrick J.
Chase, Timothy J.
Chizy, Alex J.
Covitz, Matthew T.
Crimmins, Bryan D.
Croteau, Shelly L.
Daignault, Jonathan
Dallaire, Alan R.
Dawes, Ashley M. *
Deery, Jonathan K.
Denomme, Angela J.
DeWitt, Ryan D.
Dodd, Justin M.
Doeg, Christopher W.
Farrell, Kelcie S.
Fisher, Matthew J.
Fitzpatrick, James M.
Fortier, Brooke E.
Foynes, Elias J.
Gianakis, James N.
Gilbert, Aimee I.
Girard, Ethan J.
Given, Abigail L.
Gonzalez, Matthew R.
Goozey, Jonathan A.
Greene, Matthew R.
Gurney, Tyler D.
Hall, Lindsey B. *
Hessmann, Stephen A.
Hoekstra, Erika M.
Horosz, Patricia J. *
Jeznach, Ashley N. NHS
Jones, Kristine M.
Kelsey, Lauren E.
Kennedy, Andrew S.
Landry, Casey J.
Laporte, Brianna M.
Leuci, Ashley E. *
Lowell, Clifford E. Jr.,
MacPhee, Jade S.
Maguire, Raeann L. *
Malley, Thomas F.
Marchand, Matthew D.
Markey, Stephanni L.
Marot, Kelsey R.
Martin, Mason N.
McDonald, Katie A.
McLaughlin, Travis
Mellen, Ashley L.
Migliacci, Brad M. *
Miller, Shaylah A.
Murphy, Jennifer M.
Murphy, John E.
Nelson, Andrea N.
O'Connor, Chelsey L.
Pastore, Michael T. *
Pellon, Courtney P.
Pierce, Brian A.
Post, Jennifer L.
Poulin, Christopher R.
Prunier, Nicholas J.
Ramos, Kenny O.
Reynolds, Jeremy R.
Richardson, Keri A.
Rizun, Amanda P.
Robitalle, Stephanie L.
Rogers, Cassandra J.
Romeiro, Daniel P.
Rothrock, Natasha L.
Rousseau, Bianca M.
Saucier, Cory D.
Schroeder, Andrew C.
Shenian, Jordan G.
Skowronski, Samuel J.
Soderberg, Sarah C.
Sysopha, Jessica *
Tagseth, Cassie D. *
Welton, Andrew J.
Werme, Theresa J.
White, Jeffrey B.
Wood, Stephanie D.

From Millbury

Vaillancourt, Kelly J.

From Uxbridge

Collins, Thomas J.
Gray, Carresse A.
Modica, Zachary R. *
Shannon, William C

From Webster

Blood, Robert W.

*** National Honor Society**

DOUGLAS INTERMEDIATE ELEMENTARY SCHOOL

Dear Residents of the Town of Douglas:

It is my pleasure to submit the 2008-2009 annual report for the Douglas Intermediate Elementary School.

School opened on September 3, 2008 with an enrollment of 661 students in grades 3 through 7. With this wide grade span we have developed two distinct learning communities within the Intermediate Elementary School; an Elementary learning community which is comprised of grades 3 through 5 and our Middle Level learning community that incorporates grades 6 and 7. Open House was held on September 18th. This very well attended event gives parents, siblings, grandparents and community members the opportunity to visit classrooms, meet the faculty and learn about our wonderful school.

The Douglas Intermediate Elementary School Parent/Teacher Organization again provided an overwhelming amount of support to our staff and students. We worked closely with the PTO to bring in age appropriate programs for each of our learning communities. The PTO also generously supported grade level and classroom activities both financially and by volunteering their time and talents. Their tireless fundraising activities greatly benefit all of our students.

Assessment was the focus of our professional development for the 2009-2009 school year. Teachers met in teams and with consultants to develop more effective ways of assessing students, collecting data from assessments, and using data to improve learning outcomes for students. This valuable work continues today.

The 2008-2009 school year was filled with positive growth for the instrumental program under the direction of Mr. Elliot. Students in grades 4-7 are eligible to participate in the program at the Intermediate Elementary School. At the conclusion of the 2008-09 school year there were over 40 students participating in the program. There are two performing ensembles at this level. Students in grades 4 and 5 perform in the Beginner Band and students in grades 6 and 7 perform in the Middle School Band. Grade 6 and Grade 7 Band classes each meet once per week for 50 minutes. Classes combined after school to form the Middle School Band and prepare for performances. Ability level in this group ranges from one to four years playing experience. The Middle School Band performs in two concerts annually (December and June) and marches in two Memorial Day parades (Douglas and Manchaug). They also performed at the Great East Music Festival in Agawam, MA and earned a medal. The beginner band which meets once per week performed a concert in June.

The choral program also continued to grow and greatly improve during the 2008-2009 school year under the direction of Mr. Rheaume. The 6th and 7th grade chorus had over 140 members. They earned another medal at the Great East Music Festival in 2009. The chorus comprised of students in grades 3 through 5 had over 60 members and rehearsed after school once per week.

The entire fifth grade worked very hard to put on a shadow theater performance of "Westward Expansion" This shadow theater presentation was developed by the fifth grade teachers and students under the direction of Mrs. Myers. Students write historically accurate scripts and create scenery in art class to prepare for this annual event.

All sixth grade students again participated in Geography Day. Under the direction of Miss Towle, sixth grade students studied the country of their choice. They then wrote papers and created displays

showing the many interesting facts they learned. The students set up their displays in the gymnasium where parents, students, teachers and community members were able to visit and see their projects.

The entire fourth grade team worked together to hold a Mexico Day. Many parent volunteers worked with the staff and students to hold an exciting day of activities to help the students celebrate all of their hard work on the Mexico unit. The fourth grade also presented a "States Spectacular" as a culminating activity for their states unit. The very well attended show was an exciting event. Other fun filled learning activities for the fourth grade included a Multiplication Sundae Race and a Holiday Wreath Project.

Third grade classes worked with the Douglas Fire Department in the SAFE Program. Students learned valuable lessons about safety with our Fire Department volunteers. This is certainly a program we will continue in the future.

The Lego Robotics team had another great year. Mrs. Bronzo and Miss Leroux worked with students after school to help them develop their robot design and programming skills. The team then traveled to Blackstone Valley Regional Technical High School to compete against teams from throughout the area. They learned a great deal, had a wonderful time and ranked much higher than the previous year.

Fifth grade math classes participated in the St. Jude's Hospital Math-a-thon. The students raised over $4,900.00 and learned a great deal about Mathematics in the process. We hope to continue to work with St. Jude's in the future.

The student ambassador program sponsored several events and field trips for students. The Middle Level Learning Community went roller skating and the Elementary Learning Community went to see a film. These trips were a reward for students for their hard work and outstanding citizenship. The student ambassadors also sponsored the annual adopt-a-family campaign to assist families in need during the holidays and a variety of other fundraising and community service projects.

Fifth Grade teachers Mrs. Martinsen, Mrs. Manyak, Ms. Leroux, Ms. Bronzo, Miss O'Hearne and school librarian Mrs. Nichols, ran another Independent Research Project this past year. Students and parents signed a contract to assure success and completion of the project. Students were expected to: maintain an 80 or above average in all academic classes, read at least one non-fiction book, use a variety of sources and research materials, implement at least one technology piece into their final presentation, and write a paper on their topic of choice. The research project ran from November to May and students formally presented their findings to the community and staff members of the Intermediate Elementary School.

Mrs. McGrath's, Mrs. McGee's, Mrs. McLaughlin's and Miss Tornblom's students presented a play entitled "Measured for Life" to the students, staff and parents of the Intermediate Elementary School. Their performance was outstanding and we look forward to future performances. Mrs. McGee and Mrs. McGrath's classes also took part in the Barbeque Bash. The Barbeque Bash took place in the spring. Students enjoyed grilled hotdogs and a variety of organized games, soft serve ice cream and karaoke.

Mrs. Usher, Mrs. Cristian and their sixth and seventh grade science students continued the Planet Protectors Club. The Planet Protectors collect recycling with the help of Mrs. McGrath and Mrs. McGee's students on a weekly basis. Paper is placed in the paper recycling dumpster and is collected by the Atibiti Company on a regular basis.

Mr. Bolio's seventh grade math classes put on another fun-filled March Madness program. This program which celebrates academic achievement brought the entire school together for an exciting afternoon. We are all looking forward to next March already.

As we reflect on our successes and the many outstanding achievements of our students and staff we look ahead to future opportunities to continue to develop into the best school possible for the children of Douglas. We greatly appreciate the continued support we receive from parents and residents of Douglas and look forward to further developing a strong partnership with the community.

Respectfully submitted,
Damain J Sugrue
Principal



DOUGLAS ELEMENTARY SCHOOL

Dear Residents of the Town of Douglas;

It is my pleasure to submit the 2009-2010 annual town report for the Douglas Elementary School.

Douglas Elementary School opened its doors on September 1st of this year to welcome 411 energetic and enthusiastic students and 56 staff members. There were seven sections of full-day kindergarten, seven sections of first grade, and six sections of second grade. In addition to returning staff we welcomed a new adjustment counselor and new building principal. Open House at the Elementary School was held on September 17th of this year. This popular evening allowed students and siblings, parents and grandparents, to visit new classrooms, meet faculty, and learn about our wonderful school.

Students and staff continue to benefit from the use of Harcourt *Storytown* for reading and Harcourt Math for the mathematics. These two programs continue to provide consistency, structure and wonderful learning opportunities for all of our students. Professional development opportunities have allowed us to continue to fine tune our execution of these excellent programs. Additionally, we have recently completed plans to implement a new science curriculum in all grades at the elementary building in order to provide a solid foundation in science for our youngest learners.

Staff at the elementary school have continued our Read At Home ***(R.A.H)*** program. This year the students have adopted a R.A.H. mascot, "Sparky" the Dragon! As students read books at home they earn "scales" for Sparky, which are added at the end of each month. "Sparky" is currently 32 feet long, and growing fast!

As part of the school-wide enrichment program, Ms. Erin Canha established a second grade chorus. In December, the chorus, under Ms. Cahna's direction, performed the musical "This Old Gingerbread House" for parents and friends. The event was a great success, and the entire school community is looking forward to the next chorus production.

In December of this year, our school was once again involved in the annual "The Spirit of the Holidays" wreath decorating contest. This project, sponsored in conjunction with "Alternatives", a local agency serving seniors with disabilities, allowed each of our classrooms to decorate two wreaths for local businesses. Supported by our generous PTO, which purchased two wreaths for each classroom, and contributions of decorations from parents, themed wreathes were placed in 40 local businesses. As successful as ever, the wreath program has been a wonderful way for students and staff at the elementary school to interact with the wider community. We look forward to continuing this program for many years into the future.

Over the past year, Douglas Elementary School has continued to enjoy the support of an outstanding Parent-Teacher Organization. In addition to assisting classroom staff with needed "extras", the PTO has continued a wide variety of activities that support our mission here. It is through the PTO that

we are able to offer in-school enrichment activities during the year, bringing outside presentations in for our children. Annual field trips also rely on PTO generosity. The PTO supports the elementary school community beyond the school day, as well, from the Halloween parade in October to Math Madness in March. Finally, through the kindness of the PTO, staff at the elementary school get a monthly smile in the form of a "Staff Appreciation" drop - a little surprise left for each member of the staff each month.

Students and staff at the elementary school were involved in a variety of successful community service programs throughout the past year. Among these are events like the November Food Drive and the December "Snowflake" project, which support area families in need. The second grade continued its tradition of planting bulbs this fall - a testament to our faith in spring!

I would like to take this opportunity to thank the community, staff, and students of Douglas Elementary School for their warm welcome to the Douglas Public Schools! As a newcomer, it is easy to see all the hard work and dedication which make Douglas such a fine place to live and learn!

Respectfully submitted,
John F. Campbell
Principal – Douglas Elementary School

STUDENT SUPPORT SERVICES DEPARTMENT

The Department of Student Support Services, with the support of the Administration and School Committee, provides comprehensive services designed to meet the needs of eligible students from 3 to 22 years of age. Program offerings for students with disabilities include: integrated preschool, substantially separate services for students with severe disabilities at all levels, inclusion and learning center services for students with mild to moderate disabilities, speech/language, physical, occupational, vision and music therapies, adaptive physical education and vocational services. In addition, system wide services include: nursing, counseling and psychological services, guidance, services for English language learners, 504 Plan accommodations, and outreach to students who are homeless.

During the past school year, many community activities were accomplished with the dedication and ingenuity of the preschool teachers and their assistants at the Early Childhood Center. An Art Show entitled "Lights, Camera, Read" was held in the spring along with the Scholastic Book Fair. Students participated in making self-portraits with the basic theme of Hollywood or being a star. The teachers organized a "Coin Drive" in order to collect funds to purchase gift cards to local supermarkets for families housed by New Hope. Mrs. Flayhan's class learned the value of giving during Thanksgiving by making pumpkin breads and donating them to St. Dennis Church for distribution to the needy. The students participated in our annual "Scarecrow Project" during the fall. Each class constructed scarecrows depicting different people such as a policeman, gardener, mail carrier, nurse, artist, ballerina, a race car driver, and a motorcycle rider. The scarecrows were then displayed at the library. Community members were asked to vote for their favorite scarecrow. This activity was turned into a fundraiser in conjunction with the Elementary and ECC PTO, to raise funds for one of our staff members. The outpouring of support for this staff member was overwhelming and we would like to thank all community members who gave to this great cause. The ECC participated in the "Community Cares Closet" with parents donating gently used or new winter jackets, hats, boots, mittens, and other clothing items for those families in need. During the Christmas holiday season a "Snowflake Drive" was held to collect gifts for needy families. Parents chose a snowflake and bought a gift corresponding to the need on the snowflake. Gifts were then brought wrapped to the

elementary school and they were distributed by staff members. It was a year of excitement, giving, and most of all learning, for our students at the preschool.

Students identified as eligible for special education services continue to receive services in the District. Learning Centers housed at the high school, intermediate elementary, and elementary buildings continue to provide direct instruction utilizing evidence based approaches. LEAP continues to be an integral part of the program at the Early Childhood Center and has been implemented in both preschool classrooms. Students in the district with disabilities are being appropriately served, improving educational outcomes.

We were fortunate to have one of our parents bring to our attention the A.P.P.L.E. Institute which was a three day conference offered by the Federation for Children with Special Needs. The topic was "Advancing Parent Professional Leadership in Education: Parent Advisory Council Leadership Institute".
Three parents of children in the district attended the institute all three days; two administrators attended one day each and one staff member attended the last day. The outcome of this institute was to develop a Team Action Plan for the Douglas Public Schools. Once the institute was completed and all information was collected, we received our own personal Action Plan that included a Vision, Current Realities, Possible Actions, Prioritizing and Following Through, and Back Home: Implementation. The institute provided much needed information for the continuation of the DPAC in its role to enhance the knowledge and skills of parents and professionals, promote an understanding of the issues impacting special education, encourage the support of diversity with the educational system, inform the Douglas School community relative to pertinent state and federal laws, and provide support to the schools in the implementation of new initiatives.

The Douglas Parent Advisory Council (DPAC) is a group of active and dedicated parent volunteers who offer support to parents of any child who attends the Douglas Public Schools. They supported the Intermediate Elementary School teachers and students who participated in the school production of "Measured for Life " last spring. The play was such a success that the students are once again excited about another performance. DPAC also participated in the Douglas Public Schools "School Days Special Olympics" last June and we look forward to their continued support for the games which will be held once again in May, 2010.

We look forward to our continued partnership with the community and would like to thank you all for the support in assisting us to actualize our goals and objectives as we seek to minimize the impact of students' disabilities, move students toward independence, and maximize their opportunities to fully participate in society.

Respectfully submitted by
Shellie J. Wilson, M.Ed.
Director of Student Support Services



BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT

Life-long Educational Journey Strengthened via Valley Tech

Success begins with knowledge and skill. At Valley Tech, the opportunity for students to refine both knowledge and skill is central to our mission and defines our purpose.

As high school students face the challenges of entering a complex global workforce environment, they must learn and understand complex academic concepts and develop sophisticated life and career skills. Our ever-changing and technologically advanced world requires talented and dedicated employees who are equipped to problem-solve and communicate effectively and to continually learn on the job.

A recognized leader in educational innovation, the Blackstone Valley Vocational Regional School District, generously supported by its citizenry, prepares students for success in career and college or other advanced training. Creating more motivated and high achieving students, career technical education has garnered tremendous attention recently - especially as practiced at Valley Tech - because the vocational education system links academic learning with practical, real world applications and promotes a life-long learning approach that is so vital for success in the 21st century.

By embracing change rather than clinging to the past, your vocational technical system constantly seeks curricular and facilities improvement to provide expanded learning opportunities. Implementing 21st century skills training, a rigorous academic curriculum, and vibrant extracurricular activities is the formula that has proven to lead to success.

Valley Tech students, staff and administrators had many noteworthy accomplishments during Fiscal Year 2009 (July 1, 2008 - June 30, 2009). The following pages highlight the progress and samples of achievements earned during that period.

Mission

To provide, in a safe learning environment, integrated academic and vocational technical skills, empowering each student to achieve world-class educational excellence, diverse career opportunities, and individual success in an ever-changing global society.

District

Blackstone Valley Regional Vocational Technical High School, based in Upton, proudly serves its member towns of Bellingham, Blackstone, Douglas, Grafton, Hopedale, Mendon, Milford, Millbury, Millville, Northbridge, Sutton, Upton, and Uxbridge.

Valley Tech offers employees and students equal opportunities without regard to race, color, gender, sexual orientation, religion, national origin, nature or status of residence, or disability.

A Letter From the Superintendent-Director

For more than 15 years, it has been my pleasure to serve as the superintendent-director of your vocational technical system. During that time, we have experienced tremendous growth, not only within our Upton-based facility, but in our approach to educating students. The overall success of our staff and students most assuredly reflects the type of delivery you expect.

The yearly commitment you make to our students and their education is met with great appreciation and a burning desire to exceed your expectations. As the year culminated with a celebration of the impressive and lengthy career of retiring principal Richard Brennan and our system welcomed a new administration under incoming principal Christopher Cummings, we remain tireless in our efforts to use your financial and contributory support to prepare a growing student population for the challenges they will face in the 21st century workforce.

In addition to my responsibilities as superintendent-director of Valley Tech, it is also an honor to represent vocational technical education and this District in multiple regional, state, and national capacities. As education reform draws greater attention, career technical systems like Valley Tech are in the spotlight for the return on investment stakeholders expect.

Last spring, Valley Tech and its students were prominently featured by WBUR, the Boston radio affiliate of National Public Radio. The station's three-month long series, *Project Dropout*, focused on

the methods and approaches school systems use to lower student dropout rates. Valley Tech, with one of the lowest dropout rates in the Commonwealth of Massachusetts, provided national listeners with examples of how to engage students as they work toward their diplomas. The radio program was just one example of how the mainstream and local media monitor and report on Valley Tech.

During the past year, we continued to increase our overall student enrollment responding to the need for quality vocational technical education in the Blackstone Valley. We also aggressively pursued additional non-taxpayer revenues to enhance student learning opportunities. During these challenging economic times, we continue to seek alternative ways to reduce and complement member town assessments.

We hope that you take pride in the numerous achievements of our students and staff. Thank you for your interest in our 2009 Annual Report and best regards,

Dr. Michael F. Fitzpatrick
Superintendent-Director

Valley Tech Builds Upon a Foundation of Success

Not content with accolades earned in recent years for dramatic improvements to our campus, Valley Tech embraces change and continues to build upon a solid foundation of success. Seeking to maximize space usage and upgrade learning areas, crews worked vigorously throughout the summer of 2008 to refine and enhance an already modern facility.

Though the building underwent a $36 million expansion and renovation project from 2003-2006, increasing demand in certain trade areas and workforce environment changes in others influenced the need for refinements to Valley Tech's approach. In addition to the preventative maintenance on safety systems and the annual scheduled upkeep of the entire campus, alterations in several of the vocational technical learning areas were accomplished for the 2008-09 school year.

Utilizing in-house talent and available funding, Valley Tech relocated and expanded its Plumbing department, built new training walls and stalls for Electrical, and relocated and enhanced the Painting and Design Technologies program. As the changing global workplace generates new workforce preparation demands, we remain committed to affording students the best possible learning environment and will continue to modify and enhance instructional space to adapt to constantly evolving expectations.

In line with this goal to respond effectively to workforce demands, and reacting to well documented needs of the health care industry, Valley Tech worked diligently and cooperatively with state officials toward the establishment of a post-secondary Licensed Practical Nurse program. After conducting a site survey following several months of preparation by Valley Tech staff, the Board of Registration in Nursing of the Massachusetts Department of Public Health determined the vocational technical system had the ability to establish the program, and granted approval for a September 2009 opening.

Valley Tech received initial grant funding through the state for implementation of the program. State Representatives John Fernandes (D-Milford), Jennifer Callahan (D-Sutton), George Peterson (R-Grafton) and State Senator Richard Moore (D-Uxbridge) assisted Valley Tech in its efforts to launch what promises to be a highly successful and much-needed training program.

A Model of Academic and Technical Excellence

The Massachusetts vocational technical education model has received significant attention in recent years as education researchers and state policy makers note that the achievement gap between vocational and comprehensive high schools has closed by 27 percent in the past six years. In an October 2008 publication on vocational-technical education in Massachusetts by the Pioneer Institute for Public Policy Research, Valley Tech was cited for increased academic excellence, extensive

programs for advancing the academic levels of students, a negligible drop-out rate, and for harnessing student expertise to extract the most value from its recent expansion/renovation project. The widely circulated white paper, which touted Massachusetts vocational-technical schools as examples of the most successful models of high school design, called Valley Tech a pillar of excellent academic-vocational integration and described how our faculty works cohesively to merge academics and vocational training by emphasizing reading, writing, and math skills across the academic and vocational curricula.

Your career and technical system was also featured in a seminar hosted by the Illinois Business Roundtable on "Taking High School Reform to Scale in Illinois" during which the superintendent-director served as an invited panelist and provided insight into the successful Valley Tech approach. That approach has also been credited with influencing the direction of a new career and technical facility in Providence, Rhode Island, and will substantially impact a 2009 accreditation review of an international school in Kuwait.

Valley Tech was considered for a national, longitudinal research project by the Office of Vocational and Adult Education of the U.S. Department of Education. Two researchers from Washington, D.C., applauded the work being done by our staff in enabling students to achieve life-long learning. The Cadmus Group, Inc., an energy efficiency consulting firm with six major offices across the country including Watertown, Mass., has done a long-term study of Valley Tech as a "Green School." Technicians and researchers visited the school several times to gather information and data for its study.

By constantly evaluating and revising our curriculum, we seek to increase academic rigor and provide more sophisticated training to give our students an advantage in the workplace. Expectations for our students are high, which is stressed to them from their first day as freshmen. Students respond as evidenced by our dropout rate, which is one of the lowest in the state. As reported on National Public Radio, the Massachusetts Department of Elementary and Secondary Education figures showed Valley Tech with just a 0.9 percent dropout rate for 2008. That compares to the state average of 9.9 percent.

For the Class of 2008, Valley Tech tied for the seventh highest graduation rate among district high schools in the Commonwealth of Massachusetts. Valley Tech's four-year graduation rate was 97.2 percent, trailing only Dover-Sherborn (99.3), Wayland (98.7), Longmeadow (98.5), Manchester Essex Regional (97.6), Hadley (97.6) and Weston (97.3). Lenox's rate was also at 97.2. Additionally, while many Massachusetts school systems experienced increased absenteeism due to the new flu strain, the district's daily student attendance rate held steady at an impressive 96 percent.

In applauding the students' desire and focus, Dr. Fitzpatrick said: "To borrow Walt Whitman's words, we challenge our students to finish what they start and invite each 'voyager to sail forth to seek and to find.' "

While education reformers nation-wide are considering the possibility of longer school days and years, Valley Tech continues to operate with a longer school year, a practice begun in 1997. Students attend school for 193 days and staff work for 195. We believe our success is directly attributable to effective utilization of this increased learning time.

Students Showcase Their Talent

The accomplishments of Valley Tech students reflect the commitment to learning that transpires on a daily basis:

- The Class of 2009 became the sixth straight to have 100 percent of its membership reach competency determination on the state-mandated Massachusetts Comprehensive Assessment System (MCAS) tests.

- The Class of 2010 continued an eight-year improvement trend with an impressive 78 percent registering Advanced or Proficient on the MCAS math exam and 79 percent recording those levels on the English language arts portion. Proportionally, those in the Needs Improvement or Failing category continued to decline. Some 99.6% passed the ELA exam, 96.7 passed the Math, and 96.2 passed the new Science/Technology Engineering tests on the first administration. The scores by Valley Tech students also translate to an increase in the system's Composite Performance Index which is used to determine Adequate Yearly Progress. Systems must show AYP improvements under federal legislation.

Test Date	Class Year of Graduation	MATH Advanced or Proficient	MATH Needs Improvement or Failing	ENGLISH Advanced or Proficient	ENGLISH Needs Improvement or Failing
Spring 2008	2010	78%	22%	79%	21%
Spring 2007	2009	74%	26%	73%	27%
Spring 2006	2008	70%	30%	66%	34%
Spring 2005	2007	62%	38%	55%	45%
Spring 2004	2006	55%	45%	58%	42%
Spring 2003	2005	36%	64%	42%	58%
Spring 2002	2004	34%	66%	34%	66%
Spring 2001	2003	34%	66%	29%	71%

- For the fifth straight year, a greater number of seniors qualified for the John and Abigail Adams Scholarship awarded by the Commonwealth of Massachusetts. With 70 members of the Class of 2009 qualifying for the scholarship, it marked the second straight class to hit the threshold of the top 25 percent of the students in the district. The scholarships, based on a student's MCAS scores as a sophomore, provide free tuition at the state's two- and four-year colleges or the University of Massachusetts.

- With ever increasing numbers of students opting to continue their education at the post-secondary level, the total dollar value of scholarships awarded to Valley Tech seniors continues to increase. The Class of 2009 received no less than 180 awards, with a real value of greater than $295,000.

- Another sellout crowd attended the 15th Annual Superintendent's Dinner, a seven-course gourmet meal planned and prepared by the Culinary Arts students, staff and alumni. The annual extravaganza provides funds for various student initiatives. The dinner is a major undertaking with major contributions from several vocational technical programs including Painting and Design Technologies, Carpentry, Electronics, Graphics Communications and HVAC/R.

Secretary Reville, Community Groups, SkillsUSA on Campus

Secretary of Education Paul Reville took time from a full schedule of appearances to visit Valley Tech and address students on the pending reforms of education in the Commonwealth. A longtime supporter of public education, Secretary Reville chose Valley Tech as a place to deliver an overall view of the future of education.

"This is a special place," Secretary Reville said of Valley Tech. "This is an innovative, exceptional and exciting school, and it's an honor to be able to talk with students here. With the talented leadership at this school, you have the ability to seize a wonderful learning opportunity."

Secretary Reville said that the initiatives in place at vocational technical schools like Valley Tech should be considered for implementation in other systems as part of the overall vision that the Readiness Schools Plan seeks to provide.

Valley Tech continued to serve as a valuable community resource as the campus was the host site for numerous area events, notably including the Upton Woman's Club Annual Fall Fair, the Milford Area Chamber of Commerce Business Expo, a Blackstone River Valley National Heritage Corridor Commission meeting, and the Upton Men's Club Fourth of July fireworks festival. The district was awarded a Corridor Star Award for its contributions to the National Heritage Corridor.

SkillsUSA Massachusetts is New England's largest educational organization, providing opportunities for students to develop leadership and teamwork skills through education, training, service and competition. Valley Tech was recruited, for the third straight year, to host the annual state championships for more than 640 students competing in some 30 vocational technical trade and employment contests. The students vied for places in the national championships.

We were pleased to again partner with Milton-CAT of Milford and the Upton Highway Department for two contests. The Milton-CAT facility has proven ideal for Diesel Equipment Technology participants to undergo technical written and practical tests. The Upton Highway Department hosted the Brick Masonry competition.

In partnership with a vast number of businesses and industries, the SkillsUSA championships and conference have evolved into a multi-million dollar event with major non-tax support and donations.

Taking the Challenge to a National Level

At the prestigious national SkillsUSA championships in Kansas City, Missouri, more than 5,000 students competed in 91 trade and technical fields. Valley Tech represented Massachusetts with thirteen students competing in eight contests and recorded podium finishes for the sixth time in seven years.

Valley Tech won four gold medals – one individual plus a three-person team. Katelyn Christiansen of Uxbridge won a gold medal in Dental Assisting, while the Community Service Team of Lindsay Melanson (Milford), Nicole Onanian (Uxbridge) and Jacob Elliott (Uxbridge) captured the top prize for their Community Service Team project and presentation. The Valley Tech Entrepreneurship Team of Brooke Bibeault (Uxbridge), Robert Caouette (Blackstone), Amanda Small (Uxbridge) and Courtney Soter (Sutton) secured bronze medals. At the state championships, additional students won gold medals and earned national qualifying berths: Scott LeBlanc (Grafton) in Automotive Refinishing Technology; Jason Lewis (Mendon), Diesel Equipment Technology; Anna O'Donnell (Douglas), Food and Beverage Service; Rebecca Tober (Millville), Office Computer Applications; and Maria Cassidy (Uxbridge), Related Technical Math. Scott LeBlanc finished fifth in the nation as a sophomore.

Valley Tech Teams in Winner's Circle

The Valley Tech Team 61 Shifters displayed their creative thinking and engineering talents by capturing first place at the U.S. FIRST Robotics Boston Regional Competition. The Shifters were nearly perfect (8-1) en route to their first-place showing at the popular competition featuring teams comprised of secondary and post-secondary students. The Shifters went on to compete successfully in the Connecticut Regional, and finished in the top-20 at the national championships in Atlanta. Valley Tech received major support from EMC of Hopkinton and Foster-Miller of Waltham for its competitions.

The robot Valley Tech uses to compete is annually constructed as an integrated project across several vocational technical programs. Drafting students design and engineer the parts, while the Manufacturing Technologies students manufacture them. Carpentry students assist with the base and design prototypes. Electronics helps with the wiring and Auto Body paints various parts. Information Technology assists with programming issues and Graphic Communications designs and prints team T-shirts.

With a greater global emphasis on science and technology, what better way for middle school aged students to learn than through the intensity and fun of hands-on contests? That was the case for hundreds of students at the ninth annual FIRST LEGO League Competition at Valley Tech.

A full field of 64 teams competed in the FIRST qualifying event, during which students, aged 9-14, from across the Northeast had their science, technology, and robotics knowledge and skill tested to the limits. The full day of matches was highlighted by the Sharon A team defeating the Dover Rovers in the final.

On the fields, courts, fairways, and rinks, Valley Tech athletic teams are a force in the Colonial Athletic League. Once a rare event, postseason appearances by the Beavers are becoming routine. Overall, Valley Tech teams continue to combine to win nearly 70 percent of their regular season contests, an accomplishment which has earned the school the *Boston Globe* Markham Award for two consecutive years. This award is presented each year to the vocational technical school with the highest athletic win percentage in the state. Participation of students climbs each season and on any given afternoon the campus is abuzz with interscholastic activity. As the system seeks to expand athletic opportunities with limited financial resources, student-athletes are asked to support their teams through a myriad of fund-raising activities.

The following students from Douglas, listed alphabetically, were members of the **Class of 2009** who graduated in June (National Honor Society members are indicated by NHS): Sean R. Ebbeling, Culinary Arts; Sauvanna M. Guenette, Automotive Technology; Jared M. Hughes, Carpentry; Justin J. Hughes, Carpentry; James M. Kilelee, Carpentry; Jacob B. LaFlamme, Manufacturing Technologies; Shannon C. Lyons, Graphic Communications; Andrew D. McGrath, Information Technology; Kristin L. McGrath, Painting and Design Technologies; Kaytlyn G. McLaughlin, Culinary Arts; Anthony M. Mikhael, Carpentry; Kassandra L. Morgan, Business Technology; Jonathan C. Morreale, Auto Body; Justin T. Pellegrini, Plumbing; Hannah B. Quintal, Health Services; Shawn K. Root, Manufacturing Technologies; Richard A. St. Pierre, Drafting.

Numbers Reflect Success

In an atmosphere of 21st Century rigor, the success of our student body is measured by 100% competency determination, high career placement rates, and solid college matriculation rates for our graduates. This in turn justifies our stakeholders' confidence that Valley Tech is succeeding in its mission to prepare the students of Blackstone Valley with a world class education.

Mindful of the uncertain economic climate, Valley Tech held its FY09 total member town assessment increase to 3.93 percent. The District's FY09 total operating budget was $18,094,750. Chapter 70 Aid contributed $6,462,753 and Minimum Contributions from the 13 member towns totaled $7,306,124.

In the operating budget outside state-mandated net school spending areas, the District budgeted $273,452 for transportation costs, $154,600 for acquisition of fixed assets and $691,760 for retiree medical coverage. In addition to their state-required Minimum Contributions, the member towns unanimously supported the school's operating budget with shared assessments for operations, student transportation, asset acquisition, and retiree medical costs. This investment provided the fiscal support to respond to the diverse learning needs of a student population that grew by five percent over FY08 and again in FY09 and FY10.

In response to weakening economic forecasts and lower than expected tax collections, the Commonwealth was forced to reduce the District's Chapter 70 allocation by $759,526; however, those funds were completely restored with funding from ARRA (American Recovery & Reinvestment Act), also known as stimulus funds. Given the ongoing fiscal constraints and the likelihood of a continued economic slump, the District continues to search out greater efficiencies in its staffing patterns, supply purchases, technology upgrades, and contractual service requirements. Bolstered by prudent budget management practices, the District utilized an unreserved fund balance of $285,000 to offset the towns' actual assessments. Additionally, the District secured funds to purchase vocational equipment and other fixed assets through private donations of $8,300.

Throughout the 2008-09 school year, officials reduced expenditures in order to develop an FY10 budget proposal which reflected an overall increase of just 1.99 percent, despite a 5.6% increase in students. The FY10 budget was closely scrutinized by some 120 finance committee members across the district and unanimously approved by all district member towns.

BUDGETED REVENUES	Original	Adjusted	Actual
Member Town Assessments:			
Minimum Contribution	7,306,124	7,306,124	7,306,124
Transportation (Over State Aid)	273,452	273,452	273,452
Capital Equipment	154,600	154,600	154,600
Retiree Medical	691,760	691,760	691,760
Additional Contribution	594,329	594,329	594,329
Debt Service	683,857	683,857	683,857
Total Member Assessments	9,704,122	9,704,122	9,704,122
State Aid:			
Chapter 70 - Regional Aid	7,222,279	7,222,279	6,462,753
Transportation Reimbursement	749,686	749,686	783,849
Total State Aid	7,971,965	7,971,965	7,246,602
Other Revenue Sources:			
Miscellaneous Income	168,663	168,663	181,338
Unreserved Fund Balance	250,000	250,000	250,000
Total Other Revenues	418,663	418,663	431,338
GRAND TOTALS	18,094,750	18,094,750	17,382,062

Retirement Brings Leadership Change

Following a highly successful 35-year career at Valley Tech as a teacher, coach, and administrator, Assistant Superintendent-Director/Principal Richard Brennan retired from his leadership position at the end of the 2008-2009 school year.

Prior to his tenure as principal from 2001-2009, Mr. Brennan served as a math and science teacher from 1974-95, including several years as the Team Leader of the Math department. He was awarded Teacher of the Year in 1986. He then moved into the role of Assistant Principal/Dean of Students for six years (1995-2001) before being named principal. Mr. Brennan's other roles at Valley Tech included President of the Teachers' Association and various coaching positions, including 20 years as head coach of the track and field team, and 16 years as cross country coach.

Christopher Cummings, a Bellingham resident and former Assistant Principal at Ashland High School, was named to replace Mr. Brennan. Mr. Cummings previously served as a vice principal at St. Raphael Academy in Pawtucket, RI, and St. Mary's Junior-Senior High School in Lynn. He also taught at one of Valley Tech's sister vocational schools, Tri-County Regional in Franklin, for five years.

In the spring of 2009, the Valley Tech Family was saddened by the death of beloved staff member Ed Waters. Mr. Waters was an accomplished golfer and coach of the Valley Tech golf team that won numerous championships. He also coached basketball and was the roaring "Voice of the Beavers" at all of the Valley Tech football games. The school community gathered to remember him in an uplifting memorial service held in the Competition Center and a scholarship fund has been established in his memory.

Researching and Earning Alternative Funding Awards

Throughout Dr. Fitzpatrick's tenure, Valley Tech has aggressively pursued alternative sources of funding through public and private grants or donations, competitive monetary awards, and available rebates. These dollars support greater learning, programs, and services for students, and also assist in reducing member town assessments. Grants and supplemental funding secured during this year include:

GRANT/FUNDING TITLE	AMOUNT
Academic Support Services	$ 21,100
Blissful Meadows Company Open	4,000
BV Chamber - Manufacturing & Technology Education	4,400
BV Chamber – Project S.M.I.L.E	500
EMC – Robotics Sponsorship	10,000
Foster-Miller – Robotics Sponsorship	20,000
Hopedale Foundation	4,762
Laboratory Robotics Interest Group	2,000
Milford Federal Savings & Loan Association	3,500
Milford Regional/DPH School Based Health Center Funding	25,000
New England Dairy Council	2,256
Perkins Occupational Ed./Vocational Skills	149,599
SPED Entitlement	253,278
SPED Program Improvement	3,344
Title I	89,596
Title IIA - Educator Quality	25,282
Title IID - Technology	1,196
Title IV - Safe & Drug Free	3,347
Valley Tech Ed. Foundation Mini-Grants: Project S.M.I.L.E. Aviation Club	2,000
TOTAL GRANTS/AWARDS:	**$625,160**
ARRA Federal Stimulus Funding	$759,526
TOTAL SUPPLEMENTAL FUNDING:	**$1,384,686**

The system also positioned itself to be eligible for potential additional ARRA funding by submitting applications for 'shovel-ready' projects aligned with federal goals to increase environmental awareness and reduce dependence on foreign oil. We look forward to the possibility of establishing a Central Massachusetts Renewable Energy Training Center should federal start-up funds be made available for this proposed new post-secondary partnership with area community colleges and workforce training organizations.

School Committee Provides Guidance

Thirteen devoted individuals, whose expertise is invaluable to overseeing the operations of the District, comprise our School Committee. Elected to four-year terms, members allot endless hours toward defining and improving the District. Their experience base from an array of industry occupations is beneficial to the betterment of Valley Tech.

Michael D. Peterson, Mendon
Chairman
Gerald M. Finn, Millville
Vice Chairman
Daniel L. Baker, Uxbridge
Secretary
Paul M. Yanovitch, Hopedale
Assistant Treasurer

Joseph M. Hall, Bellingham
William J. Pontes, Blackstone
John C. Lavin, III, Douglas
Anthony M. Yitts, Grafton
Arthur E. Morin, Jr., Milford
Chester P. Hanratty, Jr., Millbury
Jeff T. Koopman, Northbridge
Mitchell A. Intinarelli, Sutton
Kenneth M. Pedersen, Jr., Upton

Dr. Michael F. Fitzpatrick
Superintendent-Director

Barbara Auger
District Treasurer

Blackstone Valley Vocational Regional School District
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Upton, MA 01568-1499
(508) 529-7758
(800) 529-7758
www.valleytech.k12.ma.us

SCHOOL BUILDING COMMITTEE

The School Building Committee was formed by the Board of Selectmen in May, 2008. This followed the Massachusetts School Building Authority (MSBA) approving a conceptual plan renovating and expanding the existing Intermediate Elementary School. Town Meeting also approved the funding the first phase of the project, the feasibility study.

Two major issues face the use of the Intermediate Elementary School. The building is 23 years old thus requires significant maintenance appropriate for a building of that age. The town's student population continues to grow, requiring additional classroom space.

The MSBA is a new agency, with significant differences compared to the previous agency under which the new High School was built. Included within these new rules are requirements to include certain expertise within the Committee. As such, several town employees are formally included as members. The Superintendent of Schools, as a resident of Douglas, is a voting member; other employee members are non-voting.

Our primary goal for 2009 was to engage the services of a firm for Project Management. We issued a Request for Services in mid-2009. We interviewed several candidates. Due to several concerns, the Committee decided the best long-term decision was to revise the scope of work and re-advertise. This decision was supported by the MSBA. We received thirteen submittals for consideration by companies interested in providing project management services. The higher quality of candidates supported our scope revision decision. We ranked all thirteen and chose the top five for interviews, which took place in December.

Following the interviews we formally chose Heery International to provide project management services. The selection was made official by the MBSA in January, 2010. Mark Lydon of Heery is our Project Manager, with several other Heery employees in supporting roles.

Looking forward to 2010, we will advertise for a project architect. Once an architect has been hired, we will begin the feasibility phase of the project. By the end of 2010 we hope to have completed feasibility and immediately move to the next phase, schematic design. This will provide the data

necessary to support a request to fund full design and construction. Our current draft schedule calls for completion of construction in mid-2014. We are still very early in the project, so this may change due to many factors including feasibility study findings, educational requirements, MSBA decisions, and issues relating to the economy.

Respectfully submitted,
Mitch Cohen, Chair, School Building Committee

Voting members: Paula Brouillette (Vice-Chair), Leslie Breault (Secretary)
Nancy Lane (Superintendent of Schools), Sarah McConnell, Shirley Mosczynski

Non-Voting members: William Cundiff (Town Engineer), Michael Guzinski (Executive Administrator), Dean Iacobucci (School Business Manager), and Damian Sugrue (Intermediate Elementary School Principal)


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PUBLIC SERVICE

SIMON FAIRFIELD PUBLIC LIBRARY

Library Hours:	
Monday	10-5
Tuesday	11-8
Wednesday	10-5
Thursday	11-8
Friday	Closed
Saturday	9-1
Sunday	Closed



Staff	
Library Director	Ann D. Carlsson
Children's Librarian	Debbie Soderman
Circulation Librarian	Josh Tetreau
Library Assistant	Brenda Roy
	Gail Bowen
	Kathryn Roy
Library Pages	Brian McGauley
	Michele Broderick
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(*Denotes Life Member)

Honorary Life Members
Margaret S. Carrick
William Baron
Jack Sughrue
William Wallis Jr.
David R. Manning
Sue S. Cave
Lilian Cencak
Lena R. Quinn



Circulation Statistics	2008	2009
Adult Fiction	5581	6525
Juvenile Fiction	2468	3117
Juvenile Non-Fiction	2628	2476
Adult Non-Fiction	2399	2644
Reference	12	51
Juvenile Picture Book	7330	7786
YA Fiction	784	1124
YA Non-Fiction	104	145
Magazine	2035	2409
Biography	53	73
CD	1351	1500
Internet	1215	1189
Passes	72	108
VHS	375	154
Book on Tape	162	89
DVD	11117	13662
Book on CD	863	1073
Playaway	64	45
Graphic Novel	22	213
TOTAL	**38,636**	**44,384**

The past year has been challenging and rewarding at the library. The library sustained a budget cut as a result of the dire fiscal constraints throughout the state. Despite this, we worked hard to maintain current hours open and levels of service. The goal is to remained certified, keeping our membership in CWMARS intact through which we share resources with other public and academic

libraries throughout the state. Our circulation and patronage continue to increase and our programming has expanded to meet community needs.

Children's programming continues to grow. Story times were held in the Fall, Winter, Spring and Summer for ages 15 months through 7. We hold 5 programs a week and these generally run for 6 to 8 weeks at a time. The library conducts a Summer Reading Program. Last summer, we had 173 participants. We want to acknowledge and thank the following local businesses and community members that donated to the success of the program with prizes for participants: Harry's Famous Pizza; Jumbo Donuts; Gregory's Restaurant and Pizzeria; Tina and Debra Soderman; The Little Coffee Bean; Douglas House of Pizza; The Picket Fence; Sandy Stopyra; The Big E; Wachusett Mountain Kidsfest. In addition to story times, there are 2 book clubs for children: The Young Readers Club for Grades 5-7 meets the 2nd Thursday of every month. The Book Bunch for grades 2-4 meets the fourth Thursday of every month. New members are always welcome. We host gaming nights for Young Adults on Thursdays at 6:00 when teens can play Wii at the library.

There are also special storytelling and music programs throughout the year, funded by generous gifts from Unibank for Savings, Beginning Years Family Network and Target. This past year, we had: Sparky's Puppets; Jenniemack Music; Tina Stone; Davis Bates; Cheryl Melody; Jungle Encounters; and Go for the Stars:Robo the Robot.

For adults, there is a book club that meets the 2nd Tuesday of every month at 6:30pm. New members are always welcome. The library continues to offer multi-generational programs that are appropriate for all ages. This past year, we hosted: Eyes on Owls; Wolf Talk; Pastel Painting; and Wok Cooking with Norma Chang. "Internet for Beginners" is conducted at the Senior Center on Thursdays at 11:30am. We offered free or discount passes to: Tower Hill Botanical Gardens; Higgins Armory; Roger William's Zoo; Southwick's Zoo; Providence Children's Museum and Mystic Aquarium. We have 2 lap-tops available for in-house use with free wireless Internet available throughout the library.

This past year, we received memorial donations which are being targeted for specific collections. We feel honored to be the recipient of these gifts and take great care that the books we select are deserving of the book plates denoting the family's loved one. The bequeathment we received from Lena R. Quinn is being used to purchase large print mysteries, her favorite genre. The annual donation from Mr. Michael Mone in memory of his parents Edward P. and June Mone continues to be used for American Historical Books. Donations continue to grow the Peter A. Coppola Memorial Book fund which is being used for adult book purchases. These books are a lasting legacy and will remain in the library's collection for years.

Keeping up with technology continues to be a priority and challenge. This past year, we started a "blog" on the Worcester Telegram web-site. In 2010, we will be upgrading our computers and lap-tops. Our web-site will be redesigned to make it more user friendly and sophisticated.

We look forward to some new innovative children's programming. We will be starting "The Greatest Book Club Ever" which will meet the first Tuesday of every month at 6:30. The goal of this particular book club is to read through the 100 Greatest Novels ever written. The Summer Reading theme for 2010 is "Going Green". We have decided to put in a community garden in the back yard and introduce participants to gardening, composting and harvesting. All of the food grown will be donated to the People's Food Pantry in Douglas which we hope will foster a sense of community and giving-back in our young people.

The Board of Trustees, currently in the discussion and planning phase, has committed to a fundraising initiative to move the library towards ADA compliance. We received a $1000 grant from Wal-Mart for the building fund, established to renovate the library. Pete Tetreault, Joe Biagioni and Cindy Grimshaw worked tirelessly on the construction of an outdoor sign to highlight library hours and events. Cindy Grimshaw relocated late last year however both Pete and Joe continue to work on achieving an outdoor sign. Pete Tetreault took on the job of upgrading the library's electrical system,

which is now complete. Library state aid money was used for this badly needed capital improvement. Barbara VanReed is updating the Library Policy Handbook.

All of us here at the library are grateful for the support we receive from our patrons and the community. We are committed to being the best that we can be and look forward to another successful year.

Respectfully Submitted;
Ann D. Carlsson, Library Director

SENIOR CENTER

Open Monday through Thursday 9-2pm
508-476-2283

The Mission of the Senior Center is to provide resources to seniors and their families that enable seniors to live healthier lives and remain at home as long as possible. The Douglas Senior Center and Council on Aging strive to provide information, education, and enriching social interaction for seniors of the community. The programs that are offered are designed to meet the needs of the seniors in the community. These programs enable seniors the opportunity to access information on ways to stay health and remain active members of the community longer.

The Senior Center is a source of information and referral for seniors and their families. We provide information on a variety of senior assistance programs and seniors resources. By working with seniors and their families we are able to provide a connection to information that allows seniors to live longer and healthier lives the information and resources that are provided allow seniors and their families to obtain services that will work for them to accommodate their needs.



Photo courtesy of Andrea Cutting

The Outreach program is a key service the Center offers. Many of our seniors are living longer and staying in their homes. Because of this many seniors and their families need assistance and services to make remaining at home possible. This program allows ways for homebound seniors to remain active and part of the community, As well as provides the family with a link to elder services and care. The Outreach program is able to provide services and programs that are directed geared for the homebound.

Douglas / Sutton Senior Van

The Senior Van is on the road. The Van will provide transportation to destinations that SCM Elder bus does not. This van is a supplement service and is unable to provide transportation to the service areas that Elder bus covers. The van is for the use of all senior and disabled individuals in the towns of Douglas and Sutton. The van is available Monday, Wednesday Thursday, 9:30-12:30 AM. All ride reservation must be made 48 (business) hours ahead of time. A Van Policy and Procedure form must be completed prior to the reservation. All reservation can be made by calling The Sutton Senior Center 508-234-0703. The Douglas Senior Center will not be taking ride reservations. Policy and Procedure forms are available at both Senior Centers.

Thank You to all who have supported this program. We are very grateful to have the van available seniors in Douglas and Sutton.

The Senior Center is able to provide a wide variety of information on many senior issues from Healthcare to Van service. If you need assistance of any kind, do not hesitate to call.

Respectfully submitted,
Alyssa Graveson, Director



Photo courtesy of Andrea Cutting.

Sample of Programs The Senior Center Offers:

Bi monthly Birthday parties
Blood Pressure Clinics
Bingo
Card Groups
Computer Class
Crocheting Class
Cultural Council sponsored Music programs
Family assistance
Fuel and Food assistance
Health and wellness programs
Legal Clinics
Lunch Club
Meals on Wheels
Osteo Stress Exercise
Outreach Assistance
Painting classes
Programs on Senior related issues
Podiatry Clinic
Tax preparation assistance
Tai Chi
Yoga

VETERANS' SERVICES

The Veterans' Services Department is a mandated position in the Commonwealth of Massachusetts. Any city or town with a population of 12,000 or more is required to have a full-time Veterans' Services Officer (VSO). The primary duty is to assist veterans and their dependants in applying for state and federal veterans benefits.

As our state and national economy continues to look bleak and unemployment hasn't shown any sign of recovery, veterans and dependants continue seeking the aid of State Veterans Benefits (M.G.L. Chapter 115). These benefits can be applied for confidentially with the VSO. This financial assistance can also include reimbursement of out-of-pocket medical expenses and fuel assistance.

During fiscal year 2009, $24,882.36 was paid out in benefits for Douglas veterans, an increase of $6334.36 over the previous fiscal year. This upward trend continues as the economy sags. This office serves the towns of Northbridge, Sutton and Uxbridge as well and the overall trend in all towns show an increased need for Chapter 115 benefits. People on Social Security did not receive a COLA increase for 2010. Healthcare premiums have risen and with the loss of Prescription Advantage's assistance, elderly have to pay out more. That, coupled with increased unemployment creates a greater need more than ever.

The Department of Veterans' Services (DVS) budget hasn't been affected by budget cuts thus far and continues to reimburse 75% of authorized benefits to the town. During this year, DVS has implemented a new web-based system for submitting documents. This has already shown to cut down on postage costs and the need for paper. Items such as medical receipts that previously had to be mailed in monthly are now scanned and submitted electronically.

Many veterans take advantage of VA Healthcare benefits. The VA has reversed the enrollment restrictions it had in place for the previous 6 years. Enrollment forms are available at my office. Veterans are finding they may save on prescription costs. Military Discharge Form DD214 is the document necessary to obtain any veterans' benefits. If you have lost or misplaced yours, I should be able to obtain a copy for you.

The Veterans' Services office is located at 875 Hill Street in Whitinsville. The telephone/fax number is 508-234-9808.

As always, Veterans' Services looks forward to assist veterans and/or their dependents. Please call with any veteran concerns.

Respectfully submitted,
Ken Trajanowski
Veterans' Services Director

CABLE ADVISORY COMMITTEE

The Cable Advisory Committee is appointed by the Board of Selectmen to advise them on issues regarding Cable Television and to provide oversight of the Public, Educational and Government channel operations (Channels 11, 12 and 13). Channels 11 and 12 originate from the Cable Offices at Town Hall. Channel 13 programming originates at and is managed by the High School.

The Douglas Cable Advisory Committee (DCAC) records nearly all public government meetings for broadcast on Channel 12. In addition to broadcast, these meetings are available online and can be viewed at any time. During calendar year 2009, we recorded, broadcast, and posted online 202 meetings for 322 hours of video. Our total online archive through 2009 is 527 meetings and 811 hours.

These meetings are recorded by a small cadre of Cable Recording Assistants who have been trained in the use of the equipment. Our Cable Access Coordinator, Pat Aldrich, oversees these operations.

The DCAC continued to offer free Video Training Classes with some great results by the students. The classes are taught by our Cable Access Coordinator. We added additional portable video cameras to allow greater access for residents who have completed the Video Training Classes. We have microphones, tripods, lights, and a laptop computer available for trained residents to borrow and use for recording and editing video for broadcast. In addition, three desktop computers are available for editing use in our office.

Near the end of 2009 we began a new Local Programming Initiative, to encourage local non-profit organizations to record their events for broadcast. We have provided video cameras on long-term loan to several Douglas-based groups including the Simon Fairfield Public Library, Douglas Historical Commission and local churches to further expand the programming available on Channel 11.

The DCAC encourages all interested residents to become local "producers" and submit their programs for broadcast on Channel 11.

The DCAC continues to hear from residents interested in competition with Charter, our sole Cable TV provider. We have contacted Verizon several times regarding their FiOS service. Verizon has not yet committed to providing this service in the Town of Douglas. We are eager to negotiate a contract with Verizon or any other provider to improve competition and services.

Our funding comes entirely from Charter, via the License Agreement that allows them to operate in the Town of Douglas. Charter's current ten-year license runs through November 18, 2013.

We are always open to comments and suggestions regarding the programming on Channel 11 and 12, as well as comments or complaints about the service from Charter Communications.

The Cable Committee can be reached at cable@douglasma.org or at 508-476-4000, ext. 122. Our web site is www.douglasma.org/cable and includes the government video archives, cable bulletin board information, and the signup form for our free classes.

Respectfully submitted,
Mitch Cohen, Chair, Richard Preston, Vice Chair, Carol Field, Fred Fontaine, Michelle Fontaine, and Robert Werme, Jr.

MOSES WALLIS DEVISE

To the Selectmen and Residents of the Town of Douglas,

Income to the Devise consisted of interest earned on monies deposited in UniBank. These funds earned a total of $455.37 in interest for the 2009 calendar year.

Four restitution payments from the Superior Court of Worcester Probation Office were received and applied as required. These four payments totaled $730 reducing the accounts receivable balance to $2,289.60. This balance, under the Worcester Superior Court probation order is required to be paid in full by November 2010.

This year was a busy and productive year for the Devise. Two former residents of Douglas, Martha Johnson Aney and William Carrick, approached the agent with a request to assist in fulfilling the final request of the Devise of Moses Wallis by helping with a project to install a clock and bell in the Devise building, which now houses the United States Post Office. The installation of the clock and bells was completed on December 23, 2009. There process for this project, the initials of Moses Wallis were discovered in guild on the wall above the old stage where they were prominently displayed until the renovation to accommodate the Post Office.

During the investigation we were fortunate to discover the original brass plaque that was created to dedicate the completion of the Town Hall Building in 1923. This plaque had some minor damage and was sent out for restoration and will be reinstalled on the building along with a new plaque which was created to dedicate the clock and bell and the final wishes of Moses Wallis, 167 years 1 month and 9 days after his death.

Although the project was completed in 2009, final bills had not been received and payments to those vendors involved were not made in FY2009 and do not appear in the following accounting. They will appear accurately and in detail in the accounting for the annual report in 2011.

Respectfully Submitted, Betty A. Therrien, Agent - Devise of Moses Wallis

The Agent charges herself with amounts due the Devise December 31, 2009 as follows:

Devise Accounting January 1, 2009 - December 31, 2009		
UniBank Account Balance 12/31/2008		54,355.70
UniBank - Interest earned FY 2009		421.22
Accounts Receivable Balance 12/31/2007	3,019.60	
6/18/2009 8th payment received on court ordered restitution of embezzled funds	230.00	230.00
8/12//2009 9th payment received on court ordered restitution of embezzled funds	180.00	180.00
10/22/2009 10th payment received on court ordered restitution of embezzled funds	180.00	180.00
	2,429.60	55,366.92
Account Values in Devise as of December 31, 2009		
UniBank	55,366.92	
Accounts Receivable	2,429.60	
Devise Value	**57,796.52**	
Disposition of Funds in Devise as of December 31, 2009		
Due from Accounts Receivable	2,429.60	
UniBank For Savings		55,366.92
Accounts Payable (clock project estimate)		-15,500.00
Amount to be kept Permanent		**-27,502.43**
Funds Available to Town of Douglas		12,364.49

HOUSING AUTHORITY

The Housing Authority assists residents of Douglas and surrounding communities with inquires regarding low income and elderly housing in Douglas.

In 2009, the Housing Authority established a phone extension at the Municipal Center to provide better accessibility for inquires and received dozens of such inquires this year. As the Town of Douglas has no public housing, most individuals are redirected to nearby communities or to private housing facilities in the area.

The Housing Authority assisted in fact finding related to the creation of the Housing Production Plan 2009, and hopes in the coming years to actively participate with various Town Boards in its implementation.

Our long term vision is to have Town owned affordable housing available to our residents.

Respectfully Submitted,
Debra A. Dunleavy, Chair
Jack Kelly, Secretary
Ken Ballou, Treasurer

CULTURE & RECREATION



RECREATION COMMISSION

This years participation in all of our recreational sports continue to climb considerably. The soccer program boasts an enrollment during the Spring and Fall of nearly (400) participants. The program hosted some of the more prestigious state tourneys in the spring and produced several age groups with outstanding championship play.

The Douglas baseball/softball program also enjoyed a productive season hosting the Cal Ripken (12) year olds and the softball program hosting the under 16 bracket.

A great deal of work was done at Martin Rd Park which consisted of hauling and spreading loam as well as scraping both infields with regular maintenance done at the playground. We met with the Soccer board and the Board of Selectman to discuss the possibility of the soccer board contributing to upgrading the lot beyond the playground for a full size soccer field. The talks were productive and we will continue discussions until an alternate plan or constructing a soccer field at Martin Rd is brought to fruition.

The basketball program beginning with the K/1 program through 8th grade had (378) participants utilizing the Municipal Gym and the Middle School on Tuesday's and Friday's for the older In-House participants. The floor was done over at the Municipal Gym at a cost of $3,500 and some cosmetic work on the walls were done.

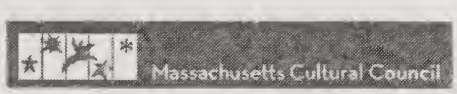
The area by the Middle School was prepared for use by the Skate Park participants with help from the Highway Department. New backboards and rims were installed at the outdoor courts at the Municipal building and several clinics were held throughout the summer. We continue to look for additional fields and facilities to enhance the opportunity for our growing enrollment.

Respectfully submitted,
Robert Saster-Chairman
John Furno Vice Chairman, Joseph Cicero Secretary, Christine Furno Treasurer, Dave Hasemann

LOCAL CULTURAL COUNCIL

The Massachusetts Cultural Council (MCC), through its network of local cultural councils, is the central agency providing funding for the arts, humanities, and interpretive sciences in the Commonwealth. The MCC receives its funding from an annual appropriation from the Commonwealth, the National Endowment for the Arts, and donations from public and private sources. Local cultural councils (LCC) are located in nearly every city and town and are comprised of volunteers that are appointed by the community's chief elected official.

Each LCC uses the funds it receives from the MCC to support projects they approve during the annual grant cycle.



Grant applications are due to the LCC by October 15 each year. The LCC reviews all applications and decides which projects will be approved and funded.
This year, the Douglas LCC received 26 grant requests and awarded $5625.00 to fund 13 projects that included art workshops, Historical Society programs, library programs, musical performances, Octoberfest entertainment, and Senior Center activities. The Douglas LCC met its goal of selecting a wide variety of events and activities that will touch most age groups within our community.

The Douglas LCC wishes to recognize and extend thanks to Alysa Cohen and Ashley Leuci for their service on the committee and whose terms have now ended.

If you are interested in bringing cultural activities to our community, please consider joining the Douglas LCC. You may pick up an application from the office of the Board of Selectmen. The more diverse our membership, the better the LCC can serve our community.

Respectfully submitted,
Susan Leuci, LCC Chair



OCTOBERFEST

Douglas Octoberfest has proven to be our town's most beloved event. This is evidenced by the fact that this year's event was severely challenged by weather conditions and still crowds of dedicated townsfolk braved the weather to partake of a huge variety of food, games, and entertainment. Rain suits and umbrellas were the dress code on Main Street as the community gathered to celebrate the season.

Ever resourceful, our entertainment directors quickly adapted a makeshift stage under the cover of the EN Jenckes store to provide quality live entertainment as children played undeterred on the midway, very wet but happy.

What better way for the people Douglas to bond as a community than to gather together with friends for a day of celebration and fun. Octoberfest continues to draw more people to the area than any other local event, even in the rain.

The Douglas Octoberfest continues to be a huge success and the 2010 event demonstrates the dedication of the people who make the event possible, year after year. The experienced veteran committee continues to plan, organize, and execute the best fall festival in the Blackstone Valley region, with local media offering high praise to the selection and diversity of the activities and entertainment offered.

Rides and games were a central point again this year as they were prominently displayed on the church lawn allowing easy access by families with small children. The Huge Slide, moonwalk, train, and obstacle course are always a great hit with our younger citizens.

There was entertainment throughout the day ranging from singers, bands, chorus and other great acts. Special recognition must be given to the Douglas Cultural Council for continuing to provide grants to make some of these acts possible.

The committee would like to thank everyone who helped to make this successful year. We specifically thank all our local merchants, contractors, business offices and everyone else who donated time, goods and services. Without these donations, the Octoberfest would not be the success it has been in the past and we hope it will continue to be in the future.

Octoberfest 2010 is being planned for Saturday, October 2, 2010. As always, we welcome any comments, suggestions, or ideas that could enhance the next Octoberfest. Anyone interested in participating can contact the committee through the town hall.

The Douglas Octoberfest Committee would like to thank everyone in advance for this years help in creating yet another successful Octoberfest. The committee needs more volunteers to help manage the growth of this event in order for its continued success.

Respectfully submitted;
The Octoberfest Committee

SKATE PARK BUILDING COMMITTEE

The Douglas Skate Park Committee was organized in 2002 by a group of citizens who were motivated to construct a safe place for our youth to skate. Our original goals were to research site location, design, safety, fundraising and grants.

In June of 2007 the school committee granted us permission to construct the park in the lower parking lot of Intermediate School. With the support of our town officials, recreation committee and the school committee we will be begin the construction of the park April 21, 2008.



Photo – Suzanne Kane

In April 2008, we installed a 50′ x 90′ asphalt base and a 6′ fence around the skate park.

In July 2009 the Highway Department constructed and successfully installed the skate park ramps. With great joy the kids were safely skate boarding in their hometown park.

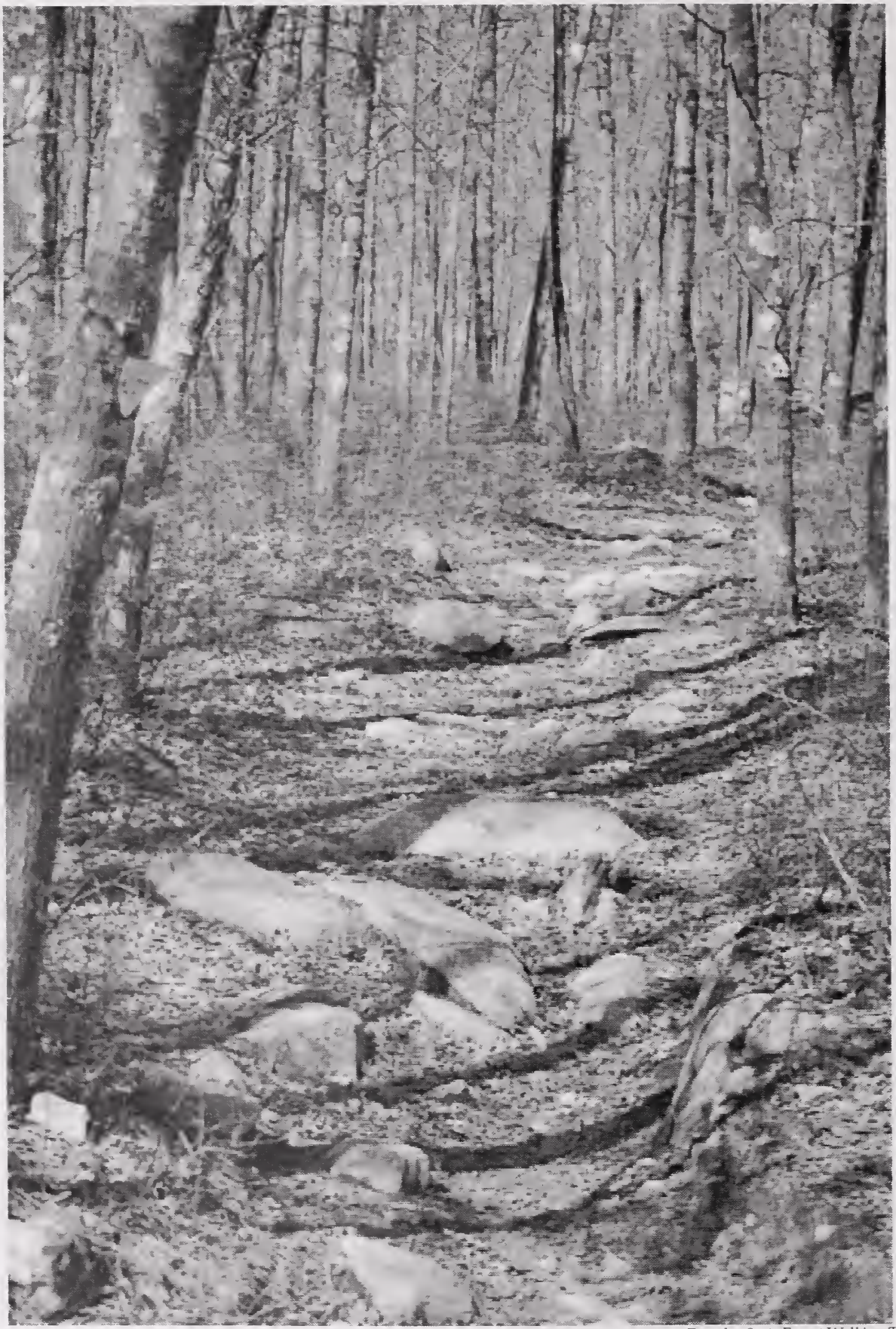
The goal for the Douglas Skate Park Building Committee in the next year is to have the sponsorship sign constructed and installed by summer/fall 2010.



Photo – Suzanne Kane

Our committee members are as follows: Co-Chairwoman-Suzanne Gagnon, Co-Chairwoman and Treasurer-Pam Mort, Secretary- Jennifer Furno, Andrea Cutting, Dave Cheney, Chris Cheney and Jessica Millward.

Respectfully submitted,
Pamela Mort
Douglas Skate Park Co-chair



Douglas State Forest Walking Trial
Photo - Suzanne Kane

GLOSSARY



GLOSSARY OF DEPARTMENTS, BOARDS & COMMITTEES

ANIMAL CONTROL OFFICER: Responsible for responding to complaints ranging from nuisance dog barking to lost or injured animals. The Animal Control Officer works with the Douglas Police Department and the Douglas Board of Selectmen to resolve disputes and maintain public safety in relation to the animals in Douglas.

ANIMAL INSPECTOR: Responds to all dog bites and investigates and quarantines. Makes sure that rabies shots are up to date. Performs yearly Barn Inspections. The Massachusetts Bureau of Animal Health appoints the Animal Inspector each year.

BOARD OF ASSESSORS: Composed of three elected members and is required by Massachusetts General Laws to value all real and personal property based on "full and fair cash value" within their community. Every three years, the Board of Assessors must submit these values to the Department of Revenue for certification. Property sales must also be reviewed on an annual basis and the values adjusted if deemed necessary to maintain "full and fair cash value". The Board of Assessors is required to annually assess taxes in an amount sufficient to cover the state and local appropriations chargeable to the Town, and subsequent to the determination of the total assessment. The Board of Assessors must annually fix the tax rate. All maintenance of the real and personal property databases, the processing of commitments of real and personal property, and motor vehicle and boat excise taxes are performed by two full-time and one part-time staff members under the direction of the Board of Assessors. Taxpayers have a formal right to file for an abatement of taxes, once the tax bills have been distributed. Certain taxpayers are also allowed exemptions from their property tax bills. Taxpayers having questions relative to a bill, the abatement process, or statutory exemptions are advised to contact the Assessors' Office as soon as the bill is received.

BUILDING DEPARTMENT: Responsible for all building permits that are reviewed by numerous departments depending on the project. A building permit is required for new construction, reconstruction, alterations, repairs, demolition, change of use, and change of occupancy. Along with the building aspects, this department is also responsible for zoning enforcement. Although the Building Department does not have the authority to grant waivers to any code, law, bylaw, or regulation, they may be granted through various appeal boards.

BUILDING FACILITIES AND CONSTRUCTION COMMITTEE: This committee was created under the provisions of Article 10 of the Town of Douglas General Bylaws. It is comprised of an appointed 7 member committee with 3 members being appointed by the Board of Selectmen, 3 members by the Town Moderator, and 1 by the School Committee. The Town Engineer also serves on this committee as a non-voting member. The Committee is intended to be used as a resource for various Town Construction Projects with a cost of $10,000 or greater and/or as requested by the Board of Selectmen.

CABLE ADVISORY COMMITTEE: The Douglas Cable Advisory Committee is responsible for the Public Access and Government channels broadcast through the town's cable TV system, operated by Charter Communications. It acts as the primary interface between the town and Charter on issues relating to the contract the Town has with Charter. It also offers free video production classes to Douglas residents.

CAPITAL IMPROVEMENTS COMMITTEE: Composed of five (5) department heads or their representatives and four (4) Douglas residents. The Committee's Charter is to identify capital projects for the six years (current year plus the next five years) and consolidate those projects into an on-going capital plan. The Plan will be updated on an annual basis with the current year's plan to be included in the overall annual budget. The Committee's goals are the identification, prioritization and proposed funding sources of capital projects.

CEMETERY COMMISSION: Responsible for maintaining the Town Cemeteries and works to ensure future availability of burial plots in Douglas.

COMMUNITY DEVELOPMENT DEPARTMENT: Comprised of the Town Engineer, the Conservation/Planning Agent and an Administrative Secretary. The Community Development Department provides assistance and is a liaison primarily to the Planning Board and Conservation Commission and also performs Special Projects within the Town under the direction of the Board of Selectmen. It is also available to provide support to all the Departments, Boards and Committees within the Town. This department is also happy to assist the public in navigating through the local and state permitting processes regarding land development in the Town of Douglas.

COLLECTOR OF TAXES: Responsible for collecting and turning over all real estate, personal property, and excise taxes for the Town. The Collector also collects payment for town water bills.

CONSERVATION COMMISSION: Responsible for the administration of the Douglas Wetland Bylaw, the Wetlands Protection Act, Chapter 131, Section 40 of the Mass General Laws and the Rivers Protection Act created by Chapter 258 of the Acts of 1996. There are additional conditions for land use found in the Code of Massachusetts Regulations: 310 CMR 10.00 et seq. There are also various laws relating to open space, environmental policy, agricultural issues and water and land conservation regulations. The Conservation Commission is charged with keeping abreast of not only changes to all these laws, but the results of litigation brought on behalf of communities or land owners which is a priority. The Commission regularly conducts site walks to view potential projects and advise builders if changes in plans need to be made to satisfy various regulations. Hearings are scheduled with as much convenience to the applicants as time would allow.

COUNCIL ON AGING: Provides information, education, and recreation for the elders, sixty years of age or older, in Town. The Director works with outside agencies in order to provide a range of services to those elders who are in need of them. The Outreach Coordinator works with seniors at risk and their families to provide information counseling and referrals.

ECONOMIC DEVELOPMENT COMMISSION: Created by Town Meeting vote in 1999. Its purpose is to create programs that will enable existing businesses in Douglas to expand in the Town and attract new businesses.

FENCE VIEWER: Appointed under MGL c49, the Selectmen shall annually appoint two or more fence viewers. A fence viewer handles disputes which arise concerning the part of a partition fence which under this chapter each party is required to build or maintain. A fence is defined as four feet high, in good repair, constructed of rails, timber, boards, iron or stone, and brooks, rivers, ponds, creeks, ditches and hedges, or other things which the fence viewers consider equivalent thereto.

FINANCE COMMITTEE: Appointed under MGL c39, S16, this committee maybe established by town bylaw for any town whose valuation exceeds one million dollars. This committee shall consider any or all municipal questions for the purpose of making reports or recommendations to the Town. While the statute receives varying interpretations, the Town of Douglas established the Finance Committee in 1992 at an Annual Town Meeting eliminating the need for Selectmen to act impartially on financial matters.

FIRE DEPARTMENT: In addition to traditional firefighting and rescue duties, the Douglas Fire Department is responsible for issuing permits and completing inspections. The staff and call firefighters/EMTs also partake in various training sessions throughout the year. The S.A.F.E. (Student Awareness Fire Education) program is taught in the elementary school and is vital to the education of children and their families in the prevention of fire and burn safety. Station tours upon request.

HEALTH, BOARD OF: Deals with all aspects of Title 5 concerning the installation of new or repairs to private septic systems and private drinking water supplies. The Board of Health manages the Transfer Station. Permits for the Transfer Station can be purchased at this office. The Board of Health is charged with the inspection and licensing of food service establishments, campgrounds, commercial swimming pools and the licensing and inspection of garbage and septage vehicles. The Board of Health deals with rabies and mosquito control. A Board of Health is a statutory board created pursuant to the Mass. General Law C III, s26 and C. 41, sl. This Board consists of five (5) members who are appointed by the Selectmen. Each member serves a three (3) year term. Each year

the Board appoints a Chairperson, Vice-Chair, Health Agent, Nurse, Administrative Supervisor, Animal Inspector, Food Service Inspector and Sanitation Agent. The Board meets the first Monday of each month at 6:00 p.m. in the Health Department office. All meetings are open to the public and minutes of past meetings are kept in the Health office. The Board of Health is charged with the protection of the public health and to fulfill these duties by developing, implementing and enforcing health policies. Local health policies are available at this office.

- **HEALTH AGENT:** can be contacted when there are housing deficiencies between a landlord and a tenant. The Board of Health agent handles complaints such as landlord/tenant disagreements, noisome trades, trash complaints, etc. The Agent also performs bathing beach water testing during the summer months.

- **SANITATION AGENT:** is a Professional Engineer who reviews all septic system plans and performs all installation inspections. This person does not do Title 5 inspections for the re-sale of a home as these are done by State Certified inspectors.

- **FOOD SERVICE INSPECTOR:** Inspects all food establishments twice a year and in accordance with the Massachusetts Food Code.

- **PUBLIC HEALTH NURSE:** holds yearly flu clinics. Blood pressure clinics are open to residents of any age. The Public Health Nurse holds flu clinics as the Senior Center and at Riddlebrook Apartments. The Public Health Nurse is charged with reporting all communicable diseases to the State Department of Public Health and to perform any follow up work. The Nurse is available every Thursday.

HIGHWAY DEPARTMENT: Responsible for maintaining safe, passable roadways and sidewalks. This is achieved by cutting brush, patching roads, sweeping streets, painting lines, and snow removal. The Highway Department also provides basic repair and maintenance of guardrails and bridges. During warmer months, the Highway Department maintains and cuts the grass at the town commons and public squares.

HISTORICAL COMMISSION: Responsible for promoting and preserving the historic resources of the town including buildings, structures, streetscapes, historic and scenic roads.

HOUSING AUTHORITY: Responsible for providing maintenance and referral services for the Section 8 Certificate Program, Section 8 Voucher Program, Section 8 Mobility and Portability Programs as well as Elderly Programs.

LIBRARY, SIMON FAIRFIELD PUBLIC: Provides access to a myriad of books, magazines, audio books, play-aways, DVDs, CDs, adult and children programming, and free wireless access to the internet.

MEASURER OF LUMBER: Appointed under MGL c96, the selectmen may annually appoint a Measurer of Lumber to measure, mark, or number the contents of any kind of wood or lumber.

MUNICIPAL FACILITIES MAINTENANCE MANAGER: Responsible for the daily, general, preventative maintenance of the municipal buildings, custodial duties, landscape and yard duties, the occasional hiring of contractors, and overseeing special projects within the facilities.

OPEN SPACE COMMITTEE: The Committee works on land preservation projects to preserve open space and important habitats throughout Town. The Committee also works to educate the public on the benefits of Open Space and how it enhances our quality of life. Every acre of Open Space actually brings Douglas net revenue in taxes because it does not require additional and extensive services to support it.

PERSONNEL BOARD: Supports the non-contractual and non-elected positions within the municipal system. This includes the Police Dispatchers, Fire/EMT's, Highway, Water/Sewer, Library, and Municipal Center employees. Its main responsibility is to maintain the compensation plan for the employees and work with the department heads regarding staffing related issues. The Personnel Board believes that the better we staff our departments with quality employees, the higher quality of service our community receives.

PLANNING BOARD: One of the most significant functions of this Board is subdivision control and issuance of special permits for, as well as the supervision of gravel removal. It also serves as the permit granting authority for certain special permits as outlined in the town's first zoning bylaws. Most of the Board's time is taken up with subdivisions: checking plans submitted for proposed subdivisions, implementing inspections for subdivisions being built, or having a background supervisory role until the roads of a particular subdivision are accepted as town roads.

POLICE DEPARTMENT: In addition to traditional police and rescue duties, the Douglas Police Department provides various programs to the Douglas School System and the Town of Douglas such as DARE, Citizen Police Academies, bicycle safety, boat patrols, RAD (Rape Aggression Defense) program, and RAD Kids program.

RECREATION COMMISSION: Sponsors recreational programs throughout the year and works arduously to create and maintain recreational areas and facilities in Douglas.

SCHOOL BUILDING COMMITTEE: A project-specific Committee created by the Board of Selectmen under regulations set forth by the Massachusetts School Building Authority and the State Treasurer. The current School Building Committee was created in May, 2008, to oversee the planning, design, and construction of a renovation/expansion to the Intermediate Elementary School. Members are appointed for the term of the project. When the project is complete, the Committee will be dissolved. The Committee works closely with the Board of Selectmen, School Committee and the Building and Facilities Construction Committee.

SCHOOL COMMITTEE: Works closely with the school department administration to improve educational quality by acting as the bridge between the educational process and the community at large. Responsibilities include the creation of policy, approval of the school department budget, and employment of the Superintendent. Five (5) elected members make up the committee, each serving a three-year term.

SELECTMEN, BOARD OF: Operates as the Executive Board of the Town and is charged with setting policies for the Town as well as appointing many key Town Officials and Members of Boards and Committees. The Board of Selectmen acts as the Town's Local Licensing Authority, issuing licenses and permits which include but are not limited to; Alcohol, Class II, Common Victualler, Entertainment, and Automatic Amusement.

TOWN CLERK: Works as a liaison between residents and town offices. Traditionally, this office is where people first come when they need information. The Town Clerk serves the residents as Chief Election Officer which oversees polling places, election officers, and the general conduct of all elections, consisting of preparation of ballots, voting equipment, voting lists along with voter registrations. The Town Clerk also records and certifies all official action of the Town, including town meetings, Planning and Zoning Board decisions. Registers all vital events occurring within the community, such as, recording and preserving all original birth, marriage, and death records. The Town Clerk is also the Public Records Officer. Administers the oath of office to all elected and appointed members of local committees and boards, posts meetings of all government bodies, provides access to public records in compliance with State Public Records Law, provides certified copies of all vital records and conducts or assists with genealogical research, maintains records of adopted municipal bylaws, appointments, petitions and submits general bylaws/zoning bylaws to the Attorney General for approval. The Town Clerk is also a licensing officer. Issues state licenses and permits, including marriage licenses, hunting, fishing and trapping licenses, and permits for raffles and bazaars. Issues local licenses, permits and certificates as mandated by statute or bylaw, which include burial permits, business certificates, dog licenses, fuel storage permits and burning permits. The Clerk's Office is also responsible for conducting a yearly census and publishing the annual street list.

TRANSFER STATION: is for use by residents of Douglas. The site collects household waste and offers recycling of glass, paper, cardboard, tin and plastic. There is a box on site for used clothing, books, games, TV's and computer monitors. Permits are sold twice a year. During summer months the site collects automotive batteries and 5 lb. propane tanks.

TREE WARDEN: Cares for all of the shade trees on public property in town including parks, town commons, public streets and schools.

VETERANS' SERVICES: Douglas is part of the Southern Blackstone Valley Regional Veterans' Services District which consists of the towns of Douglas, Northbridge, Sutton and Uxbridge. The office is located in 875 Hill St. in Northbridge. The District is a local one-stop aid station for veterans, their dependents and widows/widowers of veterans. Here they can receive benefits such as financial aid, medical expense reimbursement, and forms to file VA claims and in some cases, just someone to talk to. The Commonwealth of Massachusetts returns 75% of the monetary aid provided by the Town of Douglas. It has been found that the veteran or recipient of this aid, most likely spends 100% of this monetary benefit within the local community. This type of aid benefits everyone. Veterans' benefits are not automatic and must be applied for in accordance with Federal and State laws, rules and regulations. Therefore, the Director must keep abreast of the latest changes in these rules pertaining to Veterans' rights. Our office hours are Monday - 8:30 to 7:00pm, Tuesday - Thursday 8:30 - 4:30pm, and Friday 8:30 - 1:00pm.

WATER/WASTEWATER DIVISIONS: Responsible for testing, operation and maintenance of the town water supply, sewer lines and facilities. They are also responsible for maintaining and repairing hydrants, checking meters, and performing relevant repairs. [Meeting Date/Time: 1st Tuesday at 7:00 p.m.]

ZONING BOARD OF APPEALS: Created under the provisions of MGL Chapter 40A as a necessary part of the establishment of zoning regulations in a community. Chapter 40A empowers the Board of Appeals to; 1) Hear appeals taken from decisions of any administrative official or board of the Town acting under the provisions of the law; 2) Grant variances from terms of the Zoning Bylaw; and 3) Grant special permits as provided by the Zoning Bylaw.

Volunteers Needed – Current Openings

The Board of Selectmen continues to search for volunteers to serve on the towns various boards and committees. The commitment of our dedicated and enthusiastic volunteers is what helps shape the community of Douglas. If you are interested in volunteering for a position on one of the town's boards or committees, please complete the "Application of Boards/Committees" on the next page and return to the Board of Selectmen's office. This form can also be found on the town's website, www.douglasmaorg under the "Forms & Applications" section of the Bulletin Board.

The following boards/committees have openings:

Building & Facility Construction Committee	3 year appointment
Capital Improvement Committee – 1 citizen at large	3 year appointment
Capital Improvement Committee – 2 department rep.'s	1 year appointment
Cultural Council	3 year appointment
Finance Committee	3 year appointment
Historical Commission	3 year appointment
Measurer of Lumber	1 year appointment
Octoberfest Committee	3 year appointment

Learn more about the board/committee you are interested in by attending a meeting. All meetings are open to the public.



"Smiley Rock" – Martin Road and Franklin Street
Photo – Suzanne Kane

For office use only

Appointed: Yes ☐ No ☐ Date: _____

Date Resigned: _____ or did not seek re-appointment: ☐

Residency confirmation by Town Clerk: _____

Town of Douglas
29 Depot Street
Douglas, MA 01516
508-476-4000 • Fax: 508-476-4012

Application for Board/Committee

Please submit this application to the Selectmen's Office.

Name: _____ Date: _____

Residence: _____ Email: _____

P.O. Box _____ Phone (H): _____

Business: _____ Phone (W): _____

Business Address: _____ Occupation / Title: _____

Education: _____

1. What Board/Committee are you applying for? _____

1a. *If applicable,* are you seeking a : **Full Member** position ☐ or an **Alternate Member** position ☐.

2. If you are not appointed to this Board/Committee, please list in order of preference, what other

Board/Committees you are willing to be considered for: _____

3. How long have you lived in Douglas? _____

4. Are you a registered voter? Yes ☐ No ☐

5. Have you ever been convicted of a felony? Yes ☐ No ☐

6. Have you been asked by a Board/Committee to become a member? Yes ☐ No ☐

7. How did you hear about the Board/Committee? _____

8. Why are you seeking an appointment? _____

9. What is your experience or knowledge regarding the duties of this Board/Committee?

10. Please list any education, experience, professional achievement, previous occupation, skills, or special interests you may have that will assist you with this Board/Committee.

11. How many times during the last year have you attended a meeting of the Board/Committee to which you would like to be appointed?

12. Would there be a possible conflict of interest if you were appointed to this Board/Committee?

Yes ☐ No ☐ If yes, please explain:

13. Have you ever had business before the Board/Committee to which you are requesting an apt.?

Yes ☐ No ☐

If yes, please explain:

14. Please list all other Board/Committee's on which you have served in this or other towns.

Applicant's signature:

The filling out of this form in no way assures appointment. All board/committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.
Please return this form to the Selectmen's Office.

Form Approved by the Board of Selectmen - September 1, 2009.

AT YOUR SERVICE

Accountant	**476-4000 ext. 110**
Animal Control (call Police Department)	476-3333
Assessors	**476-4000 ext. 353**
Building Department	476-4000 ext. 351
Building Maintenance Director	**612-6738**
Board of Health	476-4000 ext. 352
Board of Health Nurse	**476-4000 ext. 111**
Cable Coordinator	476-4000 ext. 122
Collector of Taxes	**476-4000 ext. 354**
Community Development Department	476-4000 ext. 357
Conservation Commission	**476-4000 ext. 357**
Executive Administrator	**476-4000 ext. 101**
Fire Department	**9-1-1**
Non – emergency	476-2267
Highway Department	**476-3378**
Library, Simon Fairfield Public	476-2695
Planning Board	**476-4000 ext. 357**
Police Department	9-1-1
Non – emergency	476-3333
School Department	
Administration	476-7901
Early Childhood Learning Center	**476-4035**
Elementary	476-2154
Intermediate School	**476-3332**
High School	476-4100
Blackstone Valley Reg. Vo. Tech.	**839-5471**
Selectmen	476-4000 ext. 350
Senior Center / Council on Aging	**476-2283**
Town Clerk	476-4000 ext. 355
Town Engineer	**476-4000 ext. 108**
Transfer Station	476-3742
Treasurer	**476-4000 ext. 356**
Veterans' Director	234-9808
Water/Waste Water Divisions	**476-2400**

TOWN OF DOUGLAS
MASSACHUSETTS

The Town of Douglas is an equal opportunity provider, and employer.